



# WOODLAND PARK / ATKINSON PARK RESERVATION FORM

PLEASE TAKE  
THIS FORM WITH  
YOU AT THE  
TIME OF YOUR  
EVENT

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

RESERVATION DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

RESERVATION TIME: \_\_\_\_\_

\_\_\_\_\_

TYPE OF EVENT/PARTY: \_\_\_\_\_

PHONE #: \_\_\_\_\_

EST. AMOUNT OF ATTENDEES: \_\_\_\_\_

## AREA(S) REQUESTED:

SPECIAL REQUESTS: \_\_\_\_\_

### ~WOODLAND PARK~

Front Pavilion \_\_\_\_\_

Middle Pavilion \_\_\_\_\_ Back Pavilion \_\_\_\_\_

Stage Area \_\_\_\_\_ Other \_\_\_\_\_ (rate to be determined)

### ~ATKINSON PARK~

Pavilion \_\_\_\_\_ Other \_\_\_\_\_ (rate to be determined)

## RESPONSIBLE PARTY FOR RESERVATION:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**DISCLAIMER:** All parties are required to dispose of garbage properly, and leave the premises in the same condition as found. The responsible party agrees to reimburse the city for damages, repairs, or maintenance required due to this event. The City of Ithaca is not responsible for lost, stolen, or damaged property. In case of emergency, please call 911 or Central Dispatch at 989-875-7505.

## CITY OF ITHACA:

\_\_\_\_ Approved \_\_\_\_\_ Denied

\_\_\_\_ Forward to Committee

## FEE AMOUNT:

\$ \_\_\_\_\_

Date Paid: \_\_\_\_\_

Method: \_\_\_\_\_

**PLEASE MAKE CHECKS PAYABLE TO: CITY OF ITHACA**

City of Ithaca

## FEES:

**Large Pavilion:** \$30 (NR-\$40) - 4 hour max time frame between 9am & dusk

**Small Pavilions:** \$15 (NR-\$20) - 4 hour max time frame between 9am & dusk

**Stage Area:** \$30 (NR-\$40) - 4 hour max time frame between 9am & dusk

**\*\*NR = Non-resident**