

CITY OF ITHACA
PLANNING COMMISSION MEETING MINUTES
Tuesday, July 12, 2022 @ 7:00 PM

The regular meeting of the Ithaca Planning Commission was called to order by Chair Teal at 7:00 p.m., followed by the Pledge of Allegiance to the American Flag.

Present: Commissioners Richard Teal, Rob Endter, Jared Macha, Kristyn Roethlisberger, Jerry Timmons and Mayor Alice Schafer

Absent: None

Staff Present: City Manager Jamey Conn and City Clerk Cathy Cameron

Audience Present: Doug Dice, and Duane LaLone

Clerk Cameron administered the oath of office to Rob Enter and Jared Macha for a 3-year term ending 6/30/2025.

Clerk Cameron reported that Clare McCollum has stepped down from the Commission. This leaves a vacant seat for the remainder of the term ending June 30, 2022.

Chair Teal opened the floor for nominations for election of officers as Chair, Vice Chair and Secretary, to serve one-year terms ending June 30, 2023.

Moved by Schafer, second by Mach to nominate Richard Teal to serve as Chair. Commissioner Teal accepted the nomination. Motion carried.

Moved by Schafer, second by Macha to nominate Rob Endter to serve as Vice Chair. Commissioner Endter accepted the nomination. Motion carried.

Moved by Schafer, second by Macha to nominate Kristyn Roethlisberger to serve as Secretary. Commissioner Roethlisberger accepted the nomination. Motion carried.

Moved by Timmons, second by Macha to approve the minutes of the regular meeting held May 10, 2022. Motion carried.

Public Comments

Chair Teal asked for any public comments. None was given.

Unfinished Business

There was none.

New Business

Manager Conn presented the site plan request made by Duane LaLone, owner of DuKay LLC, located at 331 Industrial Parkway. The proposed plan is to lay crushed concrete stone between the west end of the building and the existing concrete slab. This will provide a hard surface driveway. Manager Conn reported that he and Mr. LaLone had previously spoken (prior to this meeting) about the property conditions of his other business, Trinity Truck and Trailer, located at 180 Industrial Parkway. Discussion was held regarding all the trucks being parked outside along with other miscellaneous items. Manager Conn stated he has received complaints from neighboring businesses regarding the looks of the property. Further sharing that the view from the highway has been of concern to the City and its residents. Mr. LaLone acknowledged the situation and understood the concern from others. He stated that he purchased the property at 331 Industrial Parkway to use those storage buildings to expedite service down time. He has already begun the process of cleaning up the old location. The new property provides several storage

buildings for the trucks, parts and equipment. The existing concrete slab will be used for additional parking, leaving the proposed crushed concrete surface to be used as a driveway access only. Manager Conn stated that the drainage for the property will go to the existing retention pond within the Industrial Park.

Moved by Endter, second by Macha to approve the site plan for Dukay LLC as submitted, for crushed concrete driveway located at 331 Industrial Parkway, contingent on the County Drain Commission's approval of the storm water drainage.

Motion carried.

Public Comments

Chair Teal asked for any public comments. None was given.

Moved by Timmons, second by Roethlisberger to adjourn the meeting at 7:36pm. Motion carried.

Approved 8-9-2022

Kristyn Roethlisberger

Kristyn Roethlisberger, Commission Secretary

Cathy Cameron

Cathy Cameron, Recording Secretary