

CITY OF ITHACA
PLANNING COMMISSION MEETING MINUTES
Tuesday, August 15, 2017
7:00 PM

The regular meeting of the Ithaca Planning Commission was called to order by Chair Wilson at 7:00 p.m., followed by the Pledge of Allegiance to the American Flag.

Present: Commissioners John Wilson, Dale Sherman, Jim Gruesbeck, Jerry Timmons and Vice Mayor Alice Schafer (representing Mayor Tim Palmer who was absent)

Staff Present: City Manager Chris Yonker and Deputy Clerk Cathy Cameron

Absent: Mayor Tim Palmer and Commissioner Doug Wright

Audience Present: Scott Gray

Motion by Timmons, second by Gruesbeck to approve the minutes of the regular meeting held July 18, 2017; motion carried.

Public Comments

Chair Wilson asked to receive public comments; none were given.

Countywide Master Plan Update

Manager Yonker presented the final draft of the Countywide Master Plan for review and consideration of tentative approval. He informed the Commissioners of the seven-step process for approval. Upon review with acceptance, the Planning Commission would authorize the final master plan as provided and request submission to the City Council for its review and approval. Discussion was held on several aspects within the master plan.

Motion by Sherman, second by Timmons to authorize the Countywide Master Plan as submitted with a recommendation to the City Council to distribute the Plan for the 63-day public review period as required by State statute; motion carried.

Old Business

The City Manager informed the Commissioners that the City Council was in agreement and has authorized amendments to the Planning Commission Ordinance to reduce the number of authorized members, and to create a separate Zoning Board of Appeals. Manager Yonker will prepare a draft of these ordinance changes to present to Council for consideration. Mr. Yonker also provided an update on the progress at the Zeeland Farm Services development. The water/sewer construction contract to serve ZFS and others east of the expressway was awarded at the last Council meeting. He also provided an update on the status of this year's Capital Improvement Plan projects.

Transmittals

Manager Yonker presented the City Manager Activity Reports for July 21 and August 4, 2017.

Public Comments

Chair Wilson asked for any additional public comments, none were given.

Motion by Timmons, second by Sherman to adjourn the meeting at 7:40 p.m.; motion carried.

Dale Sherman, Commission Secretary

Cathy Cameron, Recording Secretary