

**CITY OF ITHACA
CITY COUNCIL MEETING
April 16, 2024
7:00 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 7:00pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Clark Hubbard, Alison Jerome, Rick Koppleberger and Kristyn Roethlisberger. Staff present was City Manager Jamey Conn and City Clerk Cathy Cameron.

Additional staff present was Lt. Leonard.

Absent was none.

Audience in attendance was Ted & Becky Hamilton.

Moved by Andrew, second by Hubbard to approve the minutes of the regular meeting held April 2, 2024. Motion carried.

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda.

Moved by Koppleberger, second by Andrew to approve the Agenda including the Consent Agenda. Motion carried.

Public Comment

Mayor Baublitz asked for public comment. Becky Hamilton introduced herself as a member of the Durand Lions Club. She is working with members of the Ithaca Lions Club to boost membership, fundraising opportunities and community projects.

Consent Agenda

Moved by Hubbard, second by Jerome to approve the consent agenda items as listed:

- **City Manager’s written report, which included updates and information on Downtown Progress, DWSRF FY 2024, Seasonal Hires, G.A.S., AYSO, City Hall entry door, Administrative Consent Order and Special Meeting.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Fandell and recommended for payment: Accounts Payable Checks #49724-49759 and Payroll Checks #16895-16899, DD #2838-2849, EFT #1793-1797 as listed in the Check Register Book.**
- **Correspondence received was Gratiot County Child Advocacy, G.A.S. and Library Minutes.**

Motion carried by Roll Call Vote:

Ayes: (7) Koppleberger, Roethlisberger, Andrew, Endter, Hubbard, Jerome, Baublitz

Nos: (0) None

Absent: (0) None

Committee/Department Reports

Lt. Leonard reported on the quarterly activity of the Ithaca Unit covering January through March 2024. The monthly activity report for March was provided.

Moved by Hubbard, second by Koppleberger to receive the Ithaca Unit 1st Quarter 2024 verbal report and the March 2024 written report. Motion carried.

Manager Conn inquired if there were any questions on the 3rd Quarter of Fiscal Year 2023-2024 reports provided by Treasurer Fandell. There were none.

Moved by Andrew, second by Hubbard to receive the Financial Report for the 3rd Quarter of Fiscal Year 2023-2024 and place on file. Motion carried.

City Manager Comments

Manager Conn reported that the Downtown LCR project is running on schedule. EGLE informed him to expect the Administration Consent Order Agreement to take a minimum of two or three months to draft. Progress updates will continue to be provided.

Unfinished Business

Manager Conn requested a final determination on the fate of the Woodland Park Playscape. Discussion was held. It was the consensus of the council that the aging wood structure has become a safety hazard and should be removed. Council suggested a committee of community volunteers be formed to participate in the development of a new playground.

Moved by Andrew, second by Hubbard to demolish the Woodland Park Playscape, replacing it with a new playground. Motion carried.

New Business

Mayor Baublitz requested a public hearing be set for May 21, 2024 for the 2024-2025 Fiscal Year Budget.

Moved by Hubbard, second by Jerome to set the 2024-2025 Fiscal Year Budget public hearing for May 21, 2024 at 7:00pm or soon thereafter as the agenda allows. Motion carried.

Manager Conn presented amendments to the 2023-2024 Fiscal Year Budget.

Moved by Hubbard, second by Koppleberger to approve the amendments to the 2023-2024 Fiscal Year Budget as presented. Motion carried.

Clerk Cameron presented the delinquencies to be placed on the 2024 Summer Property Tax Roll and requested authorization for Treasurer Fandell to do so. There were eight delinquent utility accounts and ten delinquent invoices for a total of \$2,210.82.

Moved by Andrew, second by Endter to place the delinquent utility and invoice amounts on the 2024 Summer Property Tax Roll in the total amount of \$2,210.82. Motion carried.

Manager Conn reported that three proposals were received for the City Hall HVAC replacement. The lowest proposal was submitted by Smith Mechanical in the amount of \$21,000. Recommendation is to award the bid to Smith Mechanical.

Moved by Hubbard, second by Koppleberger to award the bid for the City Hall HVAC replacement to Smith Mechanical in the amount of \$21,000. Motion carried.

Public Comment

Mayor Baublitz asked for public comments. There was none.

Announcements

There was none.

Moved by Hubbard, second by Jerome to adjourn. Motion carried.

The meeting adjourned at 7:38pm.

Approved 5-7-2024

Cathy Cameron

Cathy Cameron, City Clerk