



City Council Chamber
129 W. Emerson St
Ithaca, MI 48847

**City of Ithaca
City Council
Regular Meeting Agenda
Tuesday, August 5, 2025 @ 5:30 PM**

1. Call to Order
2. Pledge of Allegiance to the American Flag
3. Approval of Minutes: Regular Meeting July 15, 2025
4. Approval of Agenda (including the Consent Agenda)
5. Public Comments *(General comments, including items on this Agenda)*
6. *Consent Agenda (Roll Call Vote)
 - a. City Manager's Written Report
 - b. Claims and Accounts
 - c. Correspondence *(none)*
7. Department/Committee Reports *(none)*
8. City Manager Comments
9. Unfinished Business
 - a. Law Enforcement Services Contract
10. New Business
 - a. Audit Consulting Agreement
 - b. Senior Activity Board Nominations
11. Public Comments
12. Announcements
13. Adjournment

Cathy Cameron
City Clerk

**All matters listed under Item 6, Consent Agenda, are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered separately.*

**CITY OF ITHACA
CITY COUNCIL MEETING
July 15, 2025
5:30 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 5:30pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Clark Hubbard, Rick Koppleberger, Alison Lombardi and Kristyn Roethlisberger. Staff present was City Manager Jamey Conn and City Clerk Cathy Cameron.

Additional staff present was City Treasurer Luke Klifman, Lt. Eric Leonard and Sheriff Tom Clark.

Audience in attendance was Jerry Hansen and Brook Vernon.

Moved by Hubbard, second by Koppleberger to approve the minutes of the regular meeting held July 1, 2025. Motion carried.

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda.

Moved by Andrew, second by Lombardi to approve the Agenda including the Consent Agenda. Motion carried.

Public Comment

Mayor Baublitz asked for public comment. Resident, Jerry Hansen shared his thoughts on the current policing services provided.

Consent Agenda

Moved by Hubbard, second by Andrew to approve the consent agenda items as listed:

- **City Manager's written report included updates and information on Policing Estimates, ACO Agreement, Old Decorative Brick, Meet Up Eat Up, Audit Consultation, Speed Radar Sign and Steam Railroading Institute.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Klifman and recommended for payment: Accounts Payable Checks #50765-50798, #1035(A) and Payroll Checks #17101-17106, DD #3337-3363, EFT #2027-2031 as listed in the Check Register Book.**
- **Correspondence received was none.**

Motion carried by Roll Call Vote:

Ayes: (7) Andrew, Endter, Hubbard, Koppleberger, Lombardi, Roethlisberger, Baublitz

Nos: (0) None

Absent: (0) None

Committee/Department Reports

Lt. Leonard reported on the quarterly activity of the Ithaca Unit covering April through June 2025. The monthly activity report for June was provided.

Moved by Koppleberger, second by Lombardi to receive the Ithaca Unit 2nd Quarter 2025 verbal report and the June 2025 written report. Motion carried.

Manager Conn reported that, at councils' request, he invited Sheriff Clark to attend the meeting to have a conversation regarding the policing services. Sheriff Clark began by asking council what they wanted for a police force in Ithaca, to help guide him with the services. Councilperson Koppleberger stated that he thought that was made clear in the initial meeting with him back in April. Further stating that the council wanted to have more of a police presence and that did not mean more traffic stops. Sheriff Clark defended the 23 stops that were made during the six-day time frame and that the infractions were justified. Manager Conn stated that the city pays for one deputy per shift and that multiple deputies were making traffic stops in the city limits. Sheriff Clark acknowledged that did occur and that his deputies patrol countywide, but if the city did not want the extra patrols in the city, he would put a stop to it. Manager Conn agreed with Councilperson Koppleberger that having more patrols and making more stops was not part of what was discussed in that initial meeting.

Mayor Baublitz stated that community policing is what was discussed in that meeting. He then shared what that means to him; "Deputies to be seen, active in the community, in the schools, visible to the public." Further stating that visibility is important, because cars will slow down if they see a patrol car does not mean you have to stop them, but if you are seen hence people will obey the law. Sheriff Clark stated that they are in the process of hiring a deputy that will serve as a school resource officer for Ithaca, Breckenridge, Ashley and Fulton Public Schools.

