

Date Paid: \_\_\_\_\_

Amount: \_\_\_\_\_

Cash or Check: \_\_\_\_\_



City of Ithaca  
129 W. Emerson St.  
Ithaca, MI 48847  
989.875.3200  
ehunter@ithacami.com

## Rental License Application

### Rental Property

Rental Property Address \_\_\_\_\_

Parcel ID \_\_\_\_\_

Select Building Type:

\_\_\_ Single Family Dwelling

\_\_\_ Apartment Complex

\_\_\_ Mixed Use (attached to a business)

\_\_\_ Multi Family Structure

\_\_\_ Duplex

\_\_\_ Other \_\_\_\_\_

Number of Buildings: \_\_\_\_\_

Number of Rental Units: \_\_\_\_\_

Complex Name (if applicable): \_\_\_\_\_

Corresponding building/unit/apartment numbers included with this rental property (if applicable):

### Property Owner Information

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Zip \_\_\_\_\_

E-mail **\*\*The City may utilize this to keep you informed and updated as needed.**

### Property Manager that serves as responsible party for any correspondence concerning this property

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Phone \_\_\_\_\_

Agency/ Management Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Phone \_\_\_\_\_

E-mail **\*\*Please verify correct e-mail as the City may utilize this to keep you informed and updated as needed.**

Hereby swear or affirm that I am the \_\_\_ owner, \_\_\_ local property manager, of the above property and that the statements contained in this application are true.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Rental Housing License Application Fees

- **Single Family - \$40.00**
  - **Each additional units - \$5.00 each**
- Re-inspections (per unit) - \$30.00 (Charged commencing with the third re-inspection and every re-inspection thereafter.)**  
**\*\*Rental Fee Due By: December 31, 2016**  
**\*\*After which the RENTAL FEE WILL BE PENALIZED 25% OF ORIGINAL BILL PER MONTH FOR THE NEXT FOUR MONTHS.**