



City Council Chamber
129 W. Emerson St
Ithaca, MI 48847

**City of Ithaca
City Council
Regular Meeting Agenda
Tuesday, March 3, 2026 @ 5:30 PM**

1. Call to Order
2. Pledge of Allegiance to the American Flag
3. Approval of Minutes: Regular Meeting February 17, 2026
4. Approval of Agenda (including the Consent Agenda)
5. Public Comments (*General comments, including items on this Agenda*)
6. *Consent Agenda (Roll Call Vote)
 - a. City Manager's Written Report
 - b. Claims and Accounts
 - c. Correspondence – G.A.S Minutes
7. Department/Committee Reports
 - a. Committee of the Whole (2-26-2026)
8. City Manager Comments
9. Unfinished Business (*none*)
10. New Business
 - a. Engineering Proposal - Center Street Project
 - b. Engineering Proposal - Union Street Project
 - c. Single Audit Financial Report
 - d. Board of Review Appointment
 - e. Police Chief Deliberations
 - f. Police Vehicle & Equipment Quotes
11. Public Comments
12. Announcements
13. Adjournment

Cathy Cameron
City Clerk

**All matters listed under Item 6, Consent Agenda, are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered separately.*

**CITY OF ITHACA
CITY COUNCIL MEETING
February 17, 2026
5:30 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 5:30pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Brandon Ester, Clark Hubbard, and Brooke Vernon. Staff present was City Manager Jamey Conn and City Clerk Cathy Cameron.

Absent was Councilperson Kristyn Roethlisberger.

Audience in attendance was none.

Moved by Hubbard, seconded by Ester to approve the minutes of the regular meeting held February 3, 2026. Motion carried.

Moved by Andrew, seconded by Vernon to excuse Councilperson Roethlisberger. Motion carried.

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda.

Moved by Hubbard, seconded by Endter to approve the Agenda, including the Consent Agenda. Motion carried.

Public Comment

Mayor Baublitz asked for public comment. There was none.

Consent Agenda

Moved by Hubbard, seconded by Ester to approve the consent agenda items as listed:

- **City Manager's written report included updates and information on MERS Unfunded Liability, DPW Fulltime Opening, Police Chief Hiring, Sidewalk Millage Bidding, New Copier and MDOT.**
- **Financial Reports for January 2026.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Klifman and recommended for payment: Accounts Payable Checks #51279-51304, 1041(A) and Payroll Checks #17157-17159, DD #3603-3619, EFT #2133-2139 as listed in the Check Register Book.**
- **Correspondence received was none.**

Motion carried by Roll Call Vote:

Ayes: (6) Vernon, Andrew, Endter, Ester, Hubbard, Baublitz

Nos: (0) None

Absent: (1) Roethlisberger

Committee/Department Reports

There was none.

City Manager Comments

Manager Conn reported that our Regional Relationship Manager with MERS will be attending the March 17th council meeting to review and discuss the cities position with our unfunded liability. The city is in a good position with our pension and is on pace to be fully funded soon. An update was provided on applications

received for the DPW and Police Chief positions open. Closed bids are now being accepted for the sidewalk replacement program which covers the next two years.

Unfinished Business

There was none.

New Business

Manager Conn inquired on available dates to schedule interviews for the police chief position. Discussion was held. Mayor Baublitz set a Committee of the Whole meeting for Thursday, February 26th to conduct interviews beginning at 5:00pm. Council held a discussion on questions that they would like to ask the candidates. Manager Conn will compile the information and create a document to share with council before that date.

Public Comment

Mayor Baublitz asked for public comments. There was none.

Announcements

There was none.

Moved by Hubbard, second by Andrew to adjourn. Motion carried.

The meeting adjourned at 6:25pm.

Cathy Cameron

Cathy Cameron, City Clerk



CITY OF ITHACA, MICHIGAN
City Manager Report to the City Council
March 3, 2026

1. **POLICE CHIEF INTERVIEWS:** We ended up with some very good candidates during our initial Police Chief interviews. I have been working on securing several vehicle quotes to suit the department's needs. Included in the packet are those quotes, along with the buildout cost and mobile radio cost. We will need two or three radios, depending on whether we are hiring office staff to assist the chief. As for the vehicles, the Tahoe is the most expensive but will hold its value better than the others, followed by the Silverado and then the F150.
2. **UNION STREET ENGINEERING BIDS:** In this week's packet, you will find engineering estimates for the Union Street project. As you are aware, the engineering costs, while necessary, are a large chunk of the total. We have done a lot of work with ROWE over the years, and they would be an excellent option. Wade Trim is the other bidder. While we do not have the experience working as much with Wade Trim, we do have extensive experience with their lead engineer on this project. We need to secure one of them from the included bids if we want to move forward with the project for a 2027 construction timeline.
3. **RURAL TASK FORCE PROJECT:** Center Street resurfacing from Woodland Park to Maple Street, spans the bridge (no work will be done on the bridge). We will need to get the engineering proposal approved before we can move forward with the project planning in order to capture the state funding.
4. **PLANNING AND ZONING ACKNOWLEDGEMENT:** The city received some positive feedback for our dealings with Digital One Billboards, with our efficient and progressive planning and zoning program.
5. **UTILITY POLE:** The two light poles have been installed on South Pine River Street. This should allow motorists to have better vision in the area at night and ultimately skirt some car/deer accidents along that stretch.
6. **SINGLE AUDIT:** Roslund Prestage & Company has completed the city's single audit for our SRF funding. We are thrilled to share that they did not identify any deficiencies in internal control that are considered to be material weaknesses. The reporting requirements for any federal funding projects can be very challenging, especially for a small team. Great job to Treasurer Klifman and the rest of the team for securing this outcome.

Respectfully submitted,
Jamey Conn

digital**ONE**

BILLBOARDS

Cathy

Thank you very much for your assistance and efficient work on our billboard application. It's always great when we get a location like Ithaca that is pro-progress + growth!

Sincerely, Brian English

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL FUND					
03/04/2026	GEN	51305	0089	A-1 TRUCK PARTS, INC.	1,721.93
03/04/2026	GEN	51306	7392	ABDO SPOTLIGHT MAGIC WAGON	137.23
03/04/2026	GEN	51307	7609	AMAZON CAPITAL SERVICES	823.08
03/04/2026	GEN	51308	7609	VOID	0.00
03/04/2026	GEN	51309	1748	APPLIED INNOVATION	250.03
03/04/2026	GEN	51310	2580	AUTO VALUE ITHACA	604.43
03/04/2026	GEN	51311	7614	BENDZINSKI & CO	1,000.00
03/04/2026	GEN	51312	7533	BRODART CO	87.30
03/04/2026	GEN	51313	1453	CENGAGE LEARNING INC / GALE	205.12
03/04/2026	GEN	51314	0801	CENTRAL CONCRETE PRODUCTS	703.95
03/04/2026	GEN	51315	7296	CMS INTERNET LLC	377.35
03/04/2026	GEN	51316	1607	GRATIOT COUNTY CLERK	1,503.18
03/04/2026	GEN	51317	0455	HUTSON INC	9.20
03/04/2026	GEN	51318	1991	ITHACA DDA	75.00
03/04/2026	GEN	51319	2398	MICHIGAN ASSOCIATION OF MAYORS	120.00
03/04/2026	GEN	51320	2515	MORNING SUN	1,305.99
03/04/2026	GEN	51321	2087	NAPA AUTO PARTS	31.31
03/04/2026	GEN	51322	7613	NOORDYK BUSINESS EQUIPMENT	57.28
03/04/2026	GEN	51323	2910	RENT-RITE INC	115.00
03/04/2026	GEN	51324	2960	ROSLUND PRESTAGE & COMPANY PC	9,000.00
03/04/2026	GEN	51325	7615	SHILA KIANDER	60.00
03/04/2026	GEN	51326	7616	ST LOUIS PUBLIC SCHOOLS	2,000.00
03/04/2026	GEN	51327	0241	VC3 INC	235.20

GEN TOTALS:

Total of 23 Checks:	20,422.58
Less 1 Void Checks:	0.00
Total of 22 Disbursements:	20,422.58

Bank WSDBT WATER SEWER BOND DEBT

03/04/2026	WSDBT	36 (A)	7585	MICHIGAN FINANCE AUTHORITY	11,187.21
03/04/2026	WSDBT	37 (A)	3235	US BANK	204,950.00

WSDBT TOTALS:

Total of 2 Checks:	216,137.21
Less 0 Void Checks:	0.00
Total of 2 Disbursements:	216,137.21

REPORT TOTALS:

Total of 25 Checks:	236,559.79
Less 1 Void Checks:	0.00
Total of 24 Disbursements:	236,559.79

INVOICE NUMBER	DESCRIPTION	AMOUNT	NOTES
VENDOR NAME: A-1 TRUCK PARTS, INC.			
198-533168	BOLTS	3.41	
198-533240	AIR DRYER	561.11	
198-533387	REPAIR SUPPLIES	10.28	
198-533372	HOSE & SUPPLIES	151.84	
198-533154	AIR BRAKE COMPRESSOR	1,570.30	
198-533735	CREDIT/RETURN	(575.01)	
TOTAL VENDOR A-1 TRUCK PARTS, INC.		1,721.93	
VENDOR NAME: ABDO SPOTLIGHT MAGIC WAGON			
0088342	CHILDREN'S BOOKS	137.23	
TOTAL VENDOR ABDO SPOTLIGHT MAGIC WAGON		137.23	
VENDOR NAME: AMAZON CAPITAL SERVICES			
1J9CLTGLGV31	BOOKS	70.02	
136P3M74LM37	BOOKS & SUPPLIES	407.00	
1QK6GVH1GDHV	BOOKS	40.28	
16RRXWKJD6YP	BOOKS	8.50	
1MW16QCMTFWK	BOOKS	150.21	
1R9GYX7RJFDP	BOOKS	17.00	
1MQMWWKWRM4NY	BOOKS	8.50	
1FWTHLNKXL7L	BOOKS	78.30	
1W44D7TMM19D	BOOKS	28.23	
1YHYPINGY76V	BOOKS	36.18	
1XTQDRTWH4Y3	BOOKS	18.89	
1XGNGFM6KLJT	CREDIT	(20.14)	
1MPM1CJVJTV	CREDIT	(9.41)	
1RWXMQQDJVTK	CREDIT	(9.41)	
1DQJP44DM6DY	CREDIT	(18.89)	
1D3Y36GVMXKQ	CREDIT	(25.40)	
1LG9Y6RPFHQP	BOOKS	17.72	
1WYNJ7R1F7QN	BOOKS	8.50	
1KH3GFVNF3P	BOOKS	8.50	
1F4V1P37FJGW	BOOKS	8.50	
TOTAL VENDOR AMAZON CAPITAL SERVICES		823.08	
VENDOR NAME: APPLIED INNOVATION			
3071467	QTRLY COPIES & CONTRACT	250.03	
TOTAL VENDOR APPLIED INNOVATION		250.03	
VENDOR NAME: AUTO VALUE ITHACA			
308-786432	WORK LAMP, MIXING CUPS	72.12	
308-786454	THREADLOCKER	7.39	
308-786329	FUEL LINE HOSE & FILTER	8.27	
308-786244	IMPERIAL BLUE	18.79	
308-785838	FINISH CUT, SHINE MASTER, CLAMP	41.69	
308-785421	AIR FILTER, CLOTHS, DEXRON	130.24	
308-785899	RUST PREVENTION	44.01	
308-786155	FINAL PRO SERIES	40.18	
308-786200	WORK LAMP	23.06	
308-786067	FUEL FILTER	46.89	
308-786062	FUEL FILTER	48.99	
308-786063	FUEL FILTERS	102.88	
308-786188	SUPPLIES	19.92	
TOTAL VENDOR AUTO VALUE ITHACA		604.43	
VENDOR NAME: BENDZINSKI & CO			
5286	ANNUAL DISCLOSURE FILING	1,000.00	
TOTAL VENDOR BENDZINSKI & CO		1,000.00	
VENDOR NAME: BRODART CO			
669666	BOOK COVERS	87.30	
TOTAL VENDOR BRODART CO		87.30	
VENDOR NAME: CENGAGE LEARNING INC / GALE			
999102075707	BOOKS	140.75	
999102098020	BOOKS	41.98	
999102203365	BOOKS	22.39	
TOTAL VENDOR CENGAGE LEARNING INC / GALE		205.12	
VENDOR NAME: CENTRAL CONCRETE PRODUCTS			
179354	COLD PATCH	703.95	

INVOICE NUMBER	DESCRIPTION	AMOUNT	NOTES
VENDOR NAME: CENTRAL CONCRETE PRODUCTS			
	TOTAL VENDOR CENTRAL CONCRETE PRODUCTS	703.95	
VENDOR NAME: CMS INTERNET LLC			
N5783-117	3/2026 PHONE CHARGES	377.35	
	TOTAL VENDOR CMS INTERNET LLC	377.35	
VENDOR NAME: GRATIOT COUNTY CLERK			
INVOICE	11/2025 - PRIMARY ELECTION COSTS	1,503.18	
	TOTAL VENDOR GRATIOT COUNTY CLERK	1,503.18	
VENDOR NAME: HUTSON INC			
11159491	PLUG	9.20	
	TOTAL VENDOR HUTSON INC	9.20	
VENDOR NAME: ITHACA DDA			
INVOICE	REIMBURSE DDA DOLLARS	75.00	
	TOTAL VENDOR ITHACA DDA	75.00	
VENDOR NAME: MICHIGAN ASSOCIATION OF MAYORS			
INVOICE	2026 MEMBERSHIP - B BAUBLITZ	120.00	
	TOTAL VENDOR MICHIGAN ASSOCIATION OF MAYORS	120.00	
VENDOR NAME: MICHIGAN FINANCE AUTHORITY			
7814-01	24-DWSRF SEMIANNUAL PAYMENT	11,187.21	
	TOTAL VENDOR MICHIGAN FINANCE AUTHORITY	11,187.21	
VENDOR NAME: MORNING SUN			
1069713	52 WEEK SUBSCRIPTION	1,305.99	
	TOTAL VENDOR MORNING SUN	1,305.99	
VENDOR NAME: NAPA AUTO PARTS			
581745	WINDSHIELD WASH	31.31	
	TOTAL VENDOR NAPA AUTO PARTS	31.31	
VENDOR NAME: NOORDYK BUSINESS EQUIPMENT			
841652	2/5 - 3/4 2026 COPIES	57.28	
	TOTAL VENDOR NOORDYK BUSINESS EQUIPMENT	57.28	
VENDOR NAME: RENT-RITE INC			
204897DV-1	PORTABLE BATHROOM - WOODLAND PARK	115.00	
	TOTAL VENDOR RENT-RITE INC	115.00	
VENDOR NAME: ROSLUND PRESTAGE & COMPANY PC			
172492	SINGLE AUDIT	9,000.00	
	TOTAL VENDOR ROSLUND PRESTAGE & COMPANY PC	9,000.00	
VENDOR NAME: SHILA KIANDER			
INVOICE	BOR VIRTUAL TRAINING - D. PARLING	30.00	
INVOICE	BOR VIRTUAL TRAINING - S. FRITZ	30.00	
	TOTAL VENDOR SHILA KIANDER	60.00	
VENDOR NAME: ST LOUIS PUBLIC SCHOOLS			
INVOICE	CUSTOM CABINETS	2,000.00	
	TOTAL VENDOR ST LOUIS PUBLIC SCHOOLS	2,000.00	
VENDOR NAME: US BANK			
0032764NS	2016 UTGO BOND PAYMENT	204,950.00	
	TOTAL VENDOR US BANK	204,950.00	
VENDOR NAME: VC3 INC			
VC3-238816	3/2026 MICROSOFT 365	181.70	
VC3-239254	3/2026 CLOUD PROTECTION	53.50	
	TOTAL VENDOR VC3 INC	235.20	
GRAND TOTAL:		236,559.79	

November 10th, 2025 7:00pm

Gratiot Agricultural Society

Attendees

Stephanie Smith, Casey Longanbach, Sami Hill, Chance Boettcher, Sara McGill, Lacey Elkins, Jennie Bollinger, Jody Monk, Kim Reisterer

Secretaries Report

Lacey made the motion to accept seconded by Sara

Treasurers Report

Presented by Kim. Jennie made the motion to accept seconded by Chance.

Old Business

Harvest Classic Nov 1&2

Spring/Summer Buckle Series

May 2nd and June 20th

Pleasure show May 3rd

Rodeo Fair 2025

Stephanie and Sami presented two different options for a Rodeo at fair. Both rodeos had dates available. Stephanie will get both contracts sent in the group chat.

Thank you's Banners

-how do we want to deliver them?

New Business

Upgrades

Make a plan about where to start at Jan. meeting.

Fair 2025

Meeting adjourned at 8:15

January 12th, 2026 7:00pm

Gratiot Agricultural Society

Attendees

Stephanie Smith, Casey Longanbach, Sami Hill, Chance Boettcher, Sara McGill, Lacey Elkins, Jody Monk, Kim Reisterer, Tianna Beane

Secretaries Report

Lacey made the motion to accept seconded by Shelby

Treasurers Report

Lacey made the motion to accept seconded by Sara. Motion passed.

Old Business

Electrical quote. See in upgrades

Spring/Summer Buckle Series

May 2nd and June 20th

Pleasure show May 2nd

Makeup from October 19th

New Business

Upgrades

Upgrades for the announcer booth. We will share a facebook post to ask for bids.

Motion to accept bid from revolution electric for work to begin. Lacey made the motion for approval seconded by Tianna.

- Lacey made a motion to allocate possible Grant for bathroom improvement, Jody seconded. Grant has not been submitted

Fair 2026 Clean up dates

April 26th at 11:00am.

Fair 2026

Appreciation Dinner Gathering Hub

Feb 21st. Silent auctions, road sign, Stephanie and Jody are meeting to decide details.

Adjournment

Lacey made a motion to adjourn. Tianna seconded. Motion carried. Meeting adjourned at 8:30pm

CITY OF ITHACA
NOTICE
COMMITTEE MEETING

Date Posted: February 20, 2026 No: 2026-02
Time: 10:00am

Committee: Committee of the Whole
Date: Thursday, February 26, 2026 Time: 5:00pm.
Location: 129 W. Emerson Street, Ithaca, MI 48847

Meeting Subject or Agenda: To hold interviews for the Chief of Police.



Authorized Signature
Phone: 989-875-3200

NOTE: This document will serve as notice of committee meetings and serve as minutes of the meeting with a recommendation to the City Council on the reverse side. Please advise committee members and the Mayor of the meeting. Any staff that you wish to be present must be invited by the Chair. Committee meetings, at times, may constitute a quorum of the City Council.



February 23, 2026

Mr. Jamey Conn, City Manager
City of Ithaca
129 West Emerson Street
Ithaca, MI 48847

RE: Center Street Resurfacing Phase IV
Professional Services Proposal

Dear Mr. Conn:

ROWE Professional Services Company is pleased to submit this professional services proposal for the above-referenced project. ROWE understands that the city is planning to resurface Center Street using \$150,000 programed through Economic Development Category D and Surface Transportation Rural funding, administered through the Michigan Department of Transportation (MDOT) Local Agency Program (LAP). ROWE has intimate knowledge of this project area and scope, having provided design and construction engineering for a similar project on Center Street in 2013/2014.

