

**CITY OF ITHACA  
CITY COUNCIL MEETING  
March 4, 2025  
7:00 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 7:00pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Clark Hubbard, Alison Jerome, Rick Koppleberger and Kristyn Roethlisberger. Staff present was City Manager Jamey Conn and City Clerk Cathy Cameron.

Absent was none.

Audience in attendance was Shannon McKnight.

**Moved by Hubbard, second by Andrew to approve the minutes of the regular meeting held February 18, 2025. Motion carried.**

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda.

**Moved by Andrew, second by Koppleberger to approve the Agenda including the Consent Agenda. Motion carried.**

**Public Comment**

Mayor Baublitz asked for public comment. There was none.

**Consent Agenda**

**Moved by Hubbard, second by Jerome to approve the consent agenda items as listed:**

- **City Manager's written report included updates and information on Burning Permits, SRF Construction Update, March BOR, Appreciation Letters, Alley Paving and Capital Improvement Plan.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Fandell and recommended for payment: Accounts Payable Checks #50497-50519; Water Sewer Bond Debt Checks #30(A)-31(A); and Payroll Checks #17050-17054, DD #3184-3197, EFT #1955-1963 as listed in the Check Register Book.**
- **Correspondence received was none.**

**Motion carried by Roll Call Vote:**

**Ayes: (7) Jerome, Koppleberger, Roethlisberger, Andrew, Endter, Hubbard, Baublitz**

**Nos: (0) None**

**Absent: (0) None**

**Committee/Department Reports**

There was none.

**City Manager Comments**

Manager Conn reported that Chief Nelson has received requests from property owners on the outskirts of town for burn permits. Discussion was held. Although there is no burning allowed within the city limits, the council gave permission for Chief Nelson to use his discretion, on a case-by-case basis, to determine the issuance of a burn permit for those residents that reside at the city limits.

Manager Conn informed Council that he and Mayor Baublitz had spoken briefly about the possibility of changing the time of the city council meetings. Discussion was held with new time options. The matter will be placed on the agenda at the next council meeting.

**Unfinished Business**

There was none.

**New Business**

Manager Conn presented two quotes for the paving of the alleyway between Sparrow Medical Office and Mercantile Bank. The portion would be from Center Street to the north end of the medical office parking lot. The lowest quote came in at \$14,000 from Yeager Asphalt.

**Moved by Hubbard, second by Koppleberger to award the paving project to Yeager Asphalt in the amount of \$14,000 and amend the budget as necessary. Motion carried.**

**Public Comment**

Mayor Baublitz asked for public comments. There was none.

**Announcements**

Clerk Cameron announced that nominating petitions are available to those seeking another term as Mayor or Councilperson.

**Moved by Hubbard, second by Jerome to adjourn. Motion carried.**

The meeting adjourned at 7:18pm.

*Approved 3-18-2025*

*Cathy Cameron*

Cathy Cameron, City Clerk