

**CITY OF ITHACA
CITY COUNCIL MEETING
July 1, 2025
5:30 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 5:30pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Clark Hubbard, Alison Lombardi and Kristyn Roethlisberger. Staff present was City Manager Jamey Conn and City Clerk Cathy Cameron.

Absent was Councilperson Rick Koppleberger.

Audience in attendance was Shannon McKnight and Kim Leonard.

Moved by Hubbard, second by Lombardi to approve the minutes of the regular meeting held June 17, 2025. Motion carried.

Moved by Andrew, second by Endter to excuse Councilperson Koppleberger. Motion carried.

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda.

Moved by Hubbard, second by Andrew to approve the Agenda including the Consent Agenda. Motion carried.

Public Comment

Mayor Baublitz asked for public comment. There was none.

Consent Agenda

Moved by Hubbard, second by Andrew to approve the consent agenda items as listed:

- **City Manager's written report included updates and information on SRF Construction Update, Town Hall Meeting, Gratiot County Landbank, ACO and Old US27 Car Cruise.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Klifman and recommended for payment: Accounts Payable Checks #50748-50764, and Payroll Checks #17096-17100, DD #3322-3336, EFT #2018-2026 as listed in the Check Register Book.**
- **Correspondence received was Charter Communications**

Motion carried by Roll Call Vote:

Ayes: (6) Andrew, Endter, Hubbard, Lombardi, Roethlisberger, Baublitz

Nos: (0) None

Absent: (1) Koppleberger

Committee/Department Reports

Mayor Baublitz reported on the Town Hall meeting held on June 25th regarding police services within the city. Several residents addressed the council with their opinions, both pros and cons, of the current services provided by the sheriff's department and/or whether they would support a millage to start up a city department. Mayor Baublitz and Councilperson Hubbard acknowledged those who attended the meeting and shared their thoughts. The council appreciated those residents' comments and the additional emails that were sent to the City Manager.

City Manager Comments

Manager Conn provided a progress update on the SRF Construction project. The completion date is set for September 30th. A walk through with Isabella Corporation was attended by himself and the DPW Superintendent's. The fire hydrants on St. Charles Road will be equipped with an extension to heighten the level with the road.

Unfinished Business

There was none.

New Business

Manager Conn presented the proposed draft response to EGLE's Administrative Consent Order as provided to the city on behalf on Miller Canfield & Associates. Discussion was held.

Moved by Andrew, second by Endter to approve the proposed response of the ACO and authorize to proceed with next steps. Motion carried.

Clerk Cameron presented the Board and Commission Appointments for the following:

- ❖ **Board of Review – 3 Positions** (3-year term ending 6/30/2028)
 - Dean Parling (*incumbent*)
 - Vacancy for term ending June 30, 2024
 - Vacancy for term ending June 30, 2026
- ❖ **Downtown Development Authority – 2 Positions** (4-year term ending 6/30/2029)
 - Joseph Padilla – *New Applicant*
 - Vacancy for term ending June 30, 2025
- ❖ **Planning Commission – 3 Positions** (3-year term ending 6/30/2028)
 - Vacancy for term ending June 30, 2025
 - Vacancy for term ending June 30, 2025
 - Vacancy for term ending June 30, 2026
- ❖ **Library Board – 1 Position** (5-year term ending 6/30/2030)
 - Latisha Misenhelder – *New Applicant (fulfilling as member of the service area)*

Moved by Hubbard, second by Endter to appoint Dean Parling to the BOR; Joseph Padilla to the DDA; Latisha Misenhelder to the Library Board for the terms specified above. Motion carried.

Clerk Cameron presented the MML Workers' Compensation Fund Board of Directors candidate election ballot as presented by the MML Board of Directors Nominating Committee.

Moved by Roethlisberger, second by Hubbard to cast votes for the candidates listed on the ballot and for the City Clerk to submit. Motion carried.

Public Comment

Mayor Baublitz asked for public comments. There was none.

Announcements

Councilperson Roethlisberger inquired when council would decide on police services. Discussion was held. Councilperson Hubbard requested to have the cost projections provided to council in writing.

Moved by Hubbard, second by Roethlisberger to adjourn. Motion carried.

The meeting adjourned at 5:45pm.

Approved 7-15-2025

Cathy Cameron

Cathy Cameron, City Clerk