The scope of the project includes:

- 2-inch cold milling and hot mixed asphalt (HMA) for resurfacing of Center Street from the existing pavement joint at Woodland Park to Maple Street (1,700 feet). No work will occur on the concrete bridge deck over the Huron & Eastern Railway.
- Placing permanent pavement markings.

SCOPE OF SERVICES

The project includes engineering design, bidding, construction administration, and permitting for the proposed road improvements.

Design Phase:

Once the design contract has been awarded, ROWE will begin the Design Phase of the project. The phase includes the following tasks:

Project Kickoff and Field Review:

ROWE will schedule a project kickoff meeting with city staff to review the project scope, schedule, deliverables, expectations, and timelines. After the kickoff meeting, ROWE will visit the project location to review the existing conditions with city staff.

ROWE will perform a field review of the project area and log all drainage features, side street and driveway locations, existing features within the pavement area, and measure existing street widths. A topographic survey will not be required for the programmed scope of work.

SINCE 1962

Mr. Jamey Conn, City Manager
 February 23, 2026
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Preliminary Design:

ROWE will develop an 80 percent package that meets MDOT's Grade Inspection (GI) review requirements. ROWE will schedule and attend one 80 percent plan review meeting with the city to review the proposed improvements. Any review comments will be incorporated prior to submittal to MDOT. ROWE will submit the approved GI documents to MDOT via ProjectWise.

It is anticipated that the 80 percent package will include the following:

- 8 ½ inch by 11 inch Log Plans
 - Cover Sheet
 - Standard Notes
 - Detail Sheet
 - Typical Cross Sections
- MERL Construction Cost Estimate
- Special Provisions

The following permit is anticipated for this project, and ROWE will assist the city with its submittal and approval:

- MDOT Right-of-way Construction permit application for temporary traffic control signage in the US-127 Business Route right-of-way.

Additional funding clearances and paperwork will be prepared and submitted to MDOT:

- Funding Program Application
- 3-year safety review and crash analysis.
- Local Agency Environmental Clearance Form (NEPA form 5323)
- Section 106 Application – National Historic Preservation Act

ROWE will coordinate with MDOT and the city to schedule a GI meeting with all required stakeholders. ROWE will attend the GI meeting to present the project and obtain feedback from the MDOT LAP representative and other stakeholders.

Local traffic will be maintained throughout construction. The final traffic control strategy will be selected in cooperation with city staff based on safety, constructability, and minimizing disruption to residents. Two primary methods will be considered in the design phase:

- Constructing the project under part-width construction, utilizing traffic regulators to maintain one lane of two-way traffic.
- Maintain local traffic on the milled pavement surface between operations.

Final Design:

ROWE will incorporate any review comments from the GI submittal into the final design documents and submit the final design package to the city for review. Upon approval, all final documents will be uploaded to ProjectWise.

Bidding Phase:

MDOT will advertise and award the project through its letting process. ROWE will be available to address any questions contractors may have.

Construction Phase:

Once MDOT has awarded the project to the contractor, ROWE will assist the city with the Construction Phase of the project. It is assumed that the project will take 3 days to complete.

Mr. Jamey Conn, City Manager
February 23, 2026
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Construction Administration:

- Schedule and administer a pre-construction meeting.
- Provide construction observation, including completion of Inspector Daily Reports (IDR’s), documentation of quantities, performing prevailing wage interviews, and HMA testing.
 - The budget is based on 50 hours of on-site observation by multiple inspectors and 67 hours of office time throughout the construction process.
 - Sampling and laboratory testing of the HMA mixture is required by MDOT.
- Provide contract administration, including creating any necessary change orders, and review the Contractor’s Application for Payments.
- Schedule and attend a project walk-through upon completion and create a punch list, if necessary.
- Obtain, review, and submit all necessary MDOT LAP project closeout documentation as required.

SCHEDULE

It is our understanding that the project is planned for construction in 2027 to meet funding requirements. The following schedule assumes the project will be in the MDOT November 6, 2026, bid letting. Dates are based on the MDOT LAP FY 2026 Project Planning Guide.

Authorization to Proceed (ATP)	March 17, 2026
Submit NEPA Documentation to MDOT	April 8, 2026
Submit GI Plan Package to the City	May 15, 2026
Submit GI Plan Package to MDOT.....	June 8, 2026
Anticipated GI Plan Review Meeting with MDOT	July 8, 2026
Submit Final Plan Package to the City	July 29, 2026
Submit Final Plan Package to MDOT.....	August 21, 2026
Anticipated Letting Date	November 6, 2026
Construction Start Date.....	Spring 2027

COMPENSATION

Compensation for our services is as follows:

Design and Bidding Phase.....	\$14,400
Construction Administration and Inspection	\$15,700
Material Testing Subconsultant.....	\$2,000

Proposed Fee..... \$32,100

CLARIFICATIONS TO OUR SCOPE OF SERVICES

1. The city will upgrade all non-compliant Americans with Disability Act (ADA) sidewalk ramps in the project area as required for Federal Highway Compliance prior to the construction start date.
2. Project does not include replacement of sanitary sewer, storm sewer, or water main.
3. Project does not include topographic survey.

Mr. Jamey Conn, City Manager
February 23, 2026
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We appreciate the opportunity to continue providing professional engineering services to the City of Ithaca for your infrastructure improvement projects. Our standard contract is attached and considered part of this proposal. If you have any questions or concerns, please feel free to contact me at (616) 272-7125.

Sincerely,
ROWE Professional Services Company

Aaron J. Wendzel, PE
Project Manager

Attachment

R:\Projects\PROPOSAL\LETTER PROPOSAL WORK IN PROGRESS\City of Ithaca\2026\Center Street - LAP\Proposal_Ithaca_Center Street.docx

Contract for Engineering Services

*Center Street Resurfacing Phase IV
City of Ithaca*

THIS AGREEMENT, entered into this ____ day of _____, by and between City of Ithaca hereinafter referred to as the "Client", and ROWE Professional Services Company, hereinafter referred to as the "Consultant".

The Client has the following project, hereinafter referred to as the "Project":

2-inch cold milling and hot mixed asphalt (HMA) for resurfacing of Center Street from the existing pavement joint at Woodland Park to Maple Street (1,700 feet).

The Client and the Consultant, in consideration of the mutual covenants hereinafter set forth, agree as follows in regard to the Scope of Services of Consultant in the Project:

Section 1 – Basic Services of the Consultant

A. Scope of Service:

The Consultant will perform the services described in the Consultant's Proposal, dated February 23, 2026 (hereinafter the "Services"). A copy of the Proposal is attached and incorporated into this Agreement as Exhibit A.

B. General:

1. The Consultant agrees to perform the Services in a timely manner, consistent with Standard of Care for the Project. If there is a written schedule that applies to the Services, it will be identified in Exhibit A or in a separate written document agreed to by both the Client and Consultant.
2. Serve as the Client's representative with respect to the Scope of Services to be performed under this Agreement. Consultant shall have complete authority to provide direction, transmit instructions, receive and review information, interpret and define Client's policies and decisions with respect to the work covered by this Agreement.

Section 2 – Additional Services of the Consultant

A. General:

If authorized in writing by the Client, the Consultant will perform additional services of the following types which will be paid for by the Client as indicated in Paragraph 5.B.

1. Additional services due to changes in the general scope of the Project.
2. Additional services due to unforeseen or hidden conditions.
3. Additional services agreed upon between the Consultant and the Client.

Section 3 – Client's Responsibilities

A. General:

1. Provide full information as to its requirements for the Project.
2. Provide the Consultant with all available information pertinent to the Project, including previous reports and any other data relative to the Services of the Project.
3. Provide access for the Consultant to enter upon lands as required for the Consultant performance of the Services.
4. Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by the Consultant and shall render in writing decisions pertaining thereto within the agreed upon time frame for the Project. Provide the Client with assistance in preparing

applications and documents to secure approvals and permits. The Client is responsible for payment of permit application fees and charges.

5. Provide reasonable legal, accounting, and insurance counseling services for the Project.
6. Obtain approval of governmental authorities having jurisdiction over the Project.
7. Furnish, or direct the Consultant to provide, at the Client's expense, necessary additional services as stipulated in Section 2 of this Agreement, or other services as required.
8. Give prompt written notice to the Consultant whenever the Client observes or otherwise becomes aware of any defect or suspected defect in the Project. Decisions and direction from the Client shall be provided in a timely manner, so as to not delay the Services or the Project.

Section 4 – Period of Service

A. General:

1. The Consultant will commence performing the Services after this Agreement is signed by the Client and the Client has provided written authorization to proceed.
2. The Services shall be considered complete when Services described in Exhibit A have been completed.

Section 5 – Payments to the Consultant

A. Payments for Basic Services of the Consultant Under Section 1:

1. The Client will pay the Consultant for the Services and reimbursable expenses indicated in Exhibit A.
2. The payment for the Services, including reimbursable expenses, as defined above shall be allocated to be paid monthly, as the Services progress. Payments are due within 30 days of the invoice date. Outstanding invoices in excess of 30 days will be subject to interest incurred at a rate of 1.5 percent per month. There is a 5 percent convenience fee on all amounts paid by the Client using a credit card.

B. Payment for Additional Services of the Consultant Under Section 2:

1. The Client will pay the Consultant for additional services within 30 days of the invoice date for the applicable additional services.

C. General:

1. If this Agreement is terminated after completion of any phase of the Consultant's Services, the progress payments to be made in accordance with Paragraph 5.A.1 and 5.A.2 on account of all prior phases completed shall constitute total payment for the Services rendered. If this Agreement is terminated during any phase of the Services, payment shall be made for Services performed prior to termination on the basis of the portion of each phase completed.
2. If, prior to termination of this Agreement, any Services designed or specified by the Consultant during any phase of the Services are suspended in whole or in part or abandoned not due to any fault of the Consultant, after written notice from the Client, the Consultant shall be paid for Services performed prior to receipt of such notice from the Client as provided in Paragraph 6.A for termination during any phase of the Services.
3. Where the Consultant utilizes subconsultants to perform a portion of the Services, and the subconsultants directly invoices the Consultant, the subconsultants' invoices will be marked up by 15 percent to cover administration costs.

Section 6 – General Conditions

A. Termination:

This Agreement may be terminated by either party upon 14 days' written notice in the event of substantial failure to perform, in accordance with terms hereof, by the other party through no fault of the terminating party. If this Agreement is so terminated, the Consultant shall be paid as provided in Paragraph 5.C.

B. Ownership:

All documents, except those provided by the Client, including Rowe's estimates, specifications, field notes, and data are and remain the property of the Consultant as Instruments of Service. The Client shall be provided a set of reproducible drawings and copies of other documents. However, they are not intended or represented to be suitable for re-use by the Client or others for extensions of the Project or for any other project.

C. Insurance:

The Consultant shall secure and maintain Commercial General Liability, Auto, Workers' Compensation, and Professional Liability insurance while performing the Services under this Agreement. The Client shall secure and maintain insurance to protect the Project and its operations from loss or damage both during and after construction.

D. Successors and Assigns:

The Client and the Consultant each binds themselves and any partners, successors, executors, administrators, permitted assigns, legal representatives and assigns to the other party of this Agreement and to the partners, successors, executors, administrators permitted assigns, legal representatives and assigns of such other party, in respect to all covenants of this Agreement. Neither the Client nor the Consultant shall assign, sublet, or transfer their interests in this Agreement without the written consent of the other party, in respect to all provisions of this Agreement.

E. Independent Contractor:

It is understood and agreed that the Consultant is an independent contractor and is not an employee or agent of the Client.

F. Non-Discrimination:

The Consultant its subconsultants shall not discriminate against any employees or applicant for employment to be employed in the performance of this Contract with respect to his or her hire, tenure, terms, conditions, or privileges of employment.

G. Dispute Resolution:

The Client and the Consultant agree to include a mediation requirement in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

H. Jobsite Safety:

Neither the professional activities of the Consultant, nor the presence of the Consultant, its employees or subconsultants at a construction/project site, shall impose any duty on the Consultant, nor relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequences, techniques, procedures, or jobsite safety, including, but not limited to, injury and illness prevention programs or similar plans intended to mitigate or prevent injuries or exposure to pollutants, viruses, bacteria or pathogens of any kind, and necessary for performing, superintending or coordinating the Work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies ("Contractor Duties"). The Consultant and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor shall be solely responsible for jobsite and worker safety and warrants that this intent shall be carried out in the

Client's contract with the General Contractor. The Client also agrees that the General Contractor and subcontractors shall defend and indemnify the Client, the Consultant and the Consultant's subconsultants from and against any claims, causes of action, demands or damages arising out of or relating to Contractor Duties. The Client also agrees that the Client, the Consultant and the Consultant's subconsultants shall be made additional insureds under the General Contractor's policies of general liability insurance.

I. Limitation of Liability:

In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant and Consultant's officers, directors, partners, employees, shareholders, owners and subconsultants for any and all claims (including claims by third parties), losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant and Consultant's officers, directors, partners, employees, shareholders, owners and subconsultants shall not exceed the Consultant's total fee for services rendered on this Project, whichever is greater (the "Limitation Amount"), and further, in no event shall the Limitation Amount exceed the amount of insurance proceeds actually available to the Consultant for the claim at issue at the of settlement or final judgment net of any and all expenses paid or incurred on the claim at issue, payments made or incurred in connection with other claims made against the Consultant, or any other circumstances which may reduce, impair, or eliminate the overall availability of such insurance to the Consultant. It is intended that this limitation apply to any and all liability or cause of action, including without limitation active and passive negligence, however alleged or arising, unless otherwise prohibited by law. The Client specifically agrees that it has had the opportunity to negotiate this Limitation of Liability clause and to accept or reject its inclusion herein.

J. Standard of Care:

The Consultant shall perform the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality.

K. Project Information:

Consultant shall be entitled to rely on the accuracy and completeness of services and information furnished by the Client and others through the Client. These services and information include, but are not limited to, surveys, tests, reports, diagrams, drawings, and legal information.

L. Project Reviews:

The Consultant shall review and approve or take other appropriate action on the Contractor submittals, such as shop drawings, product data, samples and other data, which the Contractor is required to submit, but only for the limited purpose of checking for conformance with the design concept and the information shown in the Construction Documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. The Consultant's review shall be conducted with reasonable promptness while allowing sufficient time in the Consultant's judgment to permit adequate review. Review of a specific item shall not indicate that the Consultant has reviewed the entire assembly of which the item is a component. The Consultant shall not be responsible for any deviations from the Construction Documents not brought to the attention of the Consultant in writing by the Contractor. The Consultant shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

M. Construction Phase:

The Consultant shall review and approve or take other appropriate action on the Contractor submittals, such as shop drawings, product data, samples and other data, which the Contractor is required to submit, but only for the limited purpose of checking for conformance with the design concept and the information shown in the Construction Documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. The Consultant's review shall be

conducted with reasonable promptness while allowing sufficient time in the Consultant's judgment to permit adequate review. Review of a specific item shall not indicate that the Consultant has reviewed the entire assembly of which the item is a component. The Consultant shall not be responsible for any deviations from the Construction Documents not brought to the attention of the Consultant in writing by the Contractor. The Consultant shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

N. Applicable Law:

The terms of this Agreement shall be governed by the laws of the State of Michigan. In the event a provision of this Agreement is rendered unlawful, the remaining terms and provisions shall remain in effect.

Section 7 – Corporate Protection

It is intended by the parties to this Agreement that the Consultant services in connection with the Project shall not subject the Consultant's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against the Consultant, a Michigan corporation, and not against any of the Consultant's individual employees, officers or directors.

Section 8 – Special Provisions

The Client and the Consultant mutually agree that this Agreement shall be subject to the following special provisions which, together with the remaining provisions hereof, and the exhibits hereto, represent the entire Agreement between the Client and the Consultant concerning the subject matter hereof and supersedes all prior negotiations, representations or agreements, either written or oral, concerning such subject matter. This Agreement may be amended only by written instrument signed by both the Client and the Consultant.

NONE.

Section 9 – ENTIRE AGREEMENT

This Agreement, comprising pages 1 through 5, and Exhibits A, is the entire Agreement between the Client and the Consultant. It supersedes all prior communications, understandings, and agreements, whether oral or written. Both parties have participated fully in the preparation and revision of this Agreement, and each party and its counsel have reviewed the final document. Any rule of contract construction regarding ambiguities being construed against the drafting party shall not apply in the interpreting of this Agreement, including any Section Headings or Captions. Amendments to this Agreement must be in writing and signed by both the Client and the Consultant.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written. By signing below, you represent that you are fully authorized to enter into the terms of this Agreement.

Client:
City of Ithaca

Consultant:
ROWE Professional Services Company

Signature

Signature

Typed Name and Title

Typed Name and Title



February 3, 2026

Mr. Jamey Conn, City Manager
City of Ithaca
129 W. Emerson Street
Ithaca, MI 48847

RE: Union Street Reconstruction
Professional Services Proposal

Dear Mr. Conn:

ROWE Professional Services Company is pleased to submit this professional services proposal for the above-referenced project. ROWE understands that the city is exploring the reconstruction of Union Street and Seaver Street, utilizing municipal bonds to fund the road and utility improvements. Based on our involvement in the development of the project for the past four years, ROWE has intimate knowledge of the project scope and development. Our involvement includes:

- Providing cost opinions for different construction scopes.
- Assisting the city with completing State Revolving Fund project plans, including portions of the Union Street scope.
- Assisting the city with securing a Transportation Economic Development Fund Category B grant (TEDF-Cat B) for a small portion of the roadway improvements.
 - It is assumed that if these funds are utilized for the roadway improvements, the direct grant method of project implementation will be utilized.
- Assisting the city with scoping the current project improvements on November 12, 2025.

The scope of the project includes:

- Union Street
 - Roadway reconstruction from Center Street (US127-BR) to Westwind Lane, with the removal of on-street parking (3,300 feet).
 - Water main replacement from Center Street (US127-BR) to Arcada Street, including services to the road right-of-way (ROW) (1,500 feet).
 - Sanitary sewer replacement from Center Street (US127-BR) to Barber Street, including services to the road ROW (2,650 feet).
 - Storm sewer replacement/improvements from Center Street (US127-BR) to Westwind Lane (3,300 feet). Storm sewer improvements will include coordination with the Gratiot County Drain Commissioner's office.
 - Replacement of all existing sidewalks within the project limits from Center Street (US127-BR) to the baseball field, north of Arcada Street.
- Seaver Street
 - Roadway reconstruction from Union Street, west to the roadway dead end (500 feet).
 - Storm sewer replacement/improvements, if required, based on roadway design.

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SCOPE OF SERVICES

The project includes a topographic survey, geotechnical investigation, engineering design, bidding, construction administration and staking, and permitting for the proposed road improvements.

Topographic Survey:

ROWE will perform topographic survey services, including identifying and locating existing conditions of the project limits such as physical features, terrain elevations, ground surface types, determining road right-of-way along the project limits, existing utility location based on physical and visible evidence, and the record utility information obtained from a MISS DIG design ticket. ROWE will also set horizontal and vertical control required for construction. The Topographic Survey Phase deliverable will be a survey AutoCAD base drawing showing contours, spot elevations, along with utility, topographic, and property information in AutoCAD C3D format. Our fee is based on survey field work to be completed in non-snow-covered conditions.

