

**CITY OF ITHACA  
CITY COUNCIL MEETING  
April 1, 2025  
5:30 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 5:30pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Clark Hubbard, Alison (Jerome) Lombardi, and Rick Koppleberger. Staff present was City Manager Jamey Conn and City Clerk Cathy Cameron.

Absent was Councilperson Kristyn Roethlisberger.

Audience in attendance was Shannon McKnight.

**Moved by Andrew, second by Hubbard to approve the minutes of the regular meeting held March 18, 2025. Motion carried.**

**Moved by Koppleberger, second by Hubbard to excuse Councilperson Roethlisberger. Motion carried.**

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda. Manager Conn requested to table item 10a. Resolution 2025-09. Mayor Baublitz approved.

**Moved by Hubard, second by Koppleberger to approve the Agenda, with item 10a. being removed; including the Consent Agenda. Motion carried.**

**Public Comment**

Mayor Baublitz asked for public comment. There was none.

**Consent Agenda**

**Moved by Koppleberger, second by Lombardi to approve the consent agenda items as listed:**

- City Manager's written report included updates and information on TEDF Grant, SRF Project Update, Treasurer Fandell Retirement, South Pine River Street and Gratiot County Master Plan.
- Claims submitted to the Ways and Means Committee by City Treasurer Fandell and recommended for payment: Accounts Payable Checks #50559-50580 and #1034(A); and Payroll Checks #17060-17066, DD #3212-3239, EFT #1970-1978 as listed in the Check Register Book.
- Correspondence received was none.

**Motion carried by Roll Call Vote:**

**Ayes: (6) Andrew, Endter, Hubbard, Koppleberger, Lombardi, Baublitz**

**Nos: (0) None**

**Absent: (1) Roethlisberger**

**Committee/Department Reports**

There was none.

**City Manager Comments**

Manager Conn reported that the city was selected by MDOT to receive the Transportation Economic Development Fund (Category B) Grant FY 2026 for the Union Street project in the amount of \$250,000. This

grant will help cover some of the cost of repaving Union Street from Center Street to North Street. An update on the progress of the South Pine River SRF project was provided.

### **Unfinished Business**

Manager Conn presented Resolution 2025-08: Property Maintenance Violations and Fines.

**Moved by Hubbard, second by Andrew to adopt Resolution 2025-08: Property Maintenance Violations and Fines.**

**Motion carried by Roll Call Vote:**

**Ayes: (6) Endter, Hubbard, Koppleberger, Lombardi, Andrew, Baublitz**

**Nos: (0) None**

**Absent: (1) Roethlisberger**

Mayor Baublitz stated that a closed session was held at the previous council meeting to discuss Personnel Evaluations. He requested that a motion be made to reflect the determination that was made regarding pay increases for certain non-union staff. The annual salary wages were recommended for: City Clerk \$62,195.10; DPW Superintendent \$75,000; Water/Sewer Superintendent \$75,000 and hourly wages for Deputy Treasurer \$23.00; Deputy Clerk \$21.00. These wages would be effective with the new fiscal year beginning July 1, 2025.

**Moved by Hubbard, second by Endter to approve the following annual salary wages for City Clerk \$62,195.10; DPW Superintendent \$75,000; Water/Sewer Superintendent \$75,000 and hourly wages for Deputy Treasurer \$23.00; Deputy Clerk \$21.00; to be effective July 1, 2025. Motion carried.**

Mayor Baublitz stated that open discussion was held at the previous council meeting regarding potential council pay increases. The council received a minimal increase in 2019 after several decades without. A wage increase to \$175 per meeting attended was offered. To include all council meetings and/or committee meetings.

**Moved by Hubbard, second by Lombardi to approve council pay be set at \$175 per meeting attended including both council and committee meetings, to be effective July 1, 2025. Motion carried.**

Clerk Cameron stated that the Mayor receives additional pay for his duties and requested clarification on the motion made. Councilperson Hubbard offered the Mayor pay to be increased as well, to \$300 per month. Mayor Baublitz stated that he will abstain from voting.

**Moved by Hubbard, second by Lombardi to approve additional Mayor pay be set at \$300 per month, to be effective July 1, 2025. Motion carried with Mayor Baublitz on record as abstained.**

### **New Business**

Mayor Baublitz requested a formal appointment of Luke Klifman as the new City Treasurer/Finance Director.

**Moved by Hubbard, second by Andrew to appoint Luke Klifman as City Treasurer/Finance Director. Motion carried.**

**Clerk Cameron administered the oath of office to Luke Klifman as City Treasurer/Finance Director.**

Manager Conn stated that an agreement was reached with Ellen's Equipment for purchase of the Dilts Road Property vacant parcel. The property sale price would be \$17,500 for a one-acre parcel.

**Motion by Koppleberger, second by Andrew to authorize a property sale to Ellen's Equipment for the one-acre parcel on Dilts Road. Motion carried.**

Manager Conn presented the engineering proposal from Rowe PSC for professional services of speed radar signs to be installed on North Pine River by the North Elementary School, in the amount of \$4,800.

**Moved by Koppleberger, second by Endter to approve the engineering proposal from Rowe PSC for professional services of speed radar signs project in the amount of \$4,800. Motion carried.**

Finance Director Klifman presented the delinquencies to be placed on the 2025 Summer Property Tax Roll and requested authorization to do so.

**Moved by Hubbard, second by Lombardi to place the delinquent utility and invoice amounts on the 2025 Summer Property Tax Roll. Motion carried.**

**Public Comment**

Mayor Baublitz asked for public comments. There was none.

**Announcements**

There was none.

**Moved by Hubbard, second by Lombardi to adjourn. Motion carried.**

The meeting adjourned at 5:59pm.

*Approved 4-15-2025*

*Cathy Cameron*

Cathy Cameron, City Clerk