

**CITY OF ITHACA
CITY COUNCIL MEETING
September 16, 2025
5:30 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 5:30pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Clark Hubbard, Rick Koppleberger and Alison Lombardi. Staff present was City Manager Jamey Conn and City Clerk Cathy Cameron.

Absent was Councilperson Kristyn Roethlisberger.

Audience in attendance was Gary Hansen.

Moved by Andrew, second by Koppleberger to approve the minutes of the regular meeting held September 2, 2025. Motion carried.

Moved by Hubbard, second by Andrew to excuse Councilperson Roethlisberger. Motion carried.

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda.

Moved by Koppleberger, second by Andrew to approve the Agenda including the Consent Agenda. Motion carried.

Public Comment

Mayor Baublitz asked for public comment. There was none.

Consent Agenda

Moved by Hubbard, second by Lombardi to approve the consent agenda items as listed:

- **City Manager's written report included updates and information on Pine River Street, Police Services, DPW Hiring, ACO, City Hours, Ithaca Rotary, Fire Training, Metro Act Permit and Trick or Treating.**
- **Ithaca Unit Report for August 2025.**
- **Financial Reports for August 2025.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Klifman and recommended for payment: Accounts Payable Checks #50958-50987, #1039(A) and Payroll Checks #17122-17125, DD #3406-3420, EFT #2055-2059 as listed in the Check Register Book.**
- **Correspondence received was a Thank You card.**

Motion carried by Roll Call Vote:

Ayes: (6) Andrew, Endter, Hubbard, Koppleberger, Lombardi, Baublitz

Nos: (0) None

Absent: (1) Roethlisberger

Committee/Department Reports

There was none.

City Manager Comments

Manager Conn provided an update on the progress of police services negotiations and the status of the ACO submission to EGLE. He reported that the Ithaca Rotary is interested in starting a tree replacement program. They would like to donate a few trees per year to replace those that have been cut down within the city right-of-way. Council was in full support of the idea and offered their appreciation to the Ithaca Rotary. Recommendation to plant small ornamental trees is acceptable.

Unfinished Business

There was none.

New Business

Manager Conn reported that second interviews were conducted for the DPW full-time opening. An offer was extended and accepted with the onboarding process already begun. The plan is to have him focus on the water/sewer side of the department. The possibility of hiring another qualified candidate would take us back to our original five-member crew and would eliminate the seasonal specialist position. Discussion was held.

Moved by Hubbard, second by Andrew to approve the hiring of one additional full-time employee to create a five-member DPW crew; reserving one member to have focus on the water/sewer operations. Motion carried.

Clerk Cameron presented the Title VI Annual Compliance Report for submission, to be filed with MDOT as required by law.

Moved by Hubbard, second by Lombardi to authorize the city clerk to submit the Title VI Annual Compliance Report to MDOT. Motion carried.

Manager Conn presented the Cash Management for Federal Awards Policy as provided by Treasurer Klifman. The city already follows this practice, now it will be a formal policy. This written policy is to ensure compliance with uniform guidance from the office of Federal Management and Budget.

Moved by Hubbard, second by Endter to approve the Cash Management for Awards Policy as submitted. Motion carried.

Public Comment

Mayor Baublitz asked for public comments. Mayor Baublitz stated that a council representative must be appointed to the Greater Gratiot Development Board, to replace Councilperson Lombardi. Discussion was held. Council unanimously authorized Mayor Baublitz to serve on the board.

Announcements

There was none.

Moved by Hubbard, second by Koppleberger to adjourn. Motion carried.

The meeting adjourned at 5:43pm.

Approved 10-7-2025

Cathy Cameron

Cathy Cameron, City Clerk