Geotechnical Investigation:

ROWE will subcontract with and manage a geotechnical professional to perform six 20-foot-deep soil borings. The consultant's deliverable will be subsurface boring logs to be utilized by the design and construction teams.

Design Phase:

Once the design contract has been awarded, ROWE will begin with the Design Phase of the project. The phase includes the following tasks:

Project Kickoff and Field Review:

ROWE will schedule a project kickoff meeting with the city staff to review the scope of the project, schedule, deliverables, expectations, and timelines. After the kickoff meeting, ROWE will visit the project location to review the existing conditions with city staff.

Preliminary Design:

Based on the Project Plan, ROWE will develop 50 percent plans (2-dimensional layouts) for the city's review and approval. It is anticipated that the 50 percent plans will include roadway layout, sanitary sewer layout, storm sewer layout, water main layout, and sidewalk replacement layout. ROWE will schedule and attend a 50 percent plan review meeting to review the layout with the city.

After approval of the 50 percent design plans, ROWE will develop 90 percent plans for the city's review and approval. It is anticipated that the 90 percent plan package will include the following sheets:

- Cover Sheet
- Note Sheet
- Legend Sheet
- Typical Cross Sections
- Alignment and Control Sheet(s)
- Detail Sheet(s)
- Removal Sheet(s)
- Road and Storm Plan Sheet(s)
- Road Triple Profile Sheet(s)

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- Sanitary and Water Main Plan and Profile Sheet(s)
- Pavement Marking and Signing Sheets
- Maintaining Traffic Sheet
- Soil Erosion and Sedimentation Control (SESC) Detail Sheet
- Soil Boring Log Sheet

This task also includes preparing an Opinion of Probable Construction Costs for review by the city.

ROWE will schedule and attend a 90 percent plan review meeting to review the proposed improvements with the city.

This task includes two in-person meetings with the city at the design milestones (50 percent and 90 percent plans).

Construction Documents:

Once the 90 percent plans have been approved by the city, ROWE will incorporate relevant changes into the final construction plans. The final construction plans will be adequate for bidding and construction of the proposed improvements. ROWE will follow the milestone schedule agreed upon by the city and ROWE. The 90 percent plans will be used as a base for the construction plans and will be developed into the full construction plan package. Along with the construction plans, ROWE will also develop technical specifications, bidding documents, and an updated Opinion of Probable Construction Costs. If overruns are identified, we will work with the city to review reductions to the scope. This task includes two meetings with the city (one in-person and one virtual).

The following permits are anticipated for this project and ROWE will assist the city with their submittal and completion:

- Permit application for Utility Work on a County Drain (Gratiot County Drain Commission).
- Permit application for Community Water Supply Systems (Michigan Department of Environment, Great Lakes, and Energy (EGLE)).
- Permit application for Wastewater Construction Permits (EGLE).
- Right-of-way Construction permit application (Michigan Department of Transportation (MDOT)).
- Soil Erosion and Sedimentation Control Permit Application (Gratiot County).

Bidding Phase:

After the construction documents are completed, ROWE will assist the city with bidding the project. The following tasks are included:

- Preparing an advertisement for bids for the project to be published in the local newspaper and provided to contractor plan rooms.
- Include the necessary documents in the construction contract as required by the (TEDF-Cat B) Grant.
- Schedule and administer one on-site pre-bid meeting.
- Respond to any requests for information (RFI) submitted.
- Assist the city with bid openings, prepare bid tabulation, and make a recommendation of contractor award to the city council.

Mr. Jamey Conn, City Manager
February 3, 2026
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Construction Phase:

Once the construction project has been awarded, ROWE will assist the city with the Construction Phase of the project. It is assumed that the project will take 31 weeks to complete and may require multiple construction inspectors during various phases of the project. The phase includes the following tasks:

Construction Administration:

- Coordinating the execution of contracts, including obtaining bonds and insurance from the Contractor.
- Schedule and administer a pre-construction meeting.
- Review material shop drawings for conformance with contract documents.
- Provide construction observation, including fresh concrete and soil density testing.
 - The budget is based on 2,434 hours of on-site observation and 340 hours of office time throughout the construction process.
- Provide contract administration, including creating any necessary change orders, and review the Contractor’s Application for Payments.
- Administer regularly scheduled meetings to review the progress of the project and to address any concerns by the Contractor and/or City.
- Schedule and attend a project walk-through upon completion and create a punch list, if necessary.
- Obtain, review, and submit all necessary project closeout documentation as required.
- Provide record drawings based on the Contractor’s red-line markups.

Construction Staking:

- Provide construction staking for the proposed project, including:
 - Top back of curb alignment and grades at 50-foot intervals and changes in alignment.
 - Sidewalk alignment and grades as given on the plans.
 - Locations of water main fittings and hydrants.
 - Location of each proposed drainage structure.
 - Location of each proposed sanitary structure.
 - Related office work for the staking plan and checking.
 - The budget is based on six trips to the project site.

SCHEDULE

It is our understanding that the City of Ithaca is exploring municipal bonding and working through your strategic bonding for this project and it does not have a specific schedule identified. However, we understand that the city would like to construct the project in either 2026 or 2027. ROWE will work with the city to develop a more detailed schedule following the award of the project.

COMPENSATION

Compensation for our services is as follows:

- Topographic Survey: \$18,200
- Geotechnical Investigation:..... \$6,600
- Design and Bidding Phase: \$115,500
- **Survey, Geotech, and Design Phase TOTAL \$140,300**

Mr. Jamey Conn, City Manager
February 3, 2026
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- Construction Phase
 - Construction Administration (full-time inspection).... \$368,600
 - Construction Staking..... \$14,400
- Construction Phase TOTAL..... \$383,000**

Note: The scope and fee for the Construction Phase include full-time construction inspection. If the city would like to reduce the fee of the construction phase by reducing the ROWE's scope, we are open to discussing it further.

CLARIFICATIONS TO OUR SCOPE OF SERVICES

1. The city will provide utility records or information regarding the location of the utilities.
2. The proposal does not include stormwater detention improvements, if required by the Gratiot County Drain Commissioner's Office. If required, a contract modification with updated scopes and fee will be provided.
3. All permits not listed in the scope of services will be obtained by the Owner or Contractor.
4. All review and permit fees will be paid for by the Owner or Contractor.
5. The proposal does not include environmental testing.
6. The proposal does not include the preparation of any easements.
7. The proposal does not include utility exploration, televising, or ground-penetrating radar.
8. The proposal does not include provisions for the mitigation of contaminated soils but can be provided for an additional fee and proposal.
9. The proposal assumes that municipal bonds and a direct grant implementation of the TEDF-CatB will be utilized to fund the project. If other funding mechanisms are identified later that require additional design scope, a contract modification with updated scopes and fee will be provided.

We appreciate the opportunity to continue providing professional engineering services to the City of Ithaca for your infrastructure improvement projects. Our standard contract is attached and considered part of this proposal. If you have any questions or concerns, please feel free to contact me at (616) 272-7125.

Sincerely,
ROWE Professional Services Company

Aaron J. Wendzel, PE
Project Manager



Wade Trim, Inc.
2851 Charlevoix Drive SE, Suite 108 • Grand Rapids, MI 49546
616.956.3304 • www.wadetrim.com

February 23, 2026

City of Ithaca
129 West Emerson Street
Ithaca, MI 48847

Attention: Jamey Conn
City Manager

Re: Union Street Reconstruction Project – Professional Engineering Services

Dear Jamey:

We are pleased to submit this professional engineering services letter proposal for the Union Street Reconstruction project. Our proposal confirms our scope of work, proposed schedule, and budget effort estimate which are based on past planning work and information shared at our in-person meetings. Our submittal format outlines the design, bidding, construction, and closeout services, as well as procedures to provide additional services if they are required.

PROJECT UNDERSTANDING/SUMMARY

The City proposes to reconstruct Union Street from East Center Street to Westwind Lane to improve roadway conditions, upgrade underground utilities, and enhance drainage and pedestrian infrastructure. The project includes rebuilding the roadway with two 12-foot travel lanes and standard MDOT F4 curb and gutter. The design will consider lowering the roadway profile to improve drainage within the right-of-way.

Major utility improvements include installation of a new 8-inch PVC water main west of the existing roadway, abandonment of the existing main, and 1-inch PEX water services. The sanitary sewer between East Center Street and East Barber Street will be replaced in kind, with sizing verified if the existing sewer is found to be 8 inches. Sanitary service leads will be replaced as part of the project from the new sanitary sewer to the ROW. The storm sewer throughout the project corridor will also be replaced, with alignment coordinated closely with the County Drain Commission due to the presence of two county drains. Storm leads for future sump pump connections will be included as part of this project.

Pedestrian improvements include sidewalk replacement for ADA compliance, concrete driveway replacement from back of curb to the sidewalk or right-of-way regardless of existing materials, and new crosswalks at St. Paul the Apostle Catholic Church, East Arcada Street, and the baseball field near 411 Union Street.

Additionally, a 500-foot segment of East Seaver Street from Union Street to the dead end will be reconstructed using a crush-and-shape process with asphalt overlay, with no utility upgrades currently planned. Grading of the improved roadway will consider drainage improvements along this street.

We understand that a majority of the project is anticipated to be funded locally by the city who is working on bonding options with Bendzinski & Co. The city is also the recipient of a \$250,000 grant from the MDOT Transportation Economic Development Fund (TEDF) program that will be used to fund a portion of the roadway improvements.

PROJECT SCOPE OF WORK

Wade Trim will provide design and construction services to the City of Ithaca as outlined in the task descriptions that follow. Services were developed based on discussions with City of Ithaca staff. Sean Beckman, PE, will be the project manager for this project. He has worked on numerous projects for the City of Ithaca and understands your expectations and procedures for delivering a successful project. He is familiar with the proposed scope of the project and assisted the city with preliminary planning efforts at his previous firm. Work will begin upon receipt of written notice to proceed from the City of Ithaca.

The proposed project includes the full reconstruction of Union Street from East Center Street to Westwind Lane, along with the reconstruction of approximately 500 feet of East Seaver Street from Union Street to its dead end. The roadway will be rebuilt to include two 12-foot travel lanes and standard MDOT F4 curb and gutter is proposed throughout the corridor. Per the client's direction, the design team will evaluate opportunities to lower the roadway profile to improve drainage and maintain stormwater management within the public right-of-way.

1.0 WATER MAIN IMPROVEMENTS

The existing water main between East Center Street and East Arcada Street, located near the centerline of the roadway based on conversations with the client, will be abandoned in place with flowable-fill non-structural concrete. A new 8-inch PVC water main will be installed, with placement preferably within the green space west of the existing roadway, pending confirmation of conflicts during preliminary investigations.

Some existing water services may contain lead components; where present, the client will complete lead service line replacements from the main to the home, as required. Existing non-lead service lines will be replaced from the new main to the ROW line, consisting of 1-inch PEX.

2.0 SANITARY SEWER IMPROVEMENTS

The sanitary sewer from East Center Street to East Barber Street, currently located in the approximate center of the northbound travel lane, will be replaced in kind and in close proximity to its existing alignment to avoid known service connection constraints. If investigations reveal that the existing sanitary trunk is 8 inches in diameter, calculations will be performed to verify appropriate sizing. We anticipate the proposed sewer main will be constructed at a lower elevation than the existing system to mitigate issues with making services connections to the city sewer customers. Sanitary service leads will be replaced as part of this project from the new sewer main to the ROW within the sewer replacement limits.

3.0 STORM SEWER IMPROVEMENTS

The project will include stormwater management system and surface drainage improvements within the entire length of the roadway improvements from Center Street to Westwind Lane. The drainage along Seaver Street will likely consist of surface runoff directed to Union Street. Final storm sewer alignment will be coordinated closely with the County Drain Commission due to the presence of two county drains within the project limits. The project will include storm leads to the right-of-way for future sump pump connections for adjacent homes. Wade Trim will prepare necessary design exhibits for use during discussions with the Drain Commission regarding drainage improvements. We understand that preliminary discussions between the Drain Commissioner and City have been held

and there are no known issues at this time. Close coordination with the County throughout the project will avoid unanticipated project delays.

4.0 DRIVEWAYS, SIDEWALKS, ADA, AND CROSSWALKS

Existing sidewalks will be removed and replaced as necessary to meet ADA requirements and accommodate revised drainage patterns. Sidewalk currently exists on both sides of Union Street from East Center Street to East Emerson Street, and only on the east side from East Emerson Street to Westwind Lane; reconstruction limits will follow these existing conditions unless adjustments are required for compliance or as directed by the City.

Driveways within the project limits will be replaced from the back of curb to the sidewalk or right-of-way line (whichever is applicable) using concrete construction, regardless of the existing driveway material.

Crosswalks are proposed at three locations with specific location recommendations provided during the detailed design phase:

- St. Paul the Apostle Catholic Church
- East Arcada Street
- The baseball field near 411 Union Street

5.0 EAST SEAVER STREET RECONSTRUCTION

East Seaver Street, from Union Street to the dead end (approximately 500 feet), will be reconstructed using a crush-and-shape process followed by a new asphalt overlay. This method will recycle the existing pavement structure, improve uniformity, and provide a stable base for the new surface. No utility upgrades are proposed at this time, and only limited grading adjustments will be made to improve drainage.

To accomplish the scope outlined above, five tasks are proposed as follows:

- Task 1 – Preliminary Engineering Phase Services
 - Task 1.1 – Scope Clarification and Kick-Off Meeting
 - Task 1.2 – Topographic Survey
 - Task 1.3 – Geotechnical Investigation
 - Task 1.4 – Pre-Design Analysis and Meeting
- Task 2 – Design Phase Services
 - Task 2.1 – 30% Plans, Engineer’s Opinion of Cost, and a Specifications Summary
 - Task 2.2 – 60% Plans, Engineer’s Opinion of Cost, preliminary contract documents and a Special Provision Summary
 - Task 2.3 – 90% Plans, Engineer’s Opinion of Cost, permit applications, draft final contract documents and preliminary Special Provisions
 - Task 2.4 – Final Contract Documents
- Task 3 – Bidding Phase Services
- Task 4 – Construction Phase Services (Future Proposal)
- Task 5 – Close-out Services (Future Proposal)

Specific services and deliverables included with each task are described in the sections that follow.

6.0 PRELIMINARY ENGINEERING PHASE SERVICES

6.1 Scope Clarification and Kick-Off Meeting

- A. Wade Trim will meet with the Owner to clarify and define the project requirements and review available data. We will advise the Owner if additional project information is needed including reports and data relative to previous designs or investigation at/or adjacent to the site. We will assist the Owner in obtaining such data and services.

Deliverables: Kick-off Meeting Minutes.

6.2 Topographic Survey

- A. The survey shall be completed on the North American Datum of 1983 (NAD83), State Plane Coordinate System, Michigan South Zone - 2113, international feet, and on the North American Vertical Datum of 1988 (NAVD88).
- B. At least eight horizontal control points and eight vertical benchmarks shall be established within the survey limits. Since control can move or shift prior to construction, benchmarks and control points must be verified prior to construction by any contractor or other party who uses them for construction.
- C. The horizontal and vertical locations of visible features shall be surveyed such as, visible utility appurtenances (manholes, valve boxes, hydrants, utility poles etc.), curb and gutter, ditches, drives, edge of concrete, edge of water, edge of pavement, edge of landscaping, fences, flag poles, guardrails, mailboxes, monitoring wells, parking paint stripes, posts, road centerline, retaining walls, roads, signs, survey monuments, tops of banks, bottoms of banks, and other features encountered during the survey within the defined survey limits.
- D. Utility structures will be opened, and pipe sizes, types, depths, direction, and connectivity (where possible) will be recorded. Pipe sizes will be recorded to the nearest one-inch interval. Structures that are not visible or not accessible will not be surveyed or opened. Pipes that are hidden, not visible, or where the view is obstructed with water or debris will not be measured. One structure upstream and downstream outside of the survey limits shall also be opened, and pipe sizes, types, depths, direction, and connectivity (where possible) will be recorded within the defined survey limits.
- E. Utility information provided by local authorities will be included on the CAD drawing. A Miss Dig design e-ticket will be submitted and the Miss Dig ticket information will be included as part of the survey. If any utility information is received after the submittal of the survey, the information will be forwarded to the owner.
- F. Parcel boundaries within the topographic survey limits shall be shown on the survey according to publicly provided data. Any parcel boundaries shown on the survey should be considered approximate, as a full Certified Survey according to Michigan Public Act 132 of 1970 is not included in this proposal. Parcel identification such as ID, owner name, and address will be shown, based on current tax map information.
- G. Existing rights-of-way of adjoining roads shall be shown on the survey and noted as "Public" or Private."
- H. Areas will be adequately mapped to display one-foot contours within the mapping limits. Areas that are not accessible to our survey personnel, that are obstructed, not accessible, or covered with debris will not be surveyed and noted as "Public" or "Private".

Deliverables: An electronic version of the base map containing the items noted above will be provided in 2025 AutoCAD Civil 3D (or current version) .dwg format in Wade Trim layers with the corresponding point file. The base map shall include rights-of-way widths, approximate property boundaries, surfacing types (bituminous, concrete, and gravel) depicted with hatching, survey control points and benchmark data with elevations and descriptions, linework of onsite features, and locations (or approximate locations) of utilities. The AutoCAD .dwg will include an AutoCAD Civil 3D surface of the existing conditions. This map will be used as our base design file in completing the project design and construction documents.

6.3 Geotechnical Investigation

- A. Wade Trim proposes using G2 Consulting as one of our preferred partners to complete the geotechnical exploration required for this project. We propose to complete the following scope of services.
 1. Six borings to a depth of 10-foot along Union Street varying lanes throughout the project limits. Three borings will be completed within the existing roadway pavement, and three borings will be completed in green space within the public ROW.
 2. One pavement core on Seaver Street to document the existing pavement section that is planned to be crushed, shaped, and resurfaced.

6.4 Pre-Design Analysis and Meetings

- A. Wade Trim will identify, consult with, and analyze the requirements of other agencies and/or governmental authorities that have jurisdiction to approve the portions of the project designed or specified by Wade Trim.
- B. Based on results of agency meeting and data gathering efforts, Wade Trim will analyze the Owner's needs, planning surveys, site evaluations, and comparative studies of prospective sites and solutions. Potential alternative solutions will be identified and evaluated and, after consultation with the Owner, we will recommend the solutions that best meet the Owner's project requirements.

Deliverables: Meeting Minutes with Agencies and Owner documenting efforts and decisions; Needs Assessment, Alternatives, and Budget Evaluation Meeting with The City of Ithaca.

7.0 DESIGN PHASE SERVICES

7.1 30% Design Submittal

- A. Based on the Owner's acceptance, selection, and authorization, preliminary design phase documents will be prepared. The 30% design submittal will include final design criteria, preliminary drawings, outline anticipated specifications, and written descriptions of the project. A revised Engineer's Opinion of Probable Construction Cost based on a 30% complete set of plans will also be submitted.

Deliverables: 30% Plans and 30% Engineer's Opinion of Probable Construction Cost in PDF format, via email.

