

**CITY OF ITHACA
CITY COUNCIL MEETING
September 2, 2025
5:30 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 5:30pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Rick Koppleberger, Alison Lombardi and Kristyn Roethlisberger. Staff present was City Manager Jamey Conn and City Clerk Cathy Cameron.

Absent was Councilperson Clark Hubbard.

Audience in attendance was Brooke Vernon, Kim Leonard and Gary Hansen.

Moved by Koppleberger, second by Lombardi to approve the minutes of the regular meeting held August 19, 2025. Motion carried.

Moved by Lombardi, second by Roethlisberger to excuse Councilperson Hubbard. Motion carried.

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda.

Moved by Andrew, second by Endter to approve the Agenda including the Consent Agenda. Motion carried.

Public Comment

Mayor Baublitz asked for public comment. There was none.

Consent Agenda

Moved by Koppleberger, second by Lombardi to approve the consent agenda items as listed:

- **City Manager's written report included updates and information on the Dump Truck, DPW Interviews, City Lots, Police Services, Free Tire Collection, Ithaca Promotional Committee, Harvest Fest 2025 and Bark in the Park.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Klifman and recommended for payment: Accounts Payable Checks #50873-50897, W/S Bond Debt #35(A) and Payroll Checks #17117-17121, DD #3392-3405, EFT #2046-2054 as listed in the Check Register Book.**
- **Correspondence received was none.**

Motion carried by Roll Call Vote:

Ayes: (6) Lombardi, Roethlisberger, Andrew, Endter, Koppleberger, Baublitz

Nos: (0) None

Absent: (1) Hubbard

Committee/Department Reports

There was none.

City Manager Comments

Manager Conn reported that the dump truck has been listed on the Ranger Bid website with open bidding to begin on September 15th. He attended a meeting with the Interim County Administrator to discuss financials on a possible new contract for police services. They both plan to meet with the Sheriff next week.

Manger Conn reported that he has entered into a letter of interest agreement with the developer regarding the Westwind lots. He is in the process of meeting with builders to discuss options and specifics of homes and timelines. The agreement spans ninety days. Discussion was held. They will work together to develop mutually beneficial build timelines and a final sale price.

Manager Conn informed council that the Gratiot Community Foundation has approved our request to alter the original grant submission of the Speed Radar Signs to allow the purchase of a mobile trailer for the signs to be moved around the city. DPW Superintendent Smith will be placing the order for the new trailer.

Unfinished Business

There was none.

New Business

Clerk Cameron presented the application of interest received from Meghan Downham to serve on the Planning Commission and/or the Downtown Development Authority. Based on DDA Bylaws, she does not qualify to serve on their board. The Planning Commission does have vacancies and would be a good fit based on her knowledge and work experience.

Moved by Kopplesberger, second by Andrew to appoint Meghan Downham to the Planning Commission for a three-year term ending June 30, 2028. Motion carried.

Public Comment

Mayor Baublitz asked for public comments. Resident Kim Leonard inquired on the timeline for the Union Street Project to begin. Manager Conn informed her that the city has applied with the state for funding and is currently awaiting that decision.

Announcements

There was none.

Moved by Andrew, second by Roethlisberger to adjourn. Motion carried.

The meeting adjourned at 5:37pm.

Approved 9-16-2025

Cathy Cameron

Cathy Cameron, City Clerk