

**CITY OF ITHACA
CITY COUNCIL MEETING
September 20, 2022
7:00 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Baublitz at 7:00pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons Rob Endter, James Gruesbeck, Alison Jerome and Rick Koppleberger. Staff present were City Manager Jamey Conn and City Clerk Cathy Cameron.

Absent was Councilperson Clark Hubbard and Attorney Jeff Arnold.

Audience in attendance was none.

Moved by Andrew, second by Jerome to excuse Councilperson Clark Hubbard due to illness. Motion carried.

Moved by Koppleberger, second by Andrew to approve the minutes of the regular meeting held September 6, 2022. Motion carried.

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda.

Moved by Endter, second by Koppleberger to approve the Agenda, including the Consent Agenda. Motion carried.

Public Comment

Mayor Baublitz asked for public comments. None were given.

Consent Agenda

Moved by Jerome, second by Andrew to approve the consent agenda items as listed:

- **City Manager’s written report, which included updates and information on the CEC Conference, Consumers Energy, Planning Commission, IPC Golf Outing, Renovations, Paving Projects, Trick-or-Treat and Library Auction Items.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Fandell and recommended for payment: Accounts Payable Checks #48504-48539, 1016A, and Payroll Checks #16596-16602, DD #2300-2310, EFT #1491-1495 as listed in the Check Register Book.**
- **Correspondence received: none**

Motion carried by Roll Call Vote:

Ayes: (6) Endter, Gruesbeck, Jerome, Koppleberger, Andrew and Baublitz

Nos: (0) None

Absent: (1) Hubbard

City Manager Comments

Manager Conn provided an update on the renovation schedule. City Hall will be closed to the public for several weeks during October, with as needed availability of the City Manager and City Clerk. Clerk Cameron will establish a daily time option to residents for election purposes. City Manager reported that Eight Cap did change their mind on the paving project and have committed to having their private portion be included. Trick-or-Treat hours have been set for October 31st from 5:30pm-7:30pm. An update on the upcoming city auction was provided along with a list of additional items from the library to be included.

Unfinished Business

City Manager Conn updated Council on the Center Street Resurfacing Project. Bids were received with a total project cost at \$186,049.86. This increases the city obligation an additional \$986.76. Manager Conn requested the approval for the additional funding to proceed with the project.

Moved by Jerome, second by Koppleberger to approve the additional funding for the Center Street Resurfacing Project in the amount of \$986.76. Motion carried.

New Business

Manager Conn presented the Land Use Master Plan draft for review. Discussion was held. Clerk Cameron stated that with Council authorization, the 63-day waiting/review period will begin, then a public hearing will be held during a Planning Commission meeting with a final draft brought back to the Council.

Moved by Koppleberger, second by Andrew to authorize the Land Use Master Plan draft for the review process to begin. Motion carried.

Clerk Cameron presented the Title VI Non-Discrimination Plan draft version for approval. The city is required to submit an annual report to the state. Within the plan the Mayor and City Manager names are listed and required signatures. Clerk Cameron stated that those names were updated as well as the organizational chart; due to new job titles for department heads.

Moved by Andrew, second by Endter to approve the Title VI Non-Discrimination Plan and authorize the Mayor and City Manager to sign. Motion carried.

Manager Conn stated that an Industrial Facilities Tax Exemption Application had been received from Misenhelder Welding. Clerk Cameron requested the council to set a public hearing for October 18, 2022. This will be for the new addition on the north side of the existing building.

Moved by Jerome, second by Endter to set a public hearing for the IFE request from Misenhelder Welding on October 18, 2022 at the regular council meeting. Motion carried.

Public Comment

Mayor Baublitz asked for public comments. None were given

Moved by Andrew, second by Jerome to adjourn. Motion carried.

The meeting adjourned at 7:24pm.

Approved 10-4-2022

Cathy Cameron

Cathy Cameron, City Clerk