- B. A review of the 30% design submittal will be facilitated to collect feedback from the Owner and other project stakeholders including the Gratiot County Drain Commissioners office and MDOT TSC. Based on comments received, the Owner will identify specific modifications or changes to the scope, extent, character, or design requirements to carry forward in the 60% design submittal. It is anticipated that major design decisions will be agreed upon at this step so the design concept can be further detailed for the 60% design submittal.

Deliverables: Technical Memo or Meeting Summary of Review Comments and Design Decision Updates.

7.2 60% Design Submittal

- A. A 60% design submittal will be developed and submitted to the City of Ithaca for review and comment. This submittal will include:
1. Preliminary horizontal and vertical alignments as necessary to convey the intent of the design to the Owner.
 2. Preliminary contract documents and special provisions that may be required based on the selected contracting method.
 3. Preliminary typical cross-sections of the improvements.
 4. Preliminary plan sheets of the proposed utilities.
 5. Preliminary Maintenance of Traffic plans.
 6. A revised Engineer's Opinion of Probable Construction Cost based on a 60% complete set of plans.
- B. Wade Trim will perform an in-house quality assurance and quality control review of the 60% design submittal and make necessary updates prior to submittal for City of Ithaca review. A review meeting with the City of Ithaca will be facilitated and meeting minutes provided within 7 days of the meeting date. If temporary or permanent easements are identified during the review meeting, as required to construct improvements, the appropriate scope of work and corresponding fee will be negotiated between Wade Trim and the Owner.

Deliverables: 60% Plans and 60% Engineer's Opinion of Probable Construction Cost in PDF format, via email.

- C. A review of the 60% design submittal will be facilitated to collect feedback from the Owner and other stakeholders. Based on comments received, the Owner will identify any issues to address. At this stage of the project, it is anticipated that no further changes to design concepts or parameters will be made. The remainder of the design effort will focus on further detailing the design concept. Significant changes in design parameters or concepts may lead to additional effort and cost.

Deliverables: Technical Memo or Meeting Summary of Review Comments and Plan Updates.

7.3 90% Design Submittal

- A. A 90% design submittal will be developed and submitted to the City of Ithaca for review and comment. A final in-house quality assurance and quality control review of the 90% plans will be performed, and revisions will be incorporated into the plans as necessary. This submittal will include:
1. Input gathered from preliminary comments.
 2. 90% complete horizontal and vertical alignments of the project.
 3. 90% complete contract documents and special provisions.
 4. 90% complete typical cross-sections of the future right-of-way.
 5. 90% complete plan sheets of the proposed utility improvements.
 6. 90% complete maintenance of traffic plans and special provisions.
 7. A revised Engineer's Opinion of Probable Construction Cost based on a 90% complete set of plans.

Deliverables: 90% Contract Documents and 90% Engineer's Opinion of Probable Construction Cost in PDF format, via email.

- B. Wade Trim will submit the plan review package to the Owner for approval prior to developing administratively complete permit applications for the regulatory agencies listed below. Wade Trim will attend the plan review meeting with the Owner and other affected agencies and utility companies and prepare meeting minutes, as necessary. Please note, if necessary, the Owner will be responsible for all permit fees.

Anticipated permits for this project:

1. EGLE Act 399 – water system improvements.
2. EGLE Part 41 – sanitary system improvements.
3. Gratiot County SESC – soil erosion and sedimentation control.
4. MDOT ROW – temporary traffic control signs.
5. Gratiot County Drain Commission.
6. ***Deliverables:*** *Permit Applications and/or Letter of Transmittal.*

- C. A review of the 90% design submittal will be facilitated to collect feedback from the Owner and other stakeholders previously mentioned. Based on comments received, the Owner will identify any issues to address. It is anticipated that design decisions will be finalized at the 60% stage. The remaining design effort is anticipated to focus on resolving review and quality control comments. Any significant changes to design at this stage will likely lead to additional effort and cost.

Deliverables: *Technical Memo or Meeting Summary of Review Comments and Final Design Decisions.*

7.4 100% Design Submittal (Final Contract Documents)

- A. Wade Trim will submit final contract documents to the Owner for bidding, including one clean and unbound set for reproduction and one bound set in CSI format for the Owner's records. This submittal will include any necessary final changes to the plans discussed at the 90% plan review. This submittal will include:
1. Final horizontal and vertical alignments.
 2. Final contract documents and special provisions.
 3. Final typical cross-sections of the future right-of-way.
 4. Final plan sheets of the proposed utility improvements.
 5. Final maintenance of traffic plans and special provisions.
 6. Final Engineer's Opinion of Probable Construction Cost.

Deliverables: *Revised Contract Documents in PDF format, via email.*

Final drawings will be provided in PDF and native file electronic formats for the Owner's records. Wade Trim does not warrant, guarantee, or provide assurances that dimensions, details, and other information are exact or endorse the future use of these files outside of the project. If files are used for other purposes than the project, it is the sole responsibility of the Owner to determine if information presented in provided digital files has been changed or updated, and Wade Trim is exempt from any claims arising from or in any way related to use of provided digital files outside of the project.

- B. A review of the 100% design submittal will be facilitated to collect feedback from the Owner and other stakeholders. Based on comments received, the Owner will identify any issues to address for final bid document preparation. Changes to design extent, character, or requirements are not anticipated at this stage.

***Deliverables:** Technical Memo or Summary of Review Comments and Final Bidding Document Updates.*

8.0 BIDDING PHASE SERVICES

8.1 Bidding Documents

- A. After the Bidding Phase has been authorized to proceed, Wade Trim will provide electronic final copies of the Bidding Documents and a revised Engineer's Opinion of Probable Construction Cost to the Owner within 5 days of acceptance of final plans.

***Deliverables:** Bidding Documents in PDF format, via email.*

8.2 Bid Advertisement and Addenda Services

- A. Wade Trim will prepare and coordinate the bid advertisement by providing five hard copies of the bidding documents to the City of Ithaca and on Wade Trim's website for prospective bidders to review. Contract documents will be distributed to bidders, upon request. Any bid advertisement costs are to be paid for directly by the City of Ithaca.
- B. Addenda will be prepared and issued as appropriate to clarify, correct, or change the Bidding Documents. It is assumed that up to two Addenda will be prepared (if necessary).

***Deliverables:** Two Addenda.*

8.3 Contract Award

- A. Wade Trim will support and/or conduct the bid opening per the Owner's direction.
- B. All bids will be tabulated and checked for responsiveness to bid requirements. It is assumed that the lowest and best bid will be recommended. Wade Trim will support the Owner, if requested, in further review of the low bidder's qualifications.
- C. A bid review letter will be provided to the City of Ithaca for contract award to the selected Contractor.

***Deliverables:** Bid tabulation and bid review letter for Contract Award.*

9.0 CONSTRUCTION PHASE SERVICES

Please note that the construction phase services in section 9 are not included in our proposed fee currently. We have provided a budget estimate for planning purposes only. Once the final scope of the project improvements is finalized, the contractor has been selected, and the contractor's progress schedule is available, Wade Trim will provide a separate letter proposal with our fee to provide construction phase services. The information below is our anticipated scope of services for this phase of the Union Street Reconstruction project.

9.1 Construction Administration Services

- A. Wade Trim will coordinate and conduct a pre-construction conference with the Contractor to review communication, coordination, and other procedures, and discuss the Contractor's general work plan and requirements. Wade Trim will establish the agenda and meeting location, and record/distribute the meeting summary within 7 days after the meeting.

***Deliverables:** Pre-Construction Meeting Summary.*

- B. Bi-weekly construction meetings will be conducted while the Contractor is mobilized to the site. A senior construction engineer will be assigned to preside over monthly meetings about status progress, and to review schedule implications and cost issues. Meeting summaries will be distributed within 7 days after the meeting.

Deliverables: Meeting Summaries.

- C. Cloud-based construction management software will be used to manage, track, report, and store relevant documents between the Contractor, Engineer, and Owner that are produced during the construction and closeout phases. Wade Trim will use its in-house software unless otherwise specified by the Owner.

Deliverables: Digital copies of documents exported from system.

- D. Wade Trim will review and work with the Contractor to obtain an acceptable schedule of values for basis of payment applications, review the Contractor's monthly payment applications to verify quantities and progress of the Contractor's work in accordance with the contract terms, and recommend acceptability of requests to the Owner.

Recommendations for payment will be based upon knowledge, information, and data from Wade Trim's onsite observations of the work. These recommendations do not represent that continuous or detailed examinations have been made relative to exact accordance with the contract, but that Wade Trim has examined the work to ascertain how or for what purpose the Contractor has completed work and that work, materials, or equipment has passed to the Owner free and clear of liens, claims, security interests, or encumbrances. Further, Wade Trim's recommendations for payment do not indicate a responsibility to supervise, direct, or control the Contractor's work in progress relative to the Contractor's means, methods, techniques, sequences, procedures, safety precautions, or other programs incident thereto, or the Contractor's compliance with laws and regulations applicable to the work.

Deliverables: Pay Request Reviews.

- E. The Contractor's construction schedule will be reviewed monthly to verify consistency with the contract requirements and advise where the schedule is not in compliance.

Note: Comments related to schedule reviews will not be considered a guarantee or confirmation that the Contractor will complete the work in accordance with the contract for construction. Review of the Contractor's monthly schedule updates or other schedule submissions ascertains compliance with the contract. Wade Trim may also provide opinions of progress or issues regarding the risks or other pertinent updates relative to performance.

Deliverables: Bi-weekly Schedule Reviews.

- F. Minor changes to design work will be addressed based on conditions encountered in the field and/or at the direction of the Owner, including:
1. Field Orders - Minor variations in the work will be made through field orders issued to the Contractor. Field orders do not involve adjustments to construction contract price nor time for construction and are not considered inconsistent with the Contract Documents.
 2. Change Proposal Requests (CPR) and Work Change Directives (WCD) - When RFIs or construction changes result in contract time or cost adjustments, Wade Trim will review and recommend acceptance or rejection to the Owner based on negotiations of the Contractor's proposal, as needed.
 3. Change Orders - Individual CPRs and WCDs will be combined into a change order and provided to the Owner for action.
 4. Claims and Disputes - Letters and notices about claims or disputes pertaining to the acceptability of the work or interpretation of the contract requirements for construction

will be logged and the Owner will be notified. Wade Trim will review these letters and notices and facilitate discussions with the Contractor, as necessary, to understand each claim or dispute. The Owner will be advised about the Contractor's compliance with the contract requirements for such claims and disputes and Wade Trim will assist in discussions with the Contractor to resolve the claims and disputes.

Deliverables: *Forms and Correspondence to Address Field Orders, CPRs/WCDs, Change Orders, and Claims.*

9.2 Resident Engineering Services

- A. Wade Trim will assign a Resident Engineer (RE) to provide the following services during the construction period:
1. Review shop drawings, samples, and submittals using procedures outlined in the specifications including requests for proposed substitutions. The Contractor's proposed shop drawing and submittal schedule will be reviewed. Wade Trim will coordinate reviews with design engineers for conformance with the design concept and compliance with the specified requirements. Logs will be maintained using the construction document software to identify and track all shop drawings, samples, and O&M manuals.

Deliverables: *Submittal reviews.*
 2. Review Contractor-provided inspections or tests required by the construction documents for conformance to specified parameters for materials, equipment, and/or installed work. Wade Trim's review of Contractor-provided certificates and test data, or other approvals information provided by the Contractor does not constitute that an independent evaluation was performed or validated.
 3. Review Contractor's Requests for Information (RFIs) including coordination with design engineers for developing appropriate responses.

Deliverables: *Review and respond to RFIs.*
- B. Required warranties, guarantees, lien releases, and other similar documents will be coordinated and reviewed.
- C. Wade Trim will verify the Contractor is maintaining a marked-up, redline version of work installed and separately maintain a field version of marked-up, redline documents. Any observed differences with the Contractor's set will be reconciled regularly (at least monthly). At completion, a set of reconciled redline construction documents will be provided for development of record drawings.
- D. Wade Trim will establish survey control and perform construction staking for the project, including:
1. Baselines and benchmarks shown on the construction documents for locating the work for the Contractor to begin work.
 2. Construction staking surveys to provide reference points, as shown on the construction documents, needed for layout of the work.

9.3 Resident Project Representative Support Services

- A. Wade Trim will assign a Resident Project Representative (RPR) to conduct onsite observations to document daily work by the Contractor and overall conformance with the construction documents. Typical responsibilities are:
1. Be familiar with and knowledgeable of the construction documents, approved construction standards, and submittals related to daily report of site activities and events.

2. Focus field observation services on documentation of completed work and its adherence to the construction documents and approved shop drawings using a standardized inspection daily report (IDR) template and photographic logs.
3. Accompany visiting inspectors representing public or other agencies permitted onsite and document feedback and interactions from any residents or passersby.
4. Promptly review and notify the Wade Trim project manager of deficient or non-compliant work using a non-conformance report and the Contractor's corrective.
5. Notify Wade Trim project manager of any unexpected site condition (such as archeological, geotechnical, or environmental).

The RPR is planned to provide full-time inspection to cover the entire construction and close-out period. The exact schedule will be established by the selected contractor. Five days per week observation is anticipated at 50 hours per week. The RPR will also attend meetings and assist with administration tasks throughout construction. Overtime payment above 50 hours per week is not anticipated.

Deliverables: RPR IDRs and Non-conformance Forms, as appropriate.

- B. Wade Trim will provide independent material testing, specialty inspection, and/or other services to verify the quality of the Contractor's work including welds, compaction, or concrete parameters.

Deliverables: Testing reports and other information prepared by independent firms to assess the quality of work installed.

- C. Substantial and final completion inspections will be facilitated to prepare punch lists of items requiring completion or correction. Promptly after the Contractor gives notice that the entire work is ready for its intended use, the RPR, along with the Owner and Contractor, will facilitate an inspection for substantial completion, considering any objections of the Owner and/or Wade Trim, and again, upon final completion. The RPR will reinspect work once after each initial inspection to confirm any outstanding items are addressed to allow for acceptance of the work and issuances of certificates of substantial completion and final completion.

Deliverables: Certificates of Substantial Completion and Final Completion.

9.4 Close-Out Services

- A. Wade Trim will document final review of the project using a detailed checklist and confirm, as part of final documentation, that project requirements are met. The review will include operation and maintenance instructions, schedules, guarantees, bonds, certificates, and/or other evidence of insurance not previously submitted and required by the Contract Documents, certificates of inspection, tests and approvals, shop drawings, samples, and other data for the Owner to accept the project as final. During this step, receipt of the Final Contractor's payment application will be verified.

Limitation of Responsibilities – Wade Trim is not responsible for acts or omissions of the Contractor, or their subcontractors, suppliers, or other individuals or entities performing or furnishing work for the project. Wade Trim is also not responsible for the failure of the Contractor to perform or furnish the work in accordance with the Contract Documents.

Deliverables: Checklist/Letter of Final Project Review.

- B. Record drawings will be developed after completion of the construction and final survey of the completed work. As-built information documented by the RPR and the Contractor will update the construction drawings to reflect changes during construction.

Deliverables: Digital Native and PDF files of Complete Record Drawing Set.

- C. Close-out files will be provided at project completion including documents and records received throughout the course of the project.

Deliverables: Digital PDF files on hard drive or provided through online file transfer site.

SCHEDULE

We propose completing the design phase of the project in accordance with the dates for key activities, deliverables, and meetings provided below.

- Notice to Proceed – March 2026
- Task 1 – Preliminary Engineering Phase Services
 - Task 1.1 – Scope Clarification and Kick-Off Meeting – March 2026
 - Task 1.2 – Topographic Survey – April/June 2026
 - Task 1.3 – Geotechnical Investigation– April 2026
 - Task 1.4 – Pre-Design Analysis and Meeting - June 2026
- Task 2 – Design Phase Services
 - Task 2.1 – 30% Plans and associated documents listed previously – June/July 2026
 - Task 2.2 - 60% Plans and associated documents listed previously– August/September 2026
 - Task 2.3 - 90% Plans and associated documents listed previously– September/October 2026
 - Task 2.4 - Final Contract Documents – November/December 2026
- Task 3 – Bidding Phase Services
 - Task 3.1 – Produce Bidding Documents – January 2027
 - Task 3.2 – Advertisement and Addenda Services – February 2027
 - Bid Opening – February 2027
 - Task 3.3 - Contract Award – February/March 2027
- Task 4 – Construction Phase Services
 - Task 4.1 - Commence Construction – Spring 2027
 - Construction Substantially Complete – Fall 2027
 - Final Completion – TBD
 - Task 4.4 - As-Constructed Plans – TBD

Wade Trim’s fees are based on the schedule. Changes in the schedule may impact the presented fees. Depending on the actual notice-to-proceed date and desired completion date, Wade Trim reserves the right to renegotiate professional fees to account for additional effort required to accommodate the project schedule. The Wade Trim Project Manager will notify the Owner immediately if there is an expected change in schedule that would impact the presented fee.

FEES AND COMPENSATION METHOD

Wade Trim proposes to provide the professional services described above for a lump sum fee based on the following breakdown of tasks. Please note that Task 4.0 Construction Phase Services is a budget estimate. A separate proposal for construction phase services will be provided upon completion of the design phase and once the contractors progress schedule is known.

Task	Description	Lump Sum Amount*
1.0	Preliminary Engineering Phase Services	\$59,300
2.0	Design Phase Services	\$176,300
3.0	Bidding Phase Services	\$9,300
4.0	Construction Phase Services (Budget Estimate)	\$500,000
Total Fee – Design Services		\$244,900

* Scope sections detail assumptions and specific quantities assumed in fee development. Changes to assumptions, scope, or schedule may impact task fee.

OWNER RESPONSIBILITIES

- Provide access to the project site for Wade Trim and its subconsultants.
- Provide Wade Trim with as-built drawings and other pertinent information regarding the existing sanitary sewer, storm sewer, water, electrical, gas, and telecommunication services.
- Costs or expenses for permit application fees, obtaining maps, aerials, publications, bid advertisement fees, any recording or filing fees, environmental subconsultant, or other contractors are not included in our fees.
- Review documents prepared by Wade Trim and provide comments in a timely fashion.
- Attend review/approval agency meetings.

EXCLUSIONS/ADDITIONAL SERVICES

Wade Trim will provide additional services on a time and material basis in accordance with our current schedule of rates and charges (or negotiated fee). Services not identified in this proposal will be discussed as they arise. The services below are not included as part of the scope and fee presented in this proposal.

- Predesign or Preliminary Engineering Services
 - Hydraulic modeling or water flow test of water systems.
- Survey and Easement Services
 - No survey services, other than noted in this proposal, are included in our scope.
 - Effort and expenses related to drafting legal descriptions, drawings, or exhibits required establish easements or ROW acquisition.
 - Preparation of a Certificate of Survey or field work associated with the Certificate of Survey.
 - All effort and expenses required to combine/split lots and/or modifications to record subdivisions.
- Assessments and Permitting
 - Environmental assessments and permitting.
 - Coordination of permits and applications other than noted in our scope.
 - Wetland services including determination, delineation, permitting, and mitigation.
 - Preparation of permits and applications other than noted in our scope.