Councilperson Clark stated community policing to him is the nuance of enforcing speed limits when it becomes a safety issue, deputies being seen, the influence of an officer. Further stating what it is used to be like, having officers that are regulars in the community, and they get to know everybody. Code enforcement component to our contract, we need assistance in compliance to the ordinances we have. Part of the community policing is during down time, having the deputies driving down all the streets, not just Center or other busier streets. Concerns about parents in a hurry getting kids to schools, during the school year every morning and afternoon there are twelve spots a deputy could be at to be visible and continually rotate those locations. Councilperson Hubbard stated that he understands the component of the contract is that the Sherriff operates the department and his deputies. This is a suggestion that he feels is important to pursue.

Councilperson Koppleberger stated that he wants to see the deputies out in the community more, communicate with business owners. Walking down the sidewalks and introduce themselves.

Mayor Baublitz stated that he would like to see some continuity of who we have in town, so that there is an opportunity for that deputy to learn more about the surroundings, for example, that car belongs in that driveway, that garage door is never open, why is it open at 3am, that type of city policing instead of just driving around waiting for a call from dispatch. These are things that can be done that are not happening. Mayor Baublitz reported that he has seen deputies sleeping in their patrol cars parked out at the soccer fields while out on his morning runs, another instance of a night patrol car parked at the high school while the deputy is walking the track. We are paying for that.

Councilperson Lombardi stated that she agrees with everything Councilperson Hubbard said. Really focusing on police presence on Union Street is needed, as she has noticed the speeding that occurs during morning and afternoon commutes to the high school.

Councilperson Roethlisberger stated that she wants to see them understanding city ordinances and enforcement. Having police presence in the evening as there are off road vehicles going up and down the streets sometimes driven by children with no parental guidance.

Councilperson Endter agreed with everything the other councilmembers have brought up. As far as how many tickets were issued, again that is not what the council was looking for. It is the presence that deters the need for tickets being issued. He would like to see more direct communication between Lt. Leonard, the deputies and the city code enforcement officer. Sheriff Clark was on board assisting with code enforcement and offered their assistance in serving citations and providing direct communications with Code Officer Foster.

Councilperson Andrew stated that the presence of the deputies is important and appreciated. He stated that there is concern about having deputies stay in the city, as union shift picks lead to rotations on a regular basis. He inquired how many road deputies live within Gratiot County. Sheriff Clark replied 2 or 3. Councilperson Andrew feels that this fact is reflective of the deputies not having an allegiance other than the paycheck. If they were from here, they would give it their all. He believes that there can be a happy medium. The deputy needs to be in the mindset that city patrol is about learning the community. If they are patrolling down a street at 1:30 in the morning and notice that an elderly resident's car's dome light is on and the door is open, then they need to investigate that. To be watchful for the unusual instead of just driving up and down the street because they must. As far as a non-community policing presence, from what he heard at the town hall, a lot of residents appreciate a fair amount of traffic stops. There is a lot that can be done, if treated appropriately. For instance, the other night he saw a side by side going down the street with six people in it with two kids hanging off the back of it. That is an instance of unsafe behavior that deserves to be addressed. Every stop does not have to be a ticket though; warnings can be given. Sheriff Clark did follow up by stating that during the police presence time frame, the deputies did give 36 warnings, so there were more warnings than citations.

Manager Conn inquired about where the Ithaca Unit goes when leaving the city. Lt. Leonard replied that they go out to the animal control building, mental health person transport to the hospital, or follow up on a case that may require travel are among a few.

Councilperson Hubbard suggested having Lt. Leonard attend meetings monthly instead of quarterly.

Mayor Baublitz thanked Sheriff Clark for attending the meeting.

Treasurer Klifman reported on the state of finances for the 4th Quarter of Fiscal Year 2024/2025.

