

**CITY OF ITHACA  
CITY COUNCIL MEETING  
June 7, 2022  
7:00 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Pro-Tem Baublitz at 7:02pm. and followed by the Pledge of Allegiance to the Flag. Councilperson Koppleberger gave the invocation.

Present were Mayor Pro-Tem Brett Baublitz, Councilpersons James Andrew, James Gruesbeck, Clark Hubbard, Alison Jerome and Rick Koppleberger. Staff present were City Manager Jamey Conn and City Clerk Cathy Cameron.

Additional staff present was Treasurer Barbara Fandell.

Absent was Mayor Alice Schafer and Attorney Jeff Arnold.

Audience in attendance: Sean Beckman with Rowe PSC

**Moved by Koppleberger, second by Jerome to excuse Councilperson Clark Hubbard, from the May 17<sup>th</sup> meeting, as he was out of town and had notified the City Manager prior to the meeting. Motion carried.**

**Moved by Koppleberger, second by Jerome to excuse Mayor Alice Schafer due to illness. Motion carried.**

**Moved by Koppleberger, second by Hubbard to approve the minutes of the regular meeting of the City Council held on May 17, 2022. Motion carried.**

Mayor Pro-Tem Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda.

**Moved by Hubbard, second by Jerome to approve the Agenda, including the Consent Agenda. Motion carried.**

**Public Comment**

Mayor Pro-Tem Baublitz asked for public comments. There was none.

**Consent Agenda**

**Moved by Andrew, second by Hubbard to approve the consent agenda items as listed:**

- **City Manager's written report, which included updates and information on Elm Street, Fair, Westwind Sign, Water Tower, DPW Crew, Horse Barn and Pickle Ball Courts.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Fandell and recommended for payment: Accounts Payable Checks #48281-48309, Grant Check #1225 and Payroll Checks #16505-16511, DD #2190-2200, EFT #1435-1438 as listed in the Check Register Book.**
- **Correspondence received: Magnet 2021 Annual Report, GACC Minutes & Update, GGDI Minutes, GGDI Millage Renewal Brochure.**

**Motion carried by Roll Call Vote:**

**Ayes: (6) Andrew, Gruesbeck, Hubbard, Jerome, Koppleberger and Baublitz**

**Nos: (0) None**

**Absent: (1) Schafer**

### **Committee Reports**

Mayor Pro-Tem Baublitz reported that the Committee of the Whole had met prior to the Council Meeting that evening. Discussion was held on changing City Hall office hours and staff work hours. Manager Conn proposed a new schedule for City Hall to be open to the public Monday-Friday 8am-4pm, with exception to summertime (Monday following the 1<sup>st</sup> Sunday in May up to but not including Labor Day) of Friday 8am-Noon. Proposed staff work hours Monday-Friday 8am-4pm, with exception to summertime, being Monday-Thursday 7:30am-4:30pm and Friday 8am-Noon. Manager Conn proposed an increase in wages of \$2,500 for the Treasurer and an increase to \$50 for the recording clerk attending Planning Commission and Zoning Board of Appeals meetings. Discussion was held regarding code enforcement. Recommendation from the Committee was to approve the proposals as submitted by the City Manager.

**Moved by Hubbard, second by Koppleberger to approve the new City Hall office hours and staff work hours as presented, an increase in wages of \$2,500 for the Treasurer, an increase to \$50 for the recording clerk attending PC and ZBA meetings; all effective July 1, 2022. Motion carried.**

### **City Manager Comments**

Manager Conn reported that pavement repairs have been completed on South Elm Street. The G.A.S. Fair will be having a carnival this year. A new sign for Westwind Estates is being developed and will be installed this summer. Manager Conn reported that the quote for the water tower painting was received. To repaint the east tower white with the new city logo would be \$92,000 that can be split into two years. Keeping the tower blue while adding the logo would be \$36,000. Discussion was held with the consensus that fiscal responsibility prevail by keeping the current blue color. The newly hired full time DPW crew member will be starting soon along with two additional seasonal positions were filled. The horse barn at McNabb Park is official down and clean up is nearly complete. The RC Tower will be next for de-construction. Construction is set to begin on the pickle ball courts next week.

### **Unfinished Business**

There was none.

### **New Business**

Manager Conn updated Council on the planned Nelson Street Water Main Project. The water main needs to be replaced and increased in size on Nelson Street between Center and Emerson. There are street improvement/maintenance planned for this location this fall, so the water main needs to be done simultaneously. Mr. Beckman with Rowe PSC provided the engineering aspects of the project at a cost of \$4,800.

**Moved by Hubbard, second by Koppleberger to approve the Contract for Engineering Services with Rowe PSC in the amount of \$4,800 for the Nelson Street Water Main Replacement and authorize the City Manager to sign. Motion carried.**

Mr. Beckman presented a bid tabulation for the Commercial LSLR project. The lowest bid was more than 200% over the engineer's estimate. His recommendation to Council was to re-bid this project in the fall for a planned construction date being in 2023 or 2024. Discussion was held. Council agreed with the delay and re-bid recommendation.

Mr. Beckman presented a bid tabulation for the Residential LSLR project. The bid was for 300 residential water service lines with the lowest bid coming in just under three million dollars. His recommendation to Council was to consider utilizing city staff to begin working on the residential water service line investigations and replacements as their schedule allows to still be in compliance with EGLE requirements. Discussion was held. Council agreed with his recommendation to utilize city staff for the project.

Treasurer Fandell presented Resolution 2022-08 Approving 2022-2023 Budget Appropriations. She highlighted a couple of amendments that were made since the public hearing was held.

**Moved by Hubbard, second by Koppleberger to adopt Resolution 2022-08 Approving 2022-2023 Budget Appropriations.**

**Motion carried by Roll Call Vote:**

**Ayes: (6) Gruesbeck, Hubbard, Jerome, Koppleberger, Andrew and Baublitz**

**Nos: (0) None**

**Absent: (1) Schafer**

**Public Comment**

Mayor Pro-Tem Baublitz asked for public comments. None was given.

**Moved by Hubbard, second by Andrew to adjourn. Motion carried.**

The meeting adjourned at 7:54pm.

*Approved 6-21-2022*

*Cathy Cameron*

Cathy Cameron, City Clerk