- Special Evaluations
 - Economic evaluations/rate schedules, financing assistance, and grant and loan applications.
 - Investigations into LEED initiatives unless noted in our scope.
 - Value Engineering revisions unless input is received during design, or plan changes requested after obtaining permits or during construction.
 - Traffic impact and/or signalization studies.
- Design Services
 - Effort and expenses required to obtain variances or design exceptions.
 - Evaluation of site layout, drive, or entrance options unless specifically included in our scope.
 - Preparation of renderings or exhibits.
 - Design of off-site utility extensions.
 - Design of potable water or fire protection pump stations or storage tanks.
 - Design of site elements for unusual circumstances such as high security or tornado wind loads.
 - Mechanical, plumbing, and electrical engineering.
 - Landscape, irrigation, and/or lighting designs and/or modifications.
 - Effort and expenses associated with design of retaining walls of significant height or that which would require specialized design professionals.
 - Gas station or underground storage tank design.
 - NEPA or SHPO permit applications. Anticipated permits are listed above, if additional permits are required, Wade Trim can prepare for an additional agreed upon fee.
- Construction and Post-Construction Services
 - Construction and post-construction services will be detailed in a future proposal.
- Other Services
 - Changes in scope.
 - Effort and cost associated with visits or trips to the project site, the Owner's office, or reviewing agencies other than noted in the project scope and fees.
 - Additional meetings or coordination activities not identified in our scope or required after the project commences or not disclosed to Wade Trim at the time of preparing the scope.
 - Effort and expenses required to attend, or participate in, dispute resolution or presentation of plans other than noted in this proposal.
 - Services associated with litigation or arbitration.

INVOICING PROCEDURES

All effort and cost will be invoiced monthly for our effort to date. Payment of invoices is expected within 30 days. Any disputes related to the invoice amount will immediately be brought to the attention of Wade Trim. Wade Trim reserves the right to stop work when accounts receivable exceeds 60 days. All deliverables are the property of Wade Trim until payment obligations are met.

City of Ithaca
February 23, 2026
Page 15

We have enclosed a Professional Services Short Form Agreement for this project. If this meets with your approval, please sign, date, and return the Agreement to authorize Wade Trim to proceed. We look forward to working with you on this project and should you have any questions, please do not hesitate to call.

Very truly yours,

Wade Trim, Inc.

A handwritten signature in black ink, appearing to read "Sean N. Beckman", is written over a light gray rectangular background.

Sean N. Beckman, PE
Vice President

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Enclosure



Professional Services Agreement (Short Form)

Agreement

To engage the Services of Wade Trim, Inc. as a Design, Planning, Testing and/or Land Survey Professional.

This Agreement, entitled Union Street Reconstruction Project – Professional Engineering Services between City of Ithaca of 129 West Emerson Street, Ithaca, Michigan 48847, hereinafter called "Owner," and Wade Trim, Inc., 2851 Charlevoix Drive SE, Suite 108, Grand Rapids, Michigan 49546, hereinafter called "Professional," is as follows:

The Owner and Professional, for mutual consideration hereinafter set forth, agree as follows:

A. Professional agrees to perform certain professional services for Owner as follows:

As outlined in Wade Trim’s letter proposal dated February 23, 2026.

B. Owner agrees to pay Professional as compensation for Professional’s services as follows:

A Lump Sum Total Fee of \$244,900.

C. Owner agrees to establish an allowance of \$N/A for additional services on this Project (not less than 10% of the compensation amount specified in Item B.)

D. The Owner and Professional agree to conditions as set forth on the reverse side in the General Provisions of this Agreement.

E. The Owner and Professional agree to the following schedule:

As outlined in Wade Trim’s letter proposal dated February 23, 2026.

F. Professional has the option to render this Agreement null and void, if it is not executed within 60 days.

Owner: _____

Professional: Sean N. Beckman

By: Jamey Conn
(Print Name)

By: Sean N. Beckman, PE
(Print Name)

Title: City Manager

Title: Vice President

Date Signed: _____

Date Signed: February 23, 2026

1.01 Basic Agreement

A. Professional shall provide, or cause to be provided, the services set forth in this Agreement, and Owner shall pay Professional for such Services as set forth herein.

2.01 Payment Procedures

A. *Preparation of Invoices.* Professional will prepare a monthly invoice in accordance with Professional's standard invoicing practices and submit the invoice to Owner.

B. *Payment of Invoices.* Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Professional for services and expenses within 30 days after receipt of Professional's invoice, the amounts due Professional will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Professional may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until Professional has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal.

3.01 Additional Services

A. If authorized by Owner, or if required because of changes in the Project, Professional shall furnish services in addition to those set forth above.

B. Owner shall pay Professional for such additional services as follows: For additional services of Professional's employees engaged directly on the Project an amount equal to the cumulative hours charged to the Project by each class of Professional's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and Professional's consultants' charges with a 15% mark-up, if any.

4.01 Termination

A. The obligation to provide further services under this Agreement may be terminated:

1. For cause,

a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party.

b. By Professional:

1) upon seven days written notice if Professional believes that Professional is being requested by Owner to furnish or perform services which are outside of the agreed upon scope of services without compensation, which are contrary to Professional's responsibilities as a licensed professional; or

2) upon seven days written notice if the Professional's services for the Project are delayed or suspended for more than 90 days for reasons beyond Professional's control.

3) Professional shall have no liability to Owner on account of such termination.

c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under paragraph 4.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon the receipt of notice by Professional.

B. The terminating party under paragraphs 4.01.A.1 or 4.01.A.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Professional to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files. Professional shall be compensated for Basic Services performed through the date of termination as set forth herein and for work performed per 4.01.B in the manner set forth in 3.01.

5.01 Controlling Law

A. This Agreement is to be governed by the law of the state in which the Project is located.

6.01 Successors, Assigns, and Beneficiaries

A. Owner and Professional each is hereby bound and the partners, successors, executors, administrators, employees and legal representatives of Owner and Professional (and to the extent permitted by paragraph 6.01.B the assigns of Owner and Professional) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor Professional may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

7.01 General Considerations

A. The standard of care for all professional engineering and related services performed or furnished by Professional under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Professional makes no warranties, express or implied, under this Agreement or otherwise, in connection with Professional's services. Professional and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers and Professional shall not be responsible for design services provided by others.

B. Professional shall not at any time supervise, direct, or have control over any contractor's work, nor shall Professional have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.

C. Professional neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

D. Professional shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except Professional's own employees) at the Project site or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of Professional.

E. The provisions in this Agreement supersede and render null and void any contrary provisions in the contract documents between Owner and Contractor.

F. All design documents prepared or furnished by Professional are instruments of service, and Professional retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.

G. To the fullest extent permitted by law, Owner and Professional (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Professional's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Professional, whichever is less.

H. The parties acknowledge that Professional's scope of services does not include any services related to a Hazardous Environmental Condition (including but not limited to the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). If Professional or any other party encounters a Hazardous Environmental Condition, Professional may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

8.01 Dispute Resolution

Except for debt collection cases for less than \$25,000, and except as otherwise provided herein, all claims, counterclaims, disputes and other matters in question between the parties hereto arising out of or relating to this Agreement or the breach thereof will be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then obtaining, subject to the limitations and restrictions stated below. This agreement to arbitrate and any other agreement or consent to arbitrate entered into in accordance herewith as provided in this paragraph will be specifically enforceable under the prevailing arbitration law of any court having jurisdiction. Notice of demand for arbitration must be filed in writing with the other parties to this Agreement and with the American Arbitration Association. The demand must be made within a reasonable time after the claim, dispute, or other matter in question has arisen. In no event may the demand for arbitration be made after the expiration of one year from the date the cause of action accrued. The cause of action whether based in tort, contract, indemnity, contribution, or any other form of action, legal or equitable, shall be deemed to have accrued at the time the party asserting the claim either knew or, by the exercise of reasonable diligence, should have known of the existence of the facts underlying such claim, dispute or other matter in question regardless of when damages occur. After the expiration of said one year, any claim between the parties hereto shall be barred. No arbitration arising out of, or relating to this Agreement may include, by consolidation, joinder or in any other manner, any person or entity who is not a party to this Agreement.

The award rendered by the arbitrators will be final, not subject to appeal and judgment may be entered upon it in any court having jurisdiction thereof.

9.01 Total Agreement

A. This Agreement (together with any expressly incorporated appendix), constitutes the entire agreement between Owner and Professional, supersedes all prior written or oral understandings, and becomes binding as if fully executed at the time Professional commences work. To the extent that the terms of any appendices or documents referenced in this Agreement conflict with the terms of this Agreement, the terms of this Agreement shall govern. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument

City of Ithaca

Federal Awards
(Supplementary Information
to Financial Statements)
June 30, 2025



City of Ithaca
Federal Awards
Supplementary Information to Financial Statements
June 30, 2025

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**Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards**

To the Members of City Council
City of Ithaca
Ithaca, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Ithaca (the City), as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated November 24, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sincerely,

Roslund, Prestage & Company, P.C.

Roslund, Prestage & Company, P.C.
Certified Public Accountants



Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance

To the Members of City Council
City of Ithaca
Ithaca, Michigan

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited City of Ithaca's (the City) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2025. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City, as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated November 24, 2025, which contained unmodified opinions on those financial statements. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Sincerely,

Roslund, Prestage & Company, P.C.

Roslund, Prestage & Company, P.C.
Certified Public Accountants

February 26, 2026

**City of Ithaca
Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2025**

Federal Grantor/ Pass-Through Grantor Program Title	Assistance Listing Number	Agency or Pass-through Number	Current Year Expenditures	Amounts Passed Through to Subrecipients
U.S. DEPARTMENT OF TREASURY				
<i>Pass-through programs from the Michigan Department of Treasury</i>				
Coronavirus State and Local Fiscal Recovery Funds				
COVID 19 - Coronavirus State and Local Fiscal Recovery Funds	21.027	N/A	\$ 137,435	\$ -
<i>Pass-through programs from the Michigan Department of Environment Great Lakes, and Energy</i>				
COVID 19 - Drinking Water State Revolving Fund - Grant	21.027	A7841-01	1,142,546	-
Total ALN 21.027			<u>1,279,981</u>	<u>-</u>
Total U.S. Department of Treasury			1,279,981	-
U.S. ENVIRONMENTAL PROTECTION AGENCY				
<i>Pass-through programs from the Michigan Department of Environment Great Lakes and Energy</i>				
Drinking Water State Revolving Fund				
Drinking Water State Revolving Fund - Loan Forgiveness	66.468	7841-01	38,730	-
Drinking Water State Revolving Fund - Loan	66.468	7841-01	1,103,816	-
Total ALN 66.468			<u>1,142,546</u>	<u>-</u>
Total U.S. Environmental Protection Agency			1,142,546	-
Total Federal Awards Subject to Single Audit			\$ 2,422,527	\$ -

The accompanying notes are an integral part of this schedule.

City of Ithaca
 Notes to the Schedule of Expenditures of Federal Awards
 For the Year Ended June 30, 2025

NOTE 1 – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the schedule) includes the federal award activity of City of Ithaca (the City) under programs of the federal government for the year ended June 30, 2025. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the City, it is not intended to and does not present its financial position or changes in net position of the City.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the schedule are reported on the full accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Pass-through entity identifying numbers are presented where available. The City has elected to not use the de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 3 – RECONCILIATION WITH AUDITED FINANCIAL STATEMENTS

Federal expenditures are reported as revenues in the following funds in the financial statements of the City:

Fund	Amount
Grant Projects Fund	137,435
Water Fund	1,181,276
Total federal revenues per financial statements	1,318,711
Add: Loan balance as of June 30, 2025	1,103,816
Total Federal awards subject to single audit act	2,422,527

City of Ithaca
 Schedule of Findings and Questioned Costs
 For the Year Ended June 30, 2025

SECTION I - SUMMARY OF AUDITOR'S RESULTS

FINANCIAL STATEMENTS

Type of auditor's report based on financial statements prepared in accordance with generally accepted accounting principles:

Unmodified

- Material weakness(es) identified? ___ Yes X No
- Significant deficiency(ies) identified? ___ Yes X None Reported
- Noncompliance material to financial statements noted? ___ Yes X No

FEDERAL AWARDS

Internal control over major program:

- Material weakness(es) identified? ___ Yes X No
- Significant deficiency(ies) identified? ___ Yes X None Reported

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? ___ Yes X No

Identification of major programs:

Assistance Listing Number(s)	Name of Federal Program or Cluster
21.027	Coronavirus State and Local Fiscal Recovery Funds
66.468	Drinking Water State Revolving Fund

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

- Auditee qualified as low-risk auditee? ___ Yes X No

SECTION II - FINANCIAL STATEMENT FINDINGS

None

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None

City of Ithaca
Summary Schedule of Prior Audit Findings
For the Year Ended June 30, 2025

No prior audit findings.

MEMO

To: Mayor Baublitz & Council

From: Cathy Cameron, City Clerk

Date: March 3, 2026

RE: Board Appointment



The Board of Review is composed of three electors of the city. Currently there is one board member and two vacancies. I have received interest from an applicant willing to serve on the board for the 2026 calendar year.

- ❖ **Board of Review – 3 Positions** (*Fulfill partial term ending 6/30/2026 or 6/30/2027*)
 - *Samantha Fritz – New Applicant*
 - *Vacancy for term ending June 30, 2026*
 - *Vacancy for term ending June 30, 2027*
 - *Dean Parling (member with term ending June 30, 2028)*



Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

City of Ithaca

Prepared For: Jamey Conn

(989) 875-3200

manager@ithacami.com

[Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (13)

TODD WENZEL CHEVROLET

3156 Highland Dr, PO Box 310

Hudsonville, MI 49426

State of Michigan MiDeal Contract # MA240000001205

MiDeal Spec # 1010-POL

City of Ithaca Pricing

(MiDeal Pricing)

2026 Chevrolet Tahoe 4wd PPV Utility

7400# GVWR 5.3L V8 Gas / 10-Spd Auto Trans 4wd 9C1 Pkg

SPEC 1010 - 2026 Chevrolet Tahoe 4wd PPV Utility \$ 56,973.00

Prices Quoted are for a MiDeal 2026MY GM Dealer Incoming Unit.
FOB Ithaca, MI



Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (13) (Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$57,200.00
Total Options	\$2,624.00
Vehicle Subtotal	\$59,824.00
Destination Charge	\$2,595.00
Grand Total	\$62,419.00

 At the user's request, prices for this vehicle have been formulated on the basis of Initial Pricing for the vehicle, however GM cannot guarantee that Initial Pricing is available. This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

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Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (13) (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL
CK10706	2026 Chevrolet Tahoe 4WD 4dr Commercial

COLORS

CODE	DESCRIPTION
GBA	Black

OPTIONS

CODE	DESCRIPTION
Z56	Suspension Package, heavy-duty, police-rated.
FE9	Emissions, Federal requirements
L84	Engine, 5.3L EcoTec3 V8
MHU	Transmission, 10-speed automatic
C6G	GVWR, 7600 lbs. (3447 kg)
GU5	Rear axle, 3.23 ratio
1FL	Commercial Preferred Equipment Group
PXT	Wheels, 20" x 9" (50.8 cm x 22.9 cm) steel
XCS	Tires, 275/55R20SL all-season, blackwall, Firestone Firehawk Pursuit
GBA	Black
AZ3	Seats, front 40/20/40 split-bench
H1T	Jet Black, Cloth seat trim
URW	Audio system, 17.7" diagonal advanced color LCD display
9C1	Identifier for Police Package Vehicle
AMF	Remote Keyless Entry Package
V03	Cooling system, extra capacity
K3W	Battery, 900 cold-cranking amps with 95 amp hour rating
K6K	Battery, auxiliary, 760 cold-cranking amps with 70 amp hour rating
KX4	Alternator, 250 amps
V76	Recovery hooks, 2 front, frame-mounted, Black
RC1	Skid plate, front

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[Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (13) (✔ Complete)

OPTIONS

CODE	DESCRIPTION
J55	Brake system, heavy duty with front Brembo calipers and 16" front rotors
___	Capless Fuel Fill
RNQ	Wheel, full-size spare, matching 20" (50.8 cm) steel wheel without center cap
RAV	Tire, spare 275/55R20 all-season, blackwall, Firestone Firehawk Pursuit
WUA	Fascia, front high-approach angle
V53	Luggage rack side rails, delete
___	Exterior ornamentation delete
ATD	Seat delete, third row passenger
VZ2	Speedometer calibration
___	Instrumentation, analog
AU7	Key common, fleet
BTV	Remote start
K34	Cruise control, electronic with set and resume speed
___	Theft-deterrent system, vehicle, PASS-Key III
UUA	Display, automatic occupant sensing
___	Power supply, 50-amp, power supply, auxiliary battery, passenger compartment wiring harness
___	Power supply, 100-amp, auxiliary battery, rear electrical center
___	Power supply, 120-amp, (4) 30-amp circuit, Primary battery, relay controlled, passenger compartment harness wiring
___	Seat belts, 3-point, all seating positions
___	Active Hill Hold Assist
UD7	Rear Parking Assist
VQ1	Fleet Processing Option
___	Protected idle
6J3	Wiring, grille lamps and siren speakers
6J4	Wiring, horn and siren circuit
UT7	Ground wires, blunt cut cargo area and blunt cut console area
T66	Wiring provision, for outside mirrors and cargo side mirrors
6J7	Flasher system, headlamp and taillamp, DRL compatible with control wire

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[Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (13) (✔ Complete)

OPTIONS

CODE	DESCRIPTION
5J9	Calibration, taillamp flasher, Red/White
5LO	Calibration, taillamp flasher, Red/Red
6C7	Lighting, red and white front auxiliary dome
T53	Lamps, alternate flashing Red & Blue rear compartment lid warning
7X2	Spotlamps, left- and right-hand
5J3	Calibration, Surveillance Mode interior lighting
BCV	Lock control, driver side auto door lock disable
6N6	Door locks and handles, inside rear doors inoperative
6E2	Fleet Calibration
5T5	Seats, front cloth and second row vinyl
6N5	Switches, rear window inoperative
UN9	Radio Suppression Package, with ground straps
UTQ	Theft-deterrent system
9G8	Headlamps, Daytime Running Lamps and automatic headlamp control delete
VPV	Ship Thru, Produced in Arlington Assembly and shipped to Kerr Industries and onto Arlington Assembly

Options Total

P At the user's request, prices for this vehicle have been formulated on the basis of Initial Pricing for the vehicle, however GM cannot guarantee that Initial Pricing is available. This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

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[Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (13) (✔ Complete)

Standard Equipment

Mechanical

Engine, 5.3L EcoTec3 V8 with Dynamic Fuel Management, Direct Injection and Variable Valve Timing, includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) (STD)

Transmission, 10-speed automatic electronically controlled with overdrive, includes Traction Select System including tow/haul (STD)

Rear axle, 3.23 ratio

Suspension, Premium Smooth Ride (STD)

GVWR, 7600 lbs. (3447 kg) (4WD models only.) (STD)

Keyless start, push button

Automatic Stop/Start (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Engine control, stop/start system disable button, non-latching

Engine air filtration monitor

Fuel, gasoline, E15

Transfer case, active, single-speed, electronic Autotrac does not include neutral. Cannot be dinghy towed

Differential, mechanical limited-slip

4-wheel drive

Air filter, heavy-duty

Cooling, external engine oil cooler, heavy-duty air-to-oil integral to driver side of radiator

Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil

Battery, 730 cold-cranking amps with 80 amp hour rating (Not available with (9C1) Police Package or (5W4) Special Service Package.)