Moved by Andrew, second by Hubbard to receive the Financial Report for the 4th Quarter of Fiscal Year 2024/2025 and place on file. Motion carried.

City Manager Comments

Manager Conn provided a status update on EGLE's ACO agreement. He has been in discussion with other City Managers who are experiencing the same hurdles with EGLE recently and are joining forces to provide some pushback by getting our legislators involved.

Unfinished Business

Manager Conn reported that he received notice that the speed radar signs cannot show over 20 miles per hour on an MDOT roadway. Our signs do not have that ability without expensive software and updates. Our option will be to spend another \$3,500 on purchasing two mobile trailers to mount the signs on to move them around between the schools during the school year. Discussion was held.

Moved by Kopplesberger, second by Hubbard to approve the purchase of two mobile trailers up to \$3,500. Motion carried.

New Business

There was none.

Public Comment

Mayor Baublitz asked for public comments. There was none.

Announcements

There was none.

Moved by Hubbard, second by Andrew to adjourn. Motion carried.

The meeting adjourned at 6:22pm.

Cathy Cameron

Cathy Cameron, City Clerk



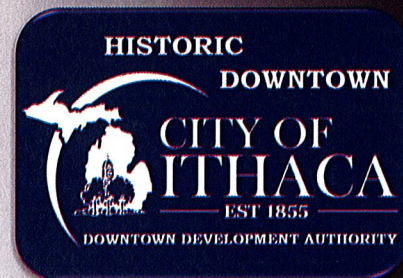
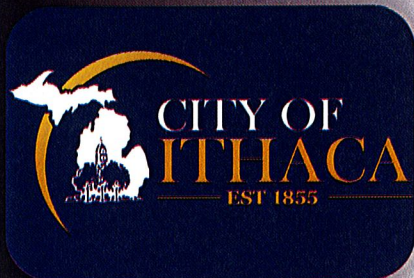
CITY OF ITHACA, MICHIGAN
City Manager Report to the City Council
August 5, 2025

1. **ACO DRAFT RESPONSE:** We were successful in obtaining an extension for our ACO response draft. Legal is working on it now, and we will have the draft for council approval for the August 19th meeting. The response will be due that Friday, August 22nd, which will give us a few days to implement any changes to the draft after discussion at the council meeting.
2. **DPW OPENING:** We have received several applications for the open DPW position. At first glance, it appears to be a good candidate pool. The plan is to begin the first round of interviews the week of August 4th.
3. **PINE RIVER ST:** We had a walk-through meeting at the 200 block on Pine River Street on Thursday, July 31st. The meeting went well. We have some tricky slopes and elevations down that block that we tried to iron out. I should have the numbers back shortly, and they should be able to get started the following week of August 11th. In the meantime, we have opened the street to two-way traffic in case there is a further delay for any reason.
4. **AUDIT CONSULTING AGREEMENT:** Included in the packet is the consultancy agreement we have discussed with Mrs. Fandell-Bailey. We are working out a schedule for her to be present in the office to assist Finance Director Klifman with navigating first-time auditing tasks. We anticipate needing anywhere between twenty and forty hours in total.
5. **OLD US-27 CAR SHOW:** This year's show will take place on Thursday, August 21st. The cars will cruise into Ithaca at 11:15 AM and stay until 1:00 PM, where they will travel to Alma and then St. Louis before heading North. Deputy Treasurer Space and Deputy Clerk Moffit are doing their usual great job collecting donations and organizing the event for its' Ithaca stop. Thank you for their dedication to this event; they know how to welcome the visitors and leave them with a good impression of our city.
6. **IPC GOLF OUTING:** This year's golf outing is Friday, September 5th at North Star Golf Course. There is a flyer included in the packet.

Respectfully submitted,
 Jamey Conn

THE OLD US-27 MOTOR TOUR IS MAKING ITS WAY BACK TO ITHACA!

Join us for the 19th Anniversary Tour!
Downtown Ithaca - August 21, 2025
11:15 - 1:00 PM



Come see over 200 classic vehicles pull into historical Downtown Ithaca.
Stop at our downtown eateries for lunch specials or snack.
Explore our historical downtown and visit our local businesses.

The Ithaca Promotional Committee presents

BEST GOLF OUTING



in the USA!



**FRIDAY, SEPTEMBER 5th
NORTH STAR GOLF COURSE**

Team Name _____

Captain _____

2. _____

3. _____

4. _____

Captain phone _____ Email _____

HOLE SPONSOR
(CIRCLE ONE)
YES / NO

TOTAL ENCLOSED

\$ _____

Make checks payable to "Gratiot Area Chamber of Commerce & Note "IPC Golf Outing"
Email High-Quality Logo to josh@miazmarketingsolutions.com for Hole Sponsorship

\$300/TEAM
4-PERSON
SCRAMBLE

8:30AM REGISTRATION
9AM SHOTGUN START

\$100 HOLE
SPONSORSHIP

PRIZES! RAFFLES! CONTESTS! GOLF!

HOT DOGS AT THE TURN & MEAL PROVIDED IMMEDIATELY FOLLOWING

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank GEN GENERAL FUND					
08/06/2025	GEN	1036(A)	2916	PITNEY BOWES BANK INC RESERVE ACCNT	568.10
08/06/2025	GEN	50799	0280	ALMA TRUE VALUE HARDWARE	21.98
08/06/2025	GEN	50800	1748	APPLIED INNOVATION	581.54
08/06/2025	GEN	50801	2580	AUTO VALUE ITHACA	24.69
08/06/2025	GEN	50802	7294	B & M SEED	1,840.00
08/06/2025	GEN	50803	0405	BS&A SOFTWARE	6,256.00
08/06/2025	GEN	50804	0806	CINTAS CORP.	156.90
08/06/2025	GEN	50805	2524	CITY OF MT. PLEASANT	225.00
08/06/2025	GEN	50806	7296	CMS INTERNET LLC	376.58
08/06/2025	GEN	50807	7576	CRAFCO, INC	22,072.50
08/06/2025	GEN	50808	7411	ELLENS EQUIPMENT	118.86
08/06/2025	GEN	50809	7297	FERGUSON WATERWORKS #3386	3,649.10
08/06/2025	GEN	50810	7381	GENERAL CODE	1,195.00
08/06/2025	GEN	50811	1600	GRATIOT COUNTY HERALD	52.00
08/06/2025	GEN	50812	7598	HEATHER'S PROFESSIONAL CLEANING SVC	2,640.00
08/06/2025	GEN	50813	1991	ITHACA DDA	25.00
08/06/2025	GEN	50814	7537	KCI - KENT COMMUNICATIONS INC	450.10
08/06/2025	GEN	50815	7276	KOPY KORNER	245.00
08/06/2025	GEN	50816	7280	LACAL EQUIPMENT INC	1,111.04
08/06/2025	GEN	50817	7575	MACQUEEN	430.23
08/06/2025	GEN	50818	2395	MAMC	204.00
08/06/2025	GEN	50819	6672	MARTIN SMALL ENGINE, LLC	183.94
08/06/2025	GEN	50820	7472	MUNICIPAL ANALYTICS	5,695.00
08/06/2025	GEN	50821	7298	MYMICHIGAN HEALTH	130.00
08/06/2025	GEN	50822	2742	PITNEY BOWES INC	182.58
08/06/2025	GEN	50823	0092	QUILL LLC	53.99
08/06/2025	GEN	50824	2910	RENT-RITE INC	115.00
08/06/2025	GEN	50825	2970	ROWE PROFESSIONAL SERV COMPANY	42,020.50
08/06/2025	GEN	50826	7534	SHRED EXPERTS LLC	60.00
08/06/2025	GEN	50827	3060	SHULTS EQUIPMENT, INC.	88.53
08/06/2025	GEN	50828	7564	SMART BUSINESS SOURCE	93.98
08/06/2025	GEN	50829	2407	STATE OF MICHIGAN - EGLE	400.00
08/06/2025	GEN	50830	7361	UTILITY SERVICE CO., INC	18,003.23
08/06/2025	GEN	50831	0241	VC3 INC	190.00
08/06/2025	GEN	50832	7427	WEX BANK	28.94

GEN TOTALS:

Total of 35 Checks:	109,489.31
Less 0 Void Checks:	0.00
Total of 35 Disbursements:	109,489.31

08/01/2025 08:30 AM

User: JAMIE

DB: Ithaca

INVOICE APPROVAL REPORT FOR CITY OF ITHACA

EXP CHECK RUN DATES 08/06/2025 - 08/06/2025

BOTH JOURNALIZED AND UNJOURNALIZED PAID

BANK CODE: GEN

Page: 1/3

AGENDA

INVOICE NUMBER	DESCRIPTION	AMOUNT	NOTES
VENDOR NAME: ALMA A81783	TRUE VALUE HARDWARE WOOD HANDLES	21.98	
	TOTAL VENDOR ALMA TRUE VALUE HARDWARE	21.98	
VENDOR NAME: APPLIED INNOVATION 2887129	APRIL - JULY 2025 COPIES	581.54	
	TOTAL VENDOR APPLIED INNOVATION	581.54	
VENDOR NAME: AUTO VALUE ITHACA 308-775056	FACE SHIELD	24.69	
	TOTAL VENDOR AUTO VALUE ITHACA	24.69	
VENDOR NAME: B & M SEED 36741	TOP SOIL	1,840.00	
	TOTAL VENDOR B & M SEED	1,840.00	
VENDOR NAME: BS&A SOFTWARE 162215	ANNUAL SERVICE/SUPPORT	6,256.00	
	TOTAL VENDOR BS&A SOFTWARE	6,256.00	
VENDOR NAME: CINTAS CORP. 5280938102	7/2025 FIRST AID	156.90	
	TOTAL VENDOR CINTAS CORP.	156.90	
VENDOR NAME: CITY OF MT. PLEASANT 19620	6/2025 BACT TESTING & TOWER WASHOUT	225.00	
	TOTAL VENDOR CITY OF MT. PLEASANT	225.00	
VENDOR NAME: CMS INTERNET LLC N5783-110	8/2025 CHARGES	376.58	
	TOTAL VENDOR CMS INTERNET LLC	376.58	
VENDOR NAME: CRAFTCO, INC 9403492742	CRACK SEAL MATERIAL	22,072.50	
	TOTAL VENDOR CRAFTCO, INC	22,072.50	
VENDOR NAME: ELLENS EQUIPMENT PI36207	SUPPLIES	118.86	
	TOTAL VENDOR ELLENS EQUIPMENT	118.86	
VENDOR NAME: FERGUSON WATERWORKS # 3386 0225774	NEPTUNE 360 AMR	3,649.10	
	TOTAL VENDOR FERGUSON WATERWORKS # 3386	3,649.10	
VENDOR NAME: GENERAL CODE GC00130974	ANNUAL ECODE 360 MAINTENANCE	1,195.00	
	TOTAL VENDOR GENERAL CODE	1,195.00	
VENDOR NAME: GRATIOT COUNTY HERALD INVOICE	ANNUAL SUBSCRIPTION	52.00	
	TOTAL VENDOR GRATIOT COUNTY HERALD	52.00	
VENDOR NAME: HEATHER'S PROFESSIONAL CLEANING SVC INVOICE	6/2025 CLEANING - CITY HALL	400.00	
INVOICE	6/2025 CLEANING - LIBRARY	480.00	
INVOICE	7/2025 CLEANING - CITY HALL	800.00	
INVOICE	7/2025 CLEANING - LIBRARY	960.00	
	TOTAL VENDOR HEATHER'S PROFESSIONAL CLEANING SVC	2,640.00	
VENDOR NAME: ITHACA DDA 24-392	REIMBURSE DDA DOLLARS	25.00	
	TOTAL VENDOR ITHACA DDA	25.00	
VENDOR NAME: KCI - KENT COMMUNICATIONS INC 349187	UTILITY BILL PROCESSING FOR QUARTLY BILL	450.10	
	TOTAL VENDOR KCI - KENT COMMUNICATIONS INC	450.10	

INVOICE NUMBER	DESCRIPTION	AMOUNT	NOTES
VENDOR NAME: KOPY KORNER			
63916	2500 PLAIN WINDOW ENVELOPES	245.00	
	TOTAL VENDOR KOPY KORNER	245.00	
VENDOR NAME: LACAL EQUIPMENT INC			
0434259-IN	STREET SWEEPER BROOMS	1,111.04	
	TOTAL VENDOR LACAL EQUIPMENT INC	1,111.04	
VENDOR NAME: MACQUEEN			
P30677	GUTTER BROOMS	850.31	
CREDIT - RETURN	CREDIT - RETURN ON INVOICE P28158	(420.08)	
	TOTAL VENDOR MACQUEEN	430.23	
VENDOR NAME: MAMC			
INVOICE	2025 MEMBERSHIP - J. GLYNN	45.00	
INVOICE	2025 MAMC CONFERENCE - J. GLYNN	159.00	
	TOTAL VENDOR MAMC	204.00	
VENDOR NAME: MARTIN SMALL ENGINE, LLC			
96955	SHARPEN & PURCHASE CHAINS	183.94	
	TOTAL VENDOR MARTIN SMALL ENGINE, LLC	183.94	
VENDOR NAME: MUNICIPAL ANALYTICS			
25040	ANNUAL WATERWORTH SUBSCRIPTION	5,695.00	
	TOTAL VENDOR MUNICIPAL ANALYTICS	5,695.00	
VENDOR NAME: MYMICHIGAN HEALTH			
700000388	PRE EMPLOYMENT PHYSICAL	130.00	
	TOTAL VENDOR MYMICHIGAN HEALTH	130.00	
VENDOR NAME: PITNEY BOWES BANK INC RESERVE ACCNT			
INVOICE	POSTAGE	568.10	
	TOTAL VENDOR PITNEY BOWES BANK INC RESERVE ACCNT	568.10	
VENDOR NAME: PITNEY BOWES INC			
1027837038	POSTAGE METER INK	182.58	
	TOTAL VENDOR PITNEY BOWES INC	182.58	
VENDOR NAME: QUILL			
45004676	KLEENEX	53.99	
	TOTAL VENDOR QUILL	53.99	
VENDOR NAME: RENT-RITE INC			
204897DO-1	7/2025 PORTABLE BATHROOM - WOODLAND PARK	115.00	
	TOTAL VENDOR RENT-RITE INC	115.00	
VENDOR NAME: ROWE PROFESSIONAL SERV COMPANY			
0119402	PROJECT 2300716 - 2024 DWSRF	41,743.00	
0119407	PROJECT 2500230 - SPEED RADAR SIGNS	277.50	
	TOTAL VENDOR ROWE PROFESSIONAL SERV COMPANY	42,020.50	
VENDOR NAME: SHRED EXPERTS LLC			
159856	7/2025 SHREDDING	60.00	
	TOTAL VENDOR SHRED EXPERTS LLC	60.00	
VENDOR NAME: SHULTS EQUIPMENT, INC.			
010917-IN	AIR SOLENOID VALVE	88.53	
	TOTAL VENDOR SHULTS EQUIPMENT, INC.	88.53	
VENDOR NAME: SMART BUSINESS SOURCE			
WO-260749-1	PAPER	93.98	
	TOTAL VENDOR SMART BUSINESS SOURCE	93.98	
VENDOR NAME: STATE OF MICHIGAN - EGLE			
HQD-3HMB-SY70V	2025 NPDES MUNICIPAL PERMIT	400.00	
	TOTAL VENDOR STATE OF MICHIGAN - EGLE	400.00	

08/01/2025 08:30 AM
User: JAMIE
DB: Ithaca

INVOICE APPROVAL REPORT FOR CITY OF ITHACA
EXP CHECK RUN DATES 08/06/2025 - 08/06/2025
BOTH JOURNALIZED AND UNJOURNALIZED PAID
BANK CODE: GEN

INVOICE		
NUMBER	DESCRIPTION	AMOUNT NOTES
VENDOR NAME: UTILITY SERVICE CO., INC		
629280	CEMETERY TANK	5,589.35
629282	EAST TANK	6,914.10
629283	SOUTH TANK	5,499.78
TOTAL VENDOR UTILITY SERVICE CO., INC		18,003.23
VENDOR NAME: VC3 INC		
VC3-212542	ANNUAL MICROSOFT COMMITMENT	190.00
TOTAL VENDOR VC3 INC		190.00
VENDOR NAME: WEX BANK		
106063655	7/2025 FUEL	28.94
TOTAL VENDOR WEX BANK		28.94
GRAND TOTAL:		109,489.31

CONSULTING AGREEMENT

Between the City of Ithaca, Michigan and Barbara Bailey

This Consulting Agreement (“Agreement”) is made and entered into on this **7th day of July, 2025**, by and between:

The City of Ithaca, a municipal corporation, located at 129 W Emerson Street, Ithaca, Michigan 48847 (“City”), and
Barbara Bailey, an independent consultant residing at 1221 North Lawn Park, Alma, Michigan 48801 (“Consultant”).

Scope of Services

Consultant agrees to provide professional consulting services to assist the City’s Finance Director-Treasurer, **Luke Klifman**, with the preparation for and participation in the **2024-2025 Fiscal Year Audit**. Services may include but are not limited to advising, document review and preparation, and assistance during the audit process.

Services will be performed:

- On-site at Ithaca City Hall, 129 W Emerson Street, Ithaca, MI; and/or
- Via email, telephone, text, and remote access technologies, as agreed upon by the parties.

Term

This Agreement shall commence on **July 7, 2025**, and shall remain in effect until the completion of the 2024-2025 Fiscal Year Audit, unless terminated earlier in accordance with Termination section below.

Compensation

Consultant shall be compensated at the rate of **\$85.00 per hour** for all services performed. In addition, Consultant shall be reimbursed for mileage related to required travel at the IRS-approved rate in effect at the time of travel.

Payment shall be made in accordance with the City’s first accounts payable schedule, following submission of an invoice. Consultant shall be engaged as a **1099 independent contractor** and not an employee, partner, or agent of the City, and shall be responsible for all applicable federal, state, and local taxes. Nothing in this Agreement shall be construed to create an employer-employee relationship. Consultant shall have no authority to bind the City to any agreement, obligation, or liability.

Liability and Final Decision-Making

All final decisions regarding financial reporting, documentation, and audit responses shall be made by the City, specifically by the current Finance Director-Treasurer. Consultant shall have **no responsibility or liability** for such decisions or their outcomes.

The City acknowledges that Consultant is providing advice based on her professional experience and in good faith, and agrees to **indemnify, defend, and hold harmless** Consultant from any and all claims, damages, or liabilities arising out of actions taken by the City or its representatives based on such advice.

Termination

Either party may terminate this Agreement with five (5) days' written notice to the other party. In the event of termination, Consultant shall be paid for all services rendered and approved reimbursable expenses incurred through the effective date of termination.

Entire Agreement

This Agreement constitutes the entire agreement between the parties regarding the subject matter herein.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

CITY OF ITHACA, MICHIGAN

CONSULTANT

By: _____
Jamey Conn, City Manager

By: _____
Barbara Bailey (fna: Barbara Fandell)

Date: _____

Date: _____

MEMO

To: Mayor Baublitz & Council

From: Cathy Cameron, City Clerk

Date: August 1, 2025

RE: Senior Activity Board Nominations



Councilperson Endter has been requested by the Nominating Committee for the Senior Activity Building Board to seek approval for the following candidates to be placed on this year's ballot. Term begins in October 2025.

❖ **Senior Activity Building Board – (3-year term ending October 2028)**

- *Joyce Raycraft*
- *Ron Peters*
- *Maureen Murphy*
- *Val Melow*
- *Cheryl Hull*