Alternator, 220 amps (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Trailer equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way connector and 2" trailering receiver

Trailer sway control (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Hitch Guidance

Suspension, front coil-over-shock with stabilizer bar (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Suspension, rear multi-link with coil springs (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Steering, power

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors (Not available with (9C1) Police Vehicle.)

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Data Version: 27799. Data Updated: Feb 19, 2026 6:47:00 PM PST.



Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (13) (✔ Complete)

Mechanical

Exhaust, single system, single-outlet

Mechanical Jack with tools

Exterior

Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) Bright Silver painted aluminum (STD)

Tires, 265/65R18SL all-season, blackwall (Standard with (RCV) 18" Bright Silver painted aluminum wheels only.) (STD)

Wheel, full-size spare, 17" (43.2 cm) steel (Not available with (9C1) Police Vehicle.)

Tire, spare P265/70R17 all-season, blackwall (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Tire carrier, lockable outside spare, winch-type mounted under frame at rear

Active aero shutters, upper (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Fascia, front (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Luggage rack side rails, roof-mounted, Black, standard (Available with (5W4) Special Services Vehicle.)

Assist steps, Black

IntelliBeam, automatic high beam on/off (Deleted when (9C1) Police Vehicle is ordered.)

Headlamps, LED

Tail lamps, LED

Mirrors, outside heated power-adjustable, manual-folding, body-color

Mirror caps, body-color

Glass, deep-tinted (all windows, except light-tinted glass on windshield and driver- and front passenger-side glass)

Glass, acoustic, laminated

Glass, windshield shade band

Windshield, solar absorbing

Wipers, front intermittent, Rainsense

Wiper, rear intermittent with washer

Door handles, body-color

Liftgate, rear manual

Entertainment

Audio system, 17.7" diagonal advanced color LCD display with Google built-in compatibility (select service plan required, terms and limitations apply), including navigation capability, connected apps, personalized profiles for each driver's settings, Natural Voice Recognition and Phone Integration (STD)

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[Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (13) (✔ Complete)

Entertainment

- Audio system feature, 6-speaker system
- Bluetooth for phone personal cell phone connectivity to vehicle audio system
- 5G Wi-Fi Hotspot capable (Requires (UE1) OnStar. Terms and limitations apply. See onstar.com or dealer for details.)
- Wi-Fi Hotspot capable (Requires (UE1) OnStar. Terms and limitations apply. See onstar.com or dealer for details.)
- SiriusXM, delete
- Wireless Apple CarPlay/Wireless Android Auto

Interior

- Seats, front 40/20/40 split-bench (STD)
- Seat trim, cloth
- Seat adjuster, driver 8-way power
- Seat adjuster, front passenger 6-way power
- Seat adjuster, driver 2-way power lumbar
- Seat adjuster, front passenger 2-way power lumbar
- Seats, second row 60/40 split-folding bench, manual
- Seats, third row 60/40 split-folding bench, manual (Not available with (9C1) Police Package or (5W4) Special Service Package.)
- Floor covering, Black rubberized vinyl (Deleted when (B30) floor covering is ordered.)
- Electronic Precision Shift
- Steering column lock, electrical
- Steering column, manual tilt and telescopic
- Steering wheel, vinyl
- Steering wheel controls, mounted audio, Driver Information Center, Adaptive Cruise Control, Forward Collision Alert following gap button and heated steering wheel (when equipped)
- Driver Information Center, 11" diagonal multi-color digital display
- Door locks, power programmable with lockout protection. Auto Lockout is disabled on driver door.
- Keyless Open includes extended range Remote Keyless Entry
- Window, power with driver Express-Up/Down
- Window, power with front passenger Express-Up/Down
- Windows, power with rear Express-Down

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[Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (13) (✔ Complete)

Interior

Adaptive Cruise Control (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Universal Vehicle Module

Theft-deterrent system, electrical, unauthorized entry

USB ports, 2 type-A and C, charge and data, located on front console

USB ports, 2 type-C, charge-only, located in third row

Air conditioning, tri-zone automatic climate control with individual climate settings for driver, right front passenger and rear seat occupants

Air conditioning, rear

Defogger, rear-window electric

Power outlets, 2, 120-volt, located on the rear of the center console and rear cargo area (NOTE: When ordered with (9C1) Police Package or (5W4) Special Service Package, the location of the outlets will change from the rear of the center console to the rear of the center seat.)

Mirror, inside rearview manual day/night

Visors, driver and front passenger illuminated vanity mirrors, sliding

Assist handles, overhead, driver and front passenger, located in headliner

Assist handles, front passenger A-pillar and second row outboard B-pillar

Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions

Cargo management system (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.) (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Safety-Mechanical

Front Pedestrian and Bicyclist Braking (Deleted when (9C1) Police Vehicle is ordered.)

Intersection Automatic Emergency Braking intersection alert, braking (Deleted when (9C1) Police Vehicle is ordered.)

Enhanced Automatic Emergency Braking (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Reverse Automatic Braking (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

StabiliTrak, stability control system with brake assist, includes traction control

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[Fleet] 2026 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (13) (✔ Complete)

Safety-Interior

Airbags, Frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for all rows in outboard seating positions (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Hill Start Assist (Not available with (9C1) Police Vehicle or (5W4) Special Services Vehicle.)

OnStar Services capable (On 4WD model, deleted when (UDA) OnStar deactivated is ordered. See onstar.com for details and limitations. Services vary by model. Service plan required.)

Enhanced Automatic Parking Assist (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

HD Surround Vision

Rear Camera Washer

Rear Cross Traffic Braking (Deleted when (9C1) Police Vehicle is ordered.)

Rear Pedestrian Alert

Side Bicyclist Alert (Deleted when (9C1) Police Vehicle is ordered.)

Forward Collision Alert (Deleted when (9C1) Police Vehicle is ordered.)

Safety Alert Seat (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)

Rear Seat Reminder

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings or Teen Driver menu (Defaulted off. Feature can be turned on in the infotainment menu.)

Door locks, rear child security, manual

LATCH system (Lower Anchors and Tethers for CHildren), for child restraint seats lower anchors and top tethers located in all second-row seating positions, top tethers located in third row seating positions

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System auto learn, includes Tire Fill Alert (does not apply to spare tire)

Warning tones headlamp on, driver and right-front passenger seat belt unfasten and turn signal on

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Safety-Interior

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (Requires (UE1) OnStar. OnStar Basics includes remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)

WARRANTY

Warranty Note: <<< Preliminary 2026 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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City of Ithaca

Prepared For: Jamey Conn

(989) 875-3200

manager@ithacami.com

[Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (6)

TODD WENZEL CHEVROLET

3156 Highland Dr, PO Box 310

Hudsonville, MI 49426

State of Michigan MiDeal Contract # MA240000001205

MiDeal Spec# 1005-POL

City of Ithaca Pricing

(MiDeal Pricing)

2026 Chevrolet Silverado 1500 Crew Cab 4x4 PPV

7100# GVWR

5.3L V8 / 10-Spd

Crew Cab w/ 5'8" Box

2026 Chevrolet Silverado 1500 Crew 4wd PPV \$ 51,251.00

Prices Quoted are for a MiDeal 2026MY GM Factory Order.

FOB Ithaca, MI



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[Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (6) (✔ Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$46,000.00
Total Options	\$10,191.00
Vehicle Subtotal	\$56,191.00
Destination Charge	\$2,795.00
Grand Total	<u>\$58,986.00</u>

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AGENDA

[Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (6) (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL
CK10543	2026 Chevrolet Silverado 1500 4WD Crew Cab 147" Work Truck

COLORS

CODE	DESCRIPTION
GBA	Black

OPTIONS

CODE	DESCRIPTION
FE9	Emissions, Federal requirements
L84	Engine, 5.3L EcoTec3 V8
MI2	Transmission, 10-speed automatic, electronically controlled
C5Y	GVWR, 7100 lbs. (3221 kg)
GU5	Rear axle, 3.23 ratio
1WT	Work Truck Preferred Equipment Group
PXT	Wheels, 20" x 9" (50.8 cm x 22.9 cm) Black painted steel
QAE	Tires, 275/60R20SL all-terrain, blackwall
RMW	Tire, spare 275/60R20 all-terrain, blackwall
GBA	Black
AZ3	Seats, front 40/20/40 split-bench
H1T	Jet Black, Cloth seat trim
IOR	Audio system, Chevrolet Infotainment 3 system
—	Option/package discount
9C1	Police Pursuit Package
PEB	WT Value Package
Z71	Z71 Off-Road Package
PCV	WT Convenience Package
Z82	Trailer Package
AMF	Remote Keyless Entry Package
JHD	Hill Descent Control
NQH	Transfer case, two-speed

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[Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (6) (✓ Complete)

OPTIONS

CODE	DESCRIPTION
G80	Auto-locking rear differential
KC4	Cooling, external engine oil cooler
KNP	Cooling, auxiliary external transmission oil cooler
K47	Air filter, heavy-duty
JL1	Trailer brake controller, integrated
NZZ	Skid Plates
J55	Brakes, Heavy-Duty 4-wheel antilock, 4-wheel disc
RNQ	Wheel, full-size spare, matching 20" (50.8 cm) steel wheel without center cap
CGN	Chevytec spray-on bedliner, Black
B1J	Wheelhouse liners, rear
DLF	Mirrors, outside heated power-adjustable
AKO	Glass, deep-tinted
QT5	Tailgate, gate function manual with EZ Lift
VZ2	Speedometer calibration
KI4	Power outlet, interior power outlet, 120-volt
UBI	USB ports, rear, dual, charge-only
KC9	Power outlet, bed mounted, 120-volt
C49	Defogger, rear-window electric
CTT	Hitch Guidance
R9W	Deleted Mobile Service Plus.
VQ1	Fleet Processing Option
7X2	Spotlamps Left and right-hand pillar mounted, LED
5J9	Calibration, Taillamp Flasher, Red/White
5LO	Calibration, Taillamp Flasher, Red/Red
6J7	Flasher System
6J3	Wiring Provisions for grille lamps and siren speakers
6J4	Wiring Horn and siren circuit
5T5	Seats Front cloth and second row vinyl
5J1	Calibration, keyless remote panic button exterior lights/horn disable
5J3	Calibration, Surveillance Mode Interior & Exterior Lighting

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OPTIONS

CODE	DESCRIPTION
BCV	Auto Door Locks Disable
6N6	Door locks and handles
6N5	Inoperative rear windows
UTQ	Alarm, Horn Content Theft Deterrent, Disabled
GEZ	Ship Thru, Produced in Silao Assembly and shipped to Kerr Industries (Arlington). Returned to Arlington Assembly for shipping to final destination.

Options Total

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[Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (6) (✓ Complete)

Standard Equipment

Package

Chevy Safety Assist includes (UHY) Automatic Emergency Braking, (UKJ) Front Pedestrian Braking, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UEU) Forward Collision Alert and (TQ5) IntelliBeam

Mechanical

Durabed, pickup bed

Engine, TurboMax (310 hp [231 kW] @ 5600 rpm, 430 lb-ft of torque [583 Nm] @ 3000 rpm) (STD) (Not available with (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (ZW9) pickup bed delete.)

Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Included and only available with (L3B) TurboMax engine. Requires (AZ3) front 40/20/40 split-bench seats.)

Rear axle, 3.42 ratio

GVWR, 7000 lbs. (3175 kg) (STD) (Requires Crew Cab or Double Cab 4WD model and (L3B) TurboMax engine.)

Push Button Start

Automatic Stop/Start (Not available with (5W4) Special Services Package, (9C1) Police Pursuit Package or (FHS) E85 FlexFuel capability.)

Transfer case, single speed electronic Autotrac with push button control (4WD models only)

Four wheel drive

Battery, heavy-duty 730 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power

Alternator, 220 amps (Included with (L3B) TurboMax engine, (VYU) Snow Plow Prep Package, (5W4) Special Service Package or (9C1) Police Pursuit Package.)

Recovery hooks, front, frame-mounted, Black

Frame, fully-boxed, hydroformed front section

Suspension Package, Standard

Steering, Electric Power Steering (EPS) assist, rack-and-pinion

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Brake lining wear indicator

Capless Fuel Fill

Exhaust, single outlet

Exterior

Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel (STD)

Tires, 255/70R17 all-season, blackwall (STD)

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Exterior

Tire, spare 255/70R17 all-season, blackwall (STD) (Included with (QBN) 255/70R17 all-season, blackwall tires.)

Wheel, 17" x 8" (43.2 cm x 20.3 cm) full-size, steel spare

Tire carrier lock, keyed cylinder lock that utilizes same key as ignition and door

Bumpers, front, Black (semi-gloss)

Bumpers, rear, Black (semi-gloss)

CornerStep, rear bumper

Cargo tie downs (12), fixed rated at 500 lbs per corner

Headlamps, halogen reflector with halogen Daytime Running Lamps

IntelliBeam, automatic high beam on/off

Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel (incandescent on Regular Cab models, LED on Crew Cab and Double Cab models)

Taillamps with incandescent tail, stop and reverse lights

Mirrors, outside manual, Black (Standard on Crew Cab and Double Cab models only. Not available on Regular Cab models.)

Glass, solar absorbing, tinted

Door handles, Black

Tailgate and bed rail protection cap, top

Tailgate, standard

Tailgate, locking utilizes same key as ignition and door (Removed when (QT5) EZ Lift power lock and release tailgate is ordered.)

Tailgate, gate function manual, no EZ Lift

Entertainment

Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)

Sirius XM, delete (Can be upgraded to (U2K) SiriusXM.)

Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)

Wireless phone projection for Apple CarPlay and Android Auto

Bluetooth for phone, connectivity to vehicle infotainment system

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)

Seat trim, Vinyl

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Interior

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Requires Crew Cab or Double Cab model.)

Floor covering, rubberized-vinyl (Not available with LPO floor liners.)

Steering wheel, urethane

Steering column, Tilt-Wheel, manual with wheel locking security feature

Steering column lock, electrical

Instrument cluster, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Driver Information Center, 3.5" diagonal monochromatic display

Exterior Temperature Display located in radio display

Compass located in instrument cluster

Window, power front, drivers express up/down

Window, power front, passenger express down

Windows, power rear, express down (Not available with Regular Cab models.)

Door locks, power

Remote Keyless Entry, with 2 transmitters

Cruise control, electronic with set and resume speed, steering wheel-mounted

Power outlet, front auxiliary, 12-volt

USB Ports, 2, Charge/Data ports located on instrument panel

Air conditioning, single-zone manual

Air vents, rear, heating/cooling (Not available on Regular Cab models.)

Mirror, inside rearview, manual tilt

Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

Safety-Mechanical

Automatic Emergency Braking

Front Pedestrian Braking

StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

Safety-Exterior

Daytime Running Lamps with automatic exterior lamp control

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Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar services capable (See onstar.com for details and limitations. Services vary by model. Service plan required.)

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (Requires (UE1) OnStar. OnStar Basics includes remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)

HD Rear Vision Camera

Lane Keep Assist with Lane Departure Warning

Following Distance Indicator

Forward Collision Alert

Rear Seat Reminder (Requires Crew Cab or Double Cab model.)

Rear Seat Belt Indicator (Requires Crew Cab or Double Cab model.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu

Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire)

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Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (6) (✔ Complete)

WARRANTY

Warranty Note: <<< Preliminary 2026 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Silverado TurboMaxTM engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Silverado TurboMaxTM engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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City of Ithaca

Prepared For: Jamey Conn

(989) 875-3200

manager@ithacami.com

[Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (9)

TODD WENZEL CHEVROLET

3156 Highland Dr, PO Box 310

Hudsonville, MI 49426

State of Michigan MiDeal Contract # 071B7700178

MiDeal Spec# 1005-POL

City of Ithaca Pricing

(MiDeal Pricing)

2024 Chevrolet Silverado 1500 Crew Cab 4x4 PPV

7100# GVWR

5.3L V8 / 10-Spd

Crew Cab w/ 5'8" Box

2024 Chevrolet Silverado 1500 Crew 4wd PPV

\$ 48,987.00

Prices Quoted are for a MiDeal GM New 2024MY Dealer Stock Unit.

Availability is Limited and Subject to Prior Sale.

FOB Ithaca, MI



Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

AGENDA

[Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (9) (Complete)

Price Summary

PRICE SUMMARY		MSRP
Base Price		\$45,800.00
Total Options		\$10,396.00
Vehicle Subtotal		\$56,196.00
Destination Charge		\$1,995.00
Grand Total		\$58,191.00

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[Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (9) (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL
CK10543	2024 Chevrolet Silverado 1500 4WD Crew Cab 147" Work Truck

COLORS

CODE	DESCRIPTION
GBA	Black

OPTIONS

CODE	DESCRIPTION
FE9	Emissions, Federal requirements
L84	Engine, 5.3L EcoTec3 V8
MI2	Transmission, 10-speed automatic, electronically controlled
C5Y	GVWR, 7100 lbs. (3221 kg)
GU5	Rear axle, 3.23 ratio
1WT	Work Truck Preferred Equipment Group
PXT	Wheels, 20" x 9" (50.8 cm x 22.9 cm) Black painted steel
QAE	Tires, 275/60R20SL all-terrain, blackwall
RMW	Tire, spare 275/60R20 all-terrain, blackwall
GBA	Black
AZ3	Seats, front 40/20/40 split-bench
H1T	Jet Black, Cloth seat trim
IOR	Audio system, Chevrolet Infotainment 3 system
—	Option/package discount
9C1	Police Pursuit Package
PEB	WT Value Package
Z71	Z71 Off-Road Package
PCV	WT Convenience Package
Z82	Trailer Package
AMF	Remote Keyless Entry Package
JHD	Hill Descent Control
NQH	Transfer case, two-speed

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AGENDA

[Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (9) (✔ Complete)

OPTIONS

CODE	DESCRIPTION
G80	Auto-locking rear differential
KC4	Cooling, external engine oil cooler
KNP	Cooling, auxiliary external transmission oil cooler
K47	Air filter, heavy-duty
JL1	Trailer brake controller, integrated
NZZ	Skid Plates
J55	Brakes, Heavy-Duty 4-wheel antilock, 4-wheel disc
RNQ	Wheel, full-size spare, matching 20" (50.8 cm) steel wheel without center cap
CGN	Chevytec spray-on bedliner, Black
B1J	Wheelhouse liners, rear
DLF	Mirrors, outside heated power-adjustable
AKO	Glass, deep-tinted
QT5	Tailgate, gate function manual with EZ Lift
K34	Cruise control, electronic
KI4	Power outlet, interior power outlet, 120-volt
UBI	USB ports, rear, dual, charge-only
KC9	Power outlet, bed mounted, 120-volt
C49	Defogger, rear-window electric
CTT	Hitch Guidance
9G8	Headlamps, daytime running lamps and automatic headlamp control delete
7X2	Spotlamps, Left and right-hand pillar mounted, LED
5J9	Calibration, Taillamp Flasher, Red/White
5LO	Calibration, Taillamp Flasher, Red/Red
6J7	Flasher System
6J3	Wiring, Provisions for grille lamps and siren speakers
6J4	Wiring, Horn and siren circuit
5T5	Seats, Front cloth and second row vinyl
5J1	Calibration, keyless remote panic button exterior lights/horn disable
5J3	Calibration, Surveillance Mode Interior & Exterior Lighting
BCV	Auto Door Locks Disable

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[Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (9) (✔ Complete)

OPTIONS

CODE	DESCRIPTION
6N6	Door locks and handles
6N5	Inoperative rear windows
UTQ	Alarm, Horn Content Theft Deterrent, Disabled
Options Total	

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[Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (9) (✔ Complete)

Standard Equipment

Package

Chevy Safety Assist includes (UHY) Automatic Emergency Braking, (UKJ) Front Pedestrian Braking, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UEU) Forward Collision Alert and (TQ5) IntelliBeam

Mechanical

Durabed, pickup bed

Engine, TurboMax (310 hp [231 kW] @ 5600 rpm, 430 lb-ft of torque [583 Nm] @ 3000 rpm) (STD) (Not available with (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (ZW9) pickup bed delete.)

Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Included and only available with (L3B) TurboMax engine. Requires (AZ3) front 40/20/40 split-bench seats.)

Rear axle, 3.42 ratio

GVWR, 7000 lbs. (3175 kg) (STD) (Requires Crew Cab or Double Cab 4WD model and (L3B) TurboMax engine.)

Push Button Start

Automatic Stop/Start (Not available with (5W4) Special Services Package, (9C1) Police Pursuit Package or (FHS) E85 FlexFuel capability.)

Transfer case, single speed electronic Autotrac with push button control (4WD models only)

Four wheel drive

Battery, heavy-duty 730 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power

Alternator, 220 amps (Included with (L3B) TurboMax engine, (VYU) Snow Plow Prep Package, (5W4) Special Service Package or (9C1) Police Pursuit Package.)

Recovery hooks, front, frame-mounted, Black

Frame, fully-boxed, hydroformed front section

Suspension Package, Standard

Steering, Electric Power Steering (EPS) assist, rack-and-pinion

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Brake lining wear indicator

Capless Fuel Fill

Exhaust, single outlet

Exterior

Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel (STD)

Tires, 255/70R17 all-season, blackwall (STD)

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[Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (9) (✔ Complete)

Exterior

Tire, spare 255/70R17 all-season, blackwall (STD) (Included with (QBN) 255/70R17 all-season, blackwall tires.)

Wheel, 17" x 8" (43.2 cm x 20.3 cm) full-size, steel spare

Tire carrier lock, keyed cylinder lock that utilizes same key as ignition and door

Bumpers, front, Black (semi-gloss)

Bumpers, rear, Black (semi-gloss)

CornerStep, rear bumper

Cargo tie downs (12), fixed rated at 500 lbs per corner

Headlamps, halogen reflector with halogen Daytime Running Lamps

IntelliBeam, automatic high beam on/off

Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel (incandescent on Regular Cab models, LED on Crew Cab and Double Cab models)

Taillamps with incandescent tail, stop and reverse lights

Mirrors, outside manual, Black (Standard on Crew Cab and Double Cab models only. Not available on Regular Cab models.)

Glass, solar absorbing, tinted

Door handles, Black

Tailgate and bed rail protection cap, top

Tailgate, standard

Tailgate, locking utilizes same key as ignition and door (Removed when (QT5) EZ Lift power lock and release tailgate is ordered.)

Tailgate, gate function manual, no EZ Lift

Entertainment

Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)

Sirius XM, delete (Can be upgraded to (U2K) SiriusXM.)

Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)

Wireless phone projection for Apple CarPlay and Android Auto

Bluetooth for phone, connectivity to vehicle infotainment system

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)

Seat trim, Vinyl

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[Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (9) (Complete)

Interior

- Seat adjuster, driver 4-way manual
- Seat adjuster, passenger 4-way manual
- Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Requires Crew Cab or Double Cab model.)
- Floor covering, rubberized-vinyl (Not available with LPO floor liners.)
- Steering wheel, urethane
- Steering column, Tilt-Wheel, manual with wheel locking security feature
- Instrument cluster, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure
- Driver Information Center, 3.5" diagonal monochromatic display
- Exterior Temperature Display located in radio display
- Compass located in instrument cluster
- Window, power front, drivers express up/down
- Window, power front, passenger express down
- Windows, power rear, express down (Not available with Regular Cab models.)
- Door locks, power
- Remote Keyless Entry, with 2 transmitters
- Power outlet, front auxiliary, 12-volt
- USB Ports, 2, Charge/Data ports located on instrument panel
- Air conditioning, single-zone manual
- Air vents, rear, heating/cooling (Not available on Regular Cab models.)
- Mirror, inside rearview, manual tilt
- Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted
- Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Mechanical

- Automatic Emergency Braking
- Front Pedestrian Braking
- StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

Safety-Exterior

- Daytime Running Lamps with automatic exterior lamp control

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[Fleet] 2024 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (9) (✔ Complete)

Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

HD Rear Vision Camera

Lane Keep Assist with Lane Departure Warning

Following Distance Indicator

Forward Collision Alert

Rear Seat Reminder (Requires Crew Cab or Double Cab model.)

Rear Seat Belt Indicator (Requires Crew Cab or Double Cab model.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu

Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire)

3 Years of Remote Access. The Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myChevrolet mobile app. See dealer for details. (Remote Access Plan does not include emergency or security services. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Silverado TurboMaxTM engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Silverado TurboMaxTM engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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February 13, 2026

City of Ithaca
Attn: Jamey Conn, City Manager
129 W. Emerson Street
Ithaca, Michigan 48847

Dear Jamey Conn:

Price on 2026 Vehicle State of Michigan Contract# MA 240000001208 and Macomb County Contract# 21-18 Bid:

2026 Ford F150 Super Crew 4x4 Police Responder Pickup \$50,478.00 ea

Order Cutoff Date: TBD.

Delivery date: Approximately 90-120 Days A.R.O.

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. An \$8.00 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-Fleet (888-923-5338).

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

2026 F-150 Police Responder Super Crew Major Standard Equipment

MODEL/SERIES/AVAILABILITY

- Pursuit Rated Model
- 3.5L V6 EcoBoost® 4x4 145" WB

MECHANICAL

- Two-Speed Automatic Torque on Demand 4WD with Neutral Towing Capability (Includes 4A mode for Set and Forget)
- Alternator – 240 amp
- Axle, Front – Independent Front Suspension (IFS)
- Brakes – 4-Wheel Disc with ABS
- Class IV Trailer Hitch (incl. Smart Trailer Tow Connector, 4-pin/7-pin wiring, Class IV trailer hitch receiver)
- Electric Parking Brake
- Electronic Ten-Speed Automatic Transmission with Selectable Drive Modes: Normal/Tow-Haul/Snow-Wet/EcoSelect/Sport
- Engine Hour Meter
- Engine Idle-Hour Meter
- Fail-Safe Cooling
- Jack
- Electric Parking Brake
- SelectShift® Automatic Transmission with Progressive Range Select
- Shock Absorbers, Gas – Heavy-Duty, Front
- Shock Absorbers, Gas – Heavy-Duty, Outboard Mounted, Rear
- Springs, Front – Coil
- Springs, Rear – Leaf, Two-Stage Variable Rate
- Upgraded Stabilizer Bar, Front
- Steering – Power, Rack-and-Pinion

EXTERIOR

- Badges – Tailgate
- Bumper and Fascia, Front – Black
- Bumper, Rear – Black
- Cargo Lamp – integrated with Center High-mounted Stop Lamp
- Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
- Easy Fuel® Capless Fuel-Filler
- Exhaust – Single Rear
- F-150 Fender Badge
- Fuel Tank – Standard Range 26 Gallon
- Fully Boxed Steel Frame
- Grille – Black Two Bar Style with Black Nostrils and Black Surround
- Handles, Black – Door and Tailgate with Black Bezel
- Hooks – Pickup Box Tie-Down, four (4)
- Hooks – Front Tow 4x4, two (2)
- Mirrors, Sideview – Manual-folding, Power Glass with Black Skull Caps
- Power Tailgate Lock
- Spare Tire Carrier – Rear Under Frame
- Spare Tire/Wheel Lock
- Stone Cuffs, Front & Rear
- Tailgate – removable
- Tires – LT265/70R 18 BSW (A/T)
- Trailer Sway Control
- Trailer Towing – 4-pin/7-pin wiring, Class IV trailer hitch receiver
- Wheels – 18" Steel Wheel
- Wipers – Intermittent speed

INTERIOR/COMFORT

- 1st Row Power Windows
- 2nd Row Power Windows
- 4" Productivity Screen in Instrument Cluster
- 12" Center-stack Screen Touchscreen w/Audio Controls
- Air Conditioning Registers – Black Vanes with Chrome Knob
- Black Vinyl Floor Covering
- Cruise Control
- Center Console Mounting Plate
- Red/White Task Lighting in Overhead Console
- Fade-to-Off Interior Lighting
- Gauges and Meters – Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
- Grab Handles
- Horn – Dual-Note
- Illuminated Entry

- Manual Air Conditioning, Single Zone
- Outside Temperature Display
- Power Door Locks
- Powerpoint (2) 12V – Front
- Rear Driver-side/Passenger-side Solar Tint
- Rear-window with Fixed Glass and Solar Tint
- Rearview Mirror, Day/Night
- Scuff Plate, Driver and Front-Passenger Doors
- Seat, Front
- Police-grade heavy-duty cloth 40/blank/40 with reduced bolsters
- 8-Way power driver/manual passenger
- Built-in steel intrusion plates in both front-seatbacks
- Seat, Rear – Vinyl, 60/40 flip-up split seat with elongated cushion
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel, Black Urethane – Manual Tilt/Telescoping and Manual Locking
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Visor, Driver Side; Visor with Mirror, Passenger-Side

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags
- Autolock
- Door Lock Cylinders (Front Driver/Passenger door)
- Fixed LED Headlamps
- Illuminated Entry
- Rainlamp Wiper Activated Headlamps
- Police Perimeter Alert detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking
- Seat Belts, Active Restraint System (ARS). Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- SOS Post-Crash Alert System™
- Simple Fleet Key – (Inner-milled, w/o microchip, easy to replace; 4-keys)
- Pre-Collision Assist with Automatic Emergency Braking (AEB) (Pedestrian Detection, Forward Collision Warning, Dynamic Brake Support) Note:Includes unique one-touch temporary disable switch for Law Enforcement use.
- Tire Pressure Monitoring System (TPMS) Note:F-150 Police Responder was designed and developed to meet the same federal fuel system crash standards as retail vehicles and other manufacturers' police vehicles. Ford Police Interceptors are the only vehicles on the market designed for the 75 mph rear-impact crash test.

DRIVER ASSIST TECHNOLOGY

- Autolamp – Auto On/Off Headlamps
- Rear View Camera with Dynamic Hitch Assist
- Reverse Sensing System
- Hill Start Assist
- SYNC® 4

FUNCTIONAL

- AM/FM Stereo – 6 speakers
- BLIS
- Dark Car
- Fleet Telematics Modem
- Rear power lug located underneath rear seat to accommodate Police upfitting; One (1) 80-amp battery ground circuit
- Police Engine Idle

FX4 OFF-ROAD PACKAGE

- 3.31 Electronic-locking rear-axle
- Hill Descent Control™
- Off-Road tuned front shock absorbers
- Skid plates: fuel tank, transfer case and front differential

WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper **POWERTRAIN CARE EXTENDED SERVICE PLAN**
- 5-Year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

Responder 150A Crew Cab 5.5 Ft. Box 145" WB

[x] Base Price W1P 4x4 (3.5L V6 EcoBoost™ engine 7000 GVWR 2030 PAYLOAD) 998/44G \$48,248.00

<u>Available Options</u>	<u>Option Code</u>	<u>Price</u>
[] Interior Upgrade Package	19A/47R	810.00
<ul style="list-style-type: none"> • Floor Console without Shifter (Maintains Column Shifter) • Color-Coordinated Carpet w/Carpeted Floor Mats • Cloth Seats – Police-Grade, Heavy-Duty Cloth – Front and Rear • Floor Liner – Tray Style 		
[x] Rear Console Plate (Not Available w/Interior Upgrade Package)	60R	60.00
[] Power Passenger Seat 8-Way	61P	300.00
[] 18" Aluminum Wheels	64H	485.00
[] Trailer Brake Controller	67T	280.00
[] Badge Delete (Removes Rear Police Responder Badge)	41A	N/C
[x] Black Platform Running Boards	18B	255.00
[x] Rear Window, Privacy Glass with Defroster	924	100.00
[] Power-Sliding Rear-Window (Includes Privacy Glass and Rear Defroster	435/924	560.00
[] Fog Lamps	595	145.00
[] Front / Rear Chrome Bumper with Fog Lamps	17C/595	325.00
[] Daytime Running Lights (Not Recommended for Police Use)	942	45.00
[] Engine Block Heater	41H	190.00
[] Mirrors Sideview Manual-folding, Power Glass with Heat, Turn Signal Auto-Dimming Feature (Driver's Side), High-Intensity LED Security Approach Lamps, LED Side-mirror Spotlights and Black Skull Caps	54R/59S	700.00
Not Available with Spot Light Options.		
[] Trailer Tow Mirrors Sideview Manual-folding, Manual Telescoping Power Glass with Heat, Turn Signal Auto-Dimming Feature (Driver's Side), High-Intensity LED Security Approach Lamps, LED Side-mirror Spotlights and Black Skull Caps Includes Rear Defroster with Privacy Glass (924)	54Y/59S/924	790.00
Not Available with Spot Light Options.		
[x] Rear-Door controls Inoperable (locks, handles and windows)	17R	220.00
Note: Can manually remove window or door disable plate with special tool		
Note: Locks/windows operable from driver's door switches		
[x] Lock system; Single Key/All Vehicles Keyed Alike (Not Compatible with 62D Police Interceptor Utility Keyed Alike)	62D	50.00
Keyed Alike 1284x= 62B Keyed Alike 1294x= 62C Keyed Alike 0135x= 62D		
Keyed Alike 1435x= 62E Keyed Alike 0576x= 62F Keyed Alike 0151x= 62G		
Keyed Alike 1111x= 62J		
[x] Remote Keyless Entry w/4 Key Fobs (Must order for Remote Entry)	67P	350.00
[] Remote Starter (Requires Remote Keyless Entry Option 67P)	SIG	575.00
[] Front License Plate Holder	153	N/C
[] Spray in Bedliner	ZBT	700.00
[] Bed Liner – Plastic, Drop-in	LUN	550.00
[] Rear Wheel Arch Liner	96L	180.00
[] Tonneau Pickup Box Cover – Soft Folding	LUN	790.00
[] Tonneau Pickup Box Cover – Hard Folding	LUN	1400.00
[] Tonneau Pickup Box Cover – Retractable	LUN	2400.00
[] Single LED Spot Lamps Unity	59E	405.00
[] Single LED Spot Lamps Whelen	59F	430.00
[x] Dual LED Spot Lamp Unity	59G	790.00
[] Dual LED Spot Lamp Whelen	59J	880.00
[x] Heated Dual Power Glass Mirrors (Only Available w/Spot Light Option)	54R	405.00

Factory Lighting Options **New for 2026 MY**

<input type="checkbox"/> Grill Lights	52C	725.00
<input type="checkbox"/> Rear Lower Tailgate Lights	53B	475.00
<input type="checkbox"/> Front – To – Rear Lighting Package #1 Grille & Rear Lower Tailgate	68A	1170.00
<input type="checkbox"/> All-Around Lighting Package #2 Grille/Rear lower Tailgate, Front Aux Marker Lights, and Front Aux Corner Marker Lights		

Note: Not Available with Fog Lamps (595)

Extended Warranty Option's (\$0.00 Deductible) 100,000 Mile Coverage

<input type="checkbox"/> 5-Year Premium Care Warranty (500 Plus Components Coverage)	3350.00
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Colors & Trim Availability:

<u>Exterior</u>	<u>Interior</u> <u>(Black/Med. Earth Grey)(PB)</u>	
Agate Black	(UM)	[]
Oxford White	(YZ)	[]
Vermillion Red	(E4)	[]
Iconic Silver	(JS)	[]
Carbonized Gray	(M7)	[]
Antimatter Blue	(HX)	[]
Argon Blue	(E9)	[]
Omaha Orange	(MB)	[]
School Bus Yellow	(B1)	[]

TOTAL \$50,478.00 ea



February 13, 2026

City of Ithaca
Attn: Jamey Conn, City Manager
129 W. Emerson Street
Ithaca, Michigan 48847

Dear Jamey Conn:

Price on 2026 Vehicle State of Michigan Contract# MA 240000001208 and Macomb County Contract# 21-18 Bid:

2026 Ford Police Interceptor AWD Utility **\$46,071.00 ea**

Order Cutoff Date: TBD.

Delivery date: Approximately 90-120 Days A.R.O.

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. An \$8.00 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-Fleet (888-923-5338).

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

State of Michigan 2026 Utility Police Interceptor Major Standard Equipment

MECHANICAL

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Class III Trailer Hitch Receiver with 5,000 lbs. towing capacity and (2) recovery hooks Note: Includes Class III Trailer Tow Lighting Package
- Column Shifter
- DC/DC converter – 220-Amp (in lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection FFV
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- H8 AGM Battery (850CCA/92-amp)
- Lithium-Ion Battery Pack
- Manual Police Pursuit Mode (Steering Wheel Switch Execution)
- Suspension – independent front & rear
- Transmission – 10-speed automatic
- Transmission Oil Cooler

EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (MIC)
- Door Handles – Black (MIC)
- Exhaust, True Dual (down-turned)
- Daytime Running Lamps – Configurable ON/OFF through instrument cluster Note: Select option (942) if desire is to have Daytime Running Lamps permanently on (cannot be turned off or reprogrammed)
- Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2 nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- Headlamps – Automatic, LED Low-and-High-Beam
- Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature)
 - Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
 - Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
 - Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst Note: Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U)
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Dual Pwr/Heated/Manual Fold Back Mirror
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Liftgate Handle – (MIC)
- Tail lamps – LED
- Tail Lamp Prep Kit
- Tires – 255/60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with polished stainless steel hub cover

- Windshield – Acoustic Laminated

INTERIOR/COMFORT

- Cargo Hooks in cargo area
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- Climate Control – Rear Aux A/C System
- Dark Car
- Door-Locks
 - Power
 - Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Heated Sanitization Solution
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
 - Overhead Console
 - Red/White Task Lighting in Overhead Console
- Mirror – Day/night Rear View
- Particulate Air Filter
- Powerpoints – (2) USB A+C Type Ports
- Rear-door closeout panels
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats

- 1 st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters
- 1 st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way power lumbar)
- 1 st Row – Passenger 4-way Power track with 2-way power recline and 2-way power lumbar
- Built-in steel intrusion plates in both driver/passenger seatbacks
- 2 nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Red and White Dome Lamp in Cargo Area
- Speed (Cruise) Control
- Speedometer – New 12.3» Display Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4 user – configurable latching switches
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control®)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- BLIS® – Blind Spot Monitoring with Cross-traffic Alert
- Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Cross Traffic Brake Assist (HNYAC)
- Child-Safety Locks (capped; set to "on")
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Police Perimeter Alert detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking.
- Pre-Collision Mitigation system Note: Includes unique one-touch temporary disable switch for Law Enforcement use
- Rearview Camera viewable on 8" Center Stack Screen
- 1/4 Scale Rear Camera Display (Available)
- Reverse Sensing System
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

FUNCTIONAL

- 100 Watt Siren/Speaker Prep Kit
- Cellular Remote Start
- Compass Display
- Speed Control
- Audio
 - AM/FM / MP3 Capable / Clock / 4-speakers
 - SYNC® Phoenix
 - Includes hands-free voice command support (compatible with most Bluetooth connected mobile devices)
 - USB Port — (1)
 - 8" Color LCD Screen Center-Stack "Smart Display
 - Supports Android Auto and Apple CarPlay
- UIS (Upfitter Interface System) Located behind 2nd row passenger seat floorboard
- Easy Fuel® Capless Fuel-Filler
- Fleet Telematics Modem
- Front door tether straps (driver/passenger)
- PAITRO output tied to liftgate release switch (Police Accessory Independent Timed-Release Output)
- Police Engine Idle
- Power pigtail harness
- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- Keyless Entry – Key FOB Only (Less PATS) – Includes 4 fobs
- Two-way radio pre-wire
- Two (2) 50 – amp battery power circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper
 - 8 Year / 100,000 Miles Hybrid Unique Components
- POWERTRAIN CARE EXTENDED SERVICE PLAN**
- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

Police Interceptor Utility Base Prices

<input checked="" type="checkbox"/>	Utility All Wheel Drive (3.3L V6 Direct-Injection FFV, 136 MPH, 99B/44U) K8A/500A	\$44,991.00
<input type="checkbox"/>	Utility All Wheel Drive (3.3L V6 Direct-Injection Hybrid Eng., 136 MPH, 99W/44B) K8A/500A	\$44,991.00
<input type="checkbox"/>	Utility All Wheel Drive (3.0L V6 EcoBoost, 148 MPH, 99C/44U) K8A/500A	\$47,965.00

VEHICLE COLOR: Order Code

- Dark Blue
- Royal Blue
- Vermillion Red
- Silver Grey Metallic
- Agate Black
- Oxford White
- Sterling Grey Metallic
- Carbonized Grey
- Arizona Beige Metallic Clearcoat
- Light Blue Metallic
- Kodiak Brown Metallic
- Police Green

**Interior Trim Color
Charcoal Black (9W)**

[LK]	[]
[LM]	[]
[E4]	[]
[TN]	[]
[UM]	[]
[YZ]	[]
[UJ]	[]
[M7]	[]
[E3]	[]
[LN]	[]
[J1]	[]
[F1]	[]

INTERCEPTOR OPTIONAL FEATURES:

Flooring/Seats

	Code	\$Cost
<input type="checkbox"/> 1st and 2nd row carpet floor covering	16C	150.00
<input type="checkbox"/> 2nd Row Cloth Seats	FW	70.00
<input checked="" type="checkbox"/> Rear Console Plate (Not available with Interior Upgrade Pkg – 65U)	85R	60.00
<input type="checkbox"/> Interior Upgrade Package	65U	610.00

- 1st and 2nd Row Carpet Floor Covering
- Cloth Seats – Rear
- Center Floor Console less shifter w/unique Police console finish plate
- Includes Console and Top Plate with 2 cup holders
- Floor Mats, front and rear (carpeted)
- 18" Aluminum Wheel
- Selectable Sport Mode
- High Series Headlamp with LED Corner Warning Lights
- Includes SYNC® Phoenix

Note: Not available with EcoBoost Powertrain (99C/44U), Ready for the Road (67H), Ultimate Wiring Package (67U), and Side Marker LED (63B)

Lamps/Lighting

<input type="checkbox"/> Side Marker LED – Sideview Mirrors (Red / Blue)	63B	490.00
<input type="checkbox"/> Rear Quarter Glass Side Marker Lights (Red/Blue)	63L	580.00
<input type="checkbox"/> Front Warning Auxiliary Light (Driver side – Red / Passenger side – Blue)	21L	580.00
<input type="checkbox"/> Rear Auxiliary Liftgate Lights (Red/Blue LED Lights; located beneath liftgate glass in applique panel)	43A	400.00
<input type="checkbox"/> Rear Spoiler Traffic Warning Light	96T	1500.00
<input type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Unity)	51R	400.00
<input type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Whelen)	51T	420.00
<input checked="" type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Unity)	51S	790.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Whelen)	51V	880.00

Body

<input type="checkbox"/> Glass – Solar Tint 2nd and 3rd Row (Deletes Privacy Glass)	92G	120.00
<input type="checkbox"/> Glass – Solar Tint 2nd Row (Privacy Glass on Rear Quarter and Liftgate Window)	92R	90.00
<input type="checkbox"/> Deflector Plate	76D	340.00

Wheels

<input type="checkbox"/> Wheel Covers (18" Full Face Wheel Cover)	65L	70.00
<input type="checkbox"/> 18" Painted Aluminum Wheel	64E	475.00

Misc

<input type="checkbox"/> Engine Block Heater	41H	190.00
<input type="checkbox"/> License Plate Bracket – Front	153	N/C
<input type="checkbox"/> Badge Delete (Police Interceptor Badge Only)	16D	N/C
<input type="checkbox"/> 100 Watt Siren/Speaker (includes bracket and pigtail)	18X	350.00

Misc. Continued

<input checked="" type="checkbox"/> Noise Suppression Bonds (Ground Straps)	60R	100.00
<input type="checkbox"/> Rear Bumper Step Pad	16P	100.00

Audio/Video

<input type="checkbox"/> 12.1" Integrated Computer Screen	47E	3700.00
<ul style="list-style-type: none"> • Includes 12.1" touchscreen display in center stack and allows for operation of laptop in remote location to free up cabin space in front passenger area • Includes Audio Video Extender (AVX) box, (2) AVX cables, (2) USB cables and (1) HDMI cable • Includes SYNC Phoenix ® 		
<input type="checkbox"/> ¼ Size Picture in Picture (8" Rear Camera Image in upper lefthand quadrant of display). Not available with Integrated Computer Screen (47E)	87M	N/C

Doors/Windows

<input checked="" type="checkbox"/> Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch) ***** OLD STYLE REAR HATCH LOCK / UNLOCK *****	18D	N/C
<input type="checkbox"/> Hidden Door Lock Plunger, Rear Door Handle and Rear Windows Inoperable	52P	160.00
<input checked="" type="checkbox"/> Rear Door Handles Inoperable/Locks Inoperable and Rear Windows Inop.	68G	80.00
<input checked="" type="checkbox"/> Lock system; Single Key/All Vehicles Keyed Alike	59D	50.00
<ul style="list-style-type: none"> Keyed Alike 1284x= 59B Keyed Alike 1294x= 59C Keyed Alike 0135x= 59D Keyed Alike 1435x= 59E Keyed Alike 0576x= 59F Keyed Alike 0151x= 59G Keyed Alike 1111x= 59J 		

Safety & Security

<input type="checkbox"/> Ballistic Door Panels – Driver Front Door Only (Level 3+)	90D	1590.00
<input type="checkbox"/> Ballistic Door Panels – Driver & Pass Front Doors (Level 3+)	90E	3170.00
<input type="checkbox"/> Ballistic Door Panels – Driver Front Door Only (Level 4+)	90F	2420.00
<input type="checkbox"/> Ballistic Door Panels – Driver & Pass Front Doors (Level 4+)	90G	4830.00
<input type="checkbox"/> Extra Key \$20.00x ___ =	Parts	20.00 ea
<input type="checkbox"/> Remote Starter	Parts	550.00
<input type="checkbox"/> Gun Vault	63V	270.00
<input type="checkbox"/> Front Headlamp Lighting Solution	66A	900.00
<ul style="list-style-type: none"> • Includes LED Low beam/High beam headlamp, Wig-wag function and (2) Red/Blue/White LED side warning lights in each headlamp (factory configured: driver's side White/Red / passenger side White/Blue) • Includes pre-wire for grille LED lights, siren and speaker (60A) • Wiring, LED lights included (in headlamps only; grille lights not included). Controller "not" included <p>Note: Included with Ready for the Road (67H) Note: Recommend using Ultimate Wiring Package (67U) Note: Included with Police Upgrade Package (65U)</p>		
<input type="checkbox"/> Tail Lamp Lighting Solution	66B	430.00
<ul style="list-style-type: none"> • Includes LED Tail Lamp Wig-Wag Module • LED lights only. Wiring, controller "not" included <p>Note: Included with Ready for the Road (67H) Note: Recommend using Ultimate Wiring Package (67U)</p>		
<input type="checkbox"/> Rear Lighting Solution	66C	460.00
<ul style="list-style-type: none"> • Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass • Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) • LED lights only. Wiring, controller "not" included <p>Note: Included with Ready for the Road (67H) Note: LED lights only – does "not" include wiring or controller</p>		
<input type="checkbox"/> Ultimate Wiring Package	67U	640.00
<ul style="list-style-type: none"> • Rear console mounting plate (85R) – contours through 2nd row; channel for wiring • Pre-wiring for grille LED lights, siren and speaker (60A) • Wiring harness I/P to rear cargo area (overlay) – Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) – One (1) 10-amp siren/speaker circuit engine compartment • Rear hatch/cargo area wiring – supports up to six (6) rear LED lights • Does "not" include LED lights, side connectors or controller <p>Note: Recommend Police Wire Harness Connector Kit 67V Note: Not available with options: 65U, 67H</p>		

<p>[] <u>Police Wire Harness Connector Kit – Front/Rear</u> For connectivity to Ford PI Package solutions includes:</p>	67V	200.00
<ul style="list-style-type: none"> • Front <ul style="list-style-type: none"> – (2) Male 4-pin connectors for siren – (5) Female 4-pin connectors for lighting/siren/speaker – (1) 4-pin IP connector for speakers – (1) 4-pin IP connector for siren controller connectivity – (1) 8-pin sealed connector – (1) 14-pin IP connector • Rear <ul style="list-style-type: none"> – (2) Male 4-pin connectors for siren – (5) Female 4-pin connectors for lighting/siren/speaker – (1) 4-pin IP connector for speakers – (1) 4-pin IP connector for siren controller connectivity – (1) 8-pin sealed connector 		
<p>[] <u>Ready for the Road Package All-in Complete Package</u> All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus</p>	67H	4050.00
<ul style="list-style-type: none"> • Whelen Cencom Light Controller Head with dimmable backlight • Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor control (mounted behind 2nd row seat) • Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails • High current pigtail • Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head • Pre-wiring for grille LED lights, siren and speaker (60A) • Rear console plate (85R) – contours through 2nd row; channel for wiring • Grille linear LED Lights (Red / Blue) and harness • 100-Watt Siren / Speaker • Hidden Door-Lock Plunger w/Rear-door controls inoperable (locks, handles and windows) (52P) <p>Note: Not available with options: 66A, 66B, 66C, 67U and 65U</p>		
<p><u>Extended Service Plan Option (\$0.00 Deductible) 100,000 Mile Coverage</u></p>		
<p>[] <u>5-Year Premium Care Warranty (500 Plus Components Coverage)</u></p>		3350.00

Total Price \$46,071.00 ea



Estimate

Date	Est. #
2/5/2026	25353

Name / Address
ITHACA, CITY OF 129 W. EMERSON ST. ITHACA, MI 48847

Ship To

Purchase Order No.	Terms
	Net 15

Qty	Description	Cost	Total
	PATROL TAHOE SETUP		
	FRONT OF TAHOE		
1	SETINA PB450L2 (WHELEN ION) TOP TUBE CUT OUTS ONLY	575.00	575.00
	NO WIRE HARNESS		
1	WHELEN ION DUO RED/CLEAR	165.00	165.00
1	WHELEN ION DUO BLUE/CLEAR	165.00	165.00
2	WHELEN ION T SERIES DUO R/B	165.00	330.00
1	WHELEN SIREN SPEAKER-BLACK PLASTIC	50.00	50.00
1	TAHOE BRACKET	0.00	0.00
	INTERIOR OF TAHOE		
1	HAVIS VS CHEVY TAHOE 2025+	665.00	665.00
1	HAVIS SELF ADJUSTING CUP HOLDER	70.00	70.00
1	HAVIS ACCESSORY USB (2) 12V PLUG PLATE	150.00	150.00
1	HAVIS POCKETJET ARMREST MOUNT	305.00	305.00
1	HAVIS 11" SLIDE OUT LOCKING ARM ADAPTER	345.00	345.00
1	HAVIS 8.5" HEAVY DUTY TELESCOPING POLE	225.00	225.00
1	SETINA RECESSED #10VS PARTITION	975.00	975.00
1	SETINA REPLACEMENT SEAT WITH CENTER PULL SEAT BELTS AND #12 POLY WINDOW CARGO PARTITION	1,795.00	1,795.00
1	SETINA POLY WINDOW BARRIER	350.00	350.00

Estimate is only valid for 30 days from date of issue
Please note that all freight costs are estimated unless otherwise noted and will be billed at current rates.

Subtotal
Sales Tax (6.0%)
Total

Customer Signature _____ Date _____



Estimate

Date	Est. #
2/5/2026	25353

Name / Address
ITHACA, CITY OF 129 W. EMERSON ST. ITHACA, MI 48847

Ship To

Purchase Order No.	Terms
	Net 15

Qty	Description	Cost	Total
2	WHELEN ION T SERIES DUO R/B	165.00	330.00
2	WHELEN ION T SERIES UNIVERSAL MOUNT	15.00	30.00
1	Cargo Radio Tray with no lock TRN	380.00	380.00
1	SETINA CARGO BOX DSC-DRAWER,SLIDING WITH COMBINATION LOCK	1,995.00	1,995.00
	BSC-BASE SLIDING WITH COMBINATION LCOK		
2	WHELEN ION T SERIES DUO R/B	165.00	330.00
2	WHELEN 3" ROUND SPLIT RED/WHITE COMPARTMENT LIGHT	90.00	180.00
1	POWER DISTRIBUTION KIT	285.00	285.00
1	80 AMP CIRCUIT BREAKER W/ MANUAL PUSH TRIP	85.00	85.00
1	CENCOM CORE	975.00	975.00
1	WHELEN CCTL7 CONTROL HEAD	0.00	0.00
1	WHELEN VS CAMPORT	0.00	0.00
	ROOF/REAR OF TAHOE		
1	WHELEN WECANX 9SX 54" DUO	2,025.00	2,025.00
1	WHELEN T-SERIES LICENSE PLATE BRACKET	45.00	45.00
2	WHELEN ION T SERIES DUO R/B	165.00	330.00

Estimate is only valid for 30 days from date of issue
Please note that all freight costs are estimated unless
otherwise noted and will be billed at current rates.

Subtotal
Sales Tax (6.0%)
Total

Customer Signature _____ Date _____



Two-way Radio Communications · Emergency Vehicle Solutions

Mt. Pleasant 989-772-3751 · Flint Twp. 810-659-5000

Estimate

Date	Est. #
2/5/2026	25353

Name / Address
ITHACA, CITY OF 129 W. EMERSON ST. ITHACA, MI 48847

Ship To

Purchase Order No.	Terms
	Net 15

Qty	Description	Cost	Total
	MISC. SHOP SUPPLIES, INSTALLATION AND SHIPPING		
1	INSTALLATION LABOR	2,500.00	2,500.00
1	MISC SHOP WIRE, CONNECTORS & FUSES	250.00	250.00
1	WIRE HARNESS TO CUSTOMER SPEC	105.00	105.00
2	MAGNETIC MIC CLIP	60.00	120.00
1	800 RADIO	0.00	0.00
	CAMERA SYSTEM SEPARATE MOTOROLA QUOTE PER TYLER		
1	PANASONIC FZ55 LAPTOP	4,150.00	4,150.00
	CHECK WITH 911 IF ANY AVAILABLE SPARES		
1	HAVIS CF54/55 DOCKING STATION	975.00	975.00
	STANDARD PORT REPLICATION LIND POWER SUPPLY		
	CHECK WITH 911 IF ANY AVAILABLE SPARES		
1	MODEM AND ANTENNA BUNDLE	1,650.00	1,650.00
	CHECK WITH 911 IF ANY AVAILABLE SPARES		
1	KUSTOM SIGNAL RAPTOR RADAR, DUAL K-BAND DIRECTIONAL MODE	1,995.00	1,995.00
1	I80 8" PRINTER BUNDLE	725.00	725.00
1	SHIPPING AND TARIFF ESTIMATE	1,000.00	1,000.00

Estimate is only valid for 30 days from date of issue
Please note that all freight costs are estimated unless
otherwise noted and will be billed at current rates.

Subtotal	\$26,625.00
Sales Tax (6.0%)	\$0.00
Total	\$26,625.00

Customer Signature _____ Date _____



ITHACA, CITY OF

02/06/2026



Billing Address:
 ITHACA, CITY OF
 129 W EMERSON ST
 ITHACA, MI 48847
 US

Quote Date:02/06/2026
 Expiration Date:04/07/2026
 Quote Created By:
 Tyler Stegman
 tstegman@procomminc.net

End Customer:
 ITHACA, CITY OF

Contract: 35115 - STATE OF MICHIGAN,
 MA# 190000001544

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6500 / Enh Series	ENHANCEDAPX6500				
1	M25URS9PW1BN	MOBILE RADIO APX6500 ENHANCED 7/800 MHZ	1	\$3,764.00	\$2,634.80	\$2,634.80
1a	G851AG	ADD: AES/DES-XL/DES-OFB ENCRYP APX AND ADP	1	\$941.00	\$658.70	\$658.70
1b	HA00694AA	ADD: 7Y ESSENTIAL SERVICE HTM	1	\$604.80	\$604.80	\$604.80
1c	G51AU	SOFTWARE LICENSE ENH: SMARTZONE OPERATION APX6500	1	\$1,412.00	\$988.40	\$988.40
1d	G67DT	ADD: REMOTE MOUNT E5 APXM	1	\$350.00	\$245.00	\$245.00
1e	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00
1f	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	1	\$71.00	\$49.70	\$49.70
1g	G610AC	ADD: REMOTE MOUNT CABLE 30 FT APX	1	\$30.00	\$21.00	\$21.00
1h	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00
1i	G806BL	SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX	1	\$607.00	\$424.90	\$424.90
1j	GA01670AA	ADD: APX E5 CONTROL HEAD	1	\$767.00	\$536.90	\$536.90
1k	W22BA	ADD: STD PALM MICROPHONE APX	1	\$85.00	\$59.50	\$59.50
1l	QA09113AB	ADD: BASELINE RELEASE SW	1	\$0.00	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1m	W969BG	SOFTWARE LICENSE ENH: MULTIKEY OPERATION	1	\$388.00	\$271.60	\$271.60
1n	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	1	\$50.00	\$35.00	\$35.00
1o	G361AH	SOFTWARE LICENSE ENH: P25 TRUNKING SOFTWARE APX	1	\$353.00	\$247.10	\$247.10
Subtotal						\$9,422.80
Total Discount Amount						\$2,645.40
Grand Total					\$6,777.40(USD